

	HEAVY ENGINEERING CORPORATION LIMITED
	PROJECT DIVISION

SINGLE TENDER ENQUIRY

Tender Enquiry No.: HEC/PROJ/PUR/MADHUBAND/23-3306

Date:- 27.11.2023

To
M/s Tradeco
Ganga Apartment
Opp. Ranchi Club, 5 Main Road
Ranchi-834001 (Jharkhand)

Subject:- **Tender enquiry for “Procurement of spare parts for compressor installed at Madhuband Washery Site, BCCL, Dhanbad”.**

HEC Ltd., Ranchi requests offer from the above bidder for the scopes as given under:-

ENQUIRY SCHEDULE:

Sl. No.	Description	Unit of Measure	Qty	Remarks
1.	Kit I/O Module SC2IOM-1, Part No. 7.7602E1	Nos.	As per NIT TS	Specification shall be exactly in line with Enclosure-II (Technical specification)
2.	Kit I/O Module SC2IOM-2, Part No. 7.7603E1			
3.	Signal Cable IOBUS W81 0.5m SUBD SC2, Part No.:- 7.7630.00500			
4.	Signal Cable IOBUS W81 1.9m SUBD SC2, Part No.:- 7.7630.01900			

Schedule of tender receipt of Offer : As per the etenders.gov.in

Schedule of tender opening of

Techno-commercial bid : As per the etenders.gov.in

Price Bid opening date : Will be intimated later through E-tender Portal only.

Tender is available on our website in e-procurement section i.e. <https://etenders.gov.in/eprocure/app>. Approved Bidders may go through the tender document. Bidders are required to upload the bid along with all supporting documents including priced part (BoQ) only on the e-tendering website (<https://etenders.gov.in/eprocure/app>), on or before the due date and time for submission of bid.

Thanking you,

Sd/- C S Prasad
DGM I/c/CC/PROJECT DIVISION
Heavy Engineering Corporation Limited,
HMBP ADM. BUILDING (ANNEXE), DHURWA, RANCHI-834004
Ph.0651-2401266/240056 Fax : 0651 – 2401533
E-mail: projectpurchase@hecltd.com

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INSTRUCTIONS TO TENDERER (ITT)

The bidder is requested to go through all the parts of Tender Document very carefully in detail before submitting their offer.

1.0 Offer has to be submitted only online at E-tender Portal: www.etenders.gov.in. Offers submitted in Hard copy shall not be considered.

2.0 Detailed instructions for online bid submission are attached in ANNEXURE-3.

NOTE:

- i. Please note that there is no provision to take out the list of parties downloading the tender document from the above referred web site. As such, the tenderer is requested to see the website once again before due date of tender opening to ensure that they have not missed any corrigendum uploaded against the said tender after downloading the tender document. The responsibility of downloading the related corrigenda, if any, will be that of the downloading parties.
- ii. No separate intimation in respect of corrigendum to this NIT (if any) will be sent to the tenderer if they have down loaded the documents from website. Please see website i.e. <http://www.hecltd.com> or <http://www.etenders.gov.in>
- iii. HEC reserves the right to extend / change the schedule of any activity by intimating the bidder through a notification on the e-tender portal only.

The following two covers shall be submitted through online CPP - portal by the bidder. Last date and time of submission of bids (cover I & II) is as per given dates. **No other modes of bid submission are acceptable.**

COVER-I: TECHNO-COMMERCIAL BID

Containing techno-commercial bid and Technical Specification (As per ITT, Enclosure-I (Commercial terms & Conditions) and Enclosure-II (Technical Specification). Scan copy of documents to be uploaded required as per **ANNEXURE-1**.

COVER- II: PRICE BID (BOQ)

The tenderer shall upload the digitally signed Schedule of price bid in the form of BOQ.xls Bidders may please note, the schedule of quantities is attached in the portal. The same (BOQ) shall be downloaded and be filled in the editable (un protected) cells only and they should necessarily submit their financial bids in the format provided after entering the financial quotes, name of the bidder etc.

3.0 BID OPENING PROCESS IS AS BELOW:-

Cover-I: Technical bid opening date will be as per given dates. If any clarification is needed from the bidder about the deficiency in their uploaded documents in Cover-I, the bidder will be asked to provide it through **Short fall documents folder in e-tendering portal**. The bidder shall upload the requisite clarification / documents within time specified by HEC, failing which tender will be liable for rejection.

Cover-II: The financial bids of the bidder found to be meeting the qualifying requirements and technical criteria shall be intimated through portal. (Depending on Cover-I evaluation any changes in the date shall be intimated through e-tendering portal).

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4.0 EXAMINATION OF TERMS & CONDITIONS- TECHNICAL EVALUATION

The bidder seeking benefit/preference under MSME / Make in India or any other policy/scheme of the Government of India, which is currently in force MUST at the time of bidding itself enclose all relevant documents / certificates etc. for claiming such benefits. The bidder must also clearly highlight the provisions of the policy and the kind of benefit being sought by it for which it meets the conditions for claiming such benefits. It may be noted that no other benefit / preference / concessions which is beyond the scope of the policy or the bidder's entitlement under the policy shall be given / considered by us. If the bidder fails to claim such benefit and/or fail to submit necessary documents/certificates in support of its claim at the time of bidding itself, its claim shall not be entertained at a later stage in the bidding process and no opportunity shall be provided to it to submit any document / certificate.

4.1 EVALUATION OF BIDS

The bids shall be evaluated on the basis of final landed cost which shall be arrived as under and as per format given in BOQ of e-Tender:

i)	The price of the goods quoted Ex-works
ii)	GST which will be payable on the goods if the contract is awarded.
iii)	The charges for inland transportation, insurance and other local services required for delivering the goods at the desired destination as specified in the BOQ.
iv)	The installation, commissioning and training charges including any incidental services, if any as given in Scope of Works of NIT
v)	Deviation to NIT payment terms.

Estimated value of procurement of tendered goods is below Rs. 200 Crore and it is not a Global Tender.

5.0 PERIOD OF VALIDITY OF TENDER

Unless otherwise specified, the tenderer shall keep their tender valid initially for a period of 90 days from the due date of opening of the tender.

6.0 LANGUAGE

The Tender shall be submitted in English language.

7.0 NO CLAIM OR COMPENSATION FOR SUBMISSION OF TENDER

If the offer of the tenderer is not accepted shall not be entitled to claim any costs, charges, expenses of and incidental to or incurred by him through or in connection with his submission of Tenders, even though HEC Ltd may decide to withdraw the Invitation of Tender.

8.0 INCOME TAX / SALES TAX CLEARANCE CERTIFICATE / PAN

The Tenderer shall furnish the Income Tax Clearance Certificate, Sales Tax Clearance Certificate and copy of PAN with the tender duly countersigned by the respective officer under the seal of the office. Failure to produce the requisite certificate with tender, their quotation is liable to be rejected.

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9.0 CONFIDENTIALITY

The tenderer shall note that all data/specifications enclosed with the Tender document is confidential. The Tenderer has to keep all data/ specifications in strict confidence and shall not copy or pass on any of the Tender papers etc. to any third party. The tenderer shall return the Tender documents along with the Tender.

10.0 NOTICES ON BEHALF OF HEC LTD

Notice and Certificate on behalf of HEC LTD in connection with the Purchase Order may be given by duly authorised officers of HEC LTD. Any modification which may become necessary in the interim period will be intimated as soon as possible.

11.0 PURCHASER's RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS

The Purchaser reserves the right to accept or reject any bid and to annul the bidding process and reject the bid at any time prior to award of contract without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Purchaser's action.

12.0 GENERAL CONDITIONS OF THE CONTRACT

Unless otherwise specified in the Terms & Conditions above, this order shall be governed by General conditions of contract of purchase of HEC Ltd, which is available in the website of HEC(www.hecltd.com).

- 13.0 THIS IS TO INFORM TO ALL BIDDERS THAT AS PER OM No. F. No. 6/ 18/ 2019 - PPD dated 23.07.2020 ISSUED BY MINISTRY OF FINANCE, DEPARTMENT OF EXPENDITURE, PUBLIC PROCUREMENT DIVISION. ANY BIDDER FROM A COUNTRY WHICH SHARES A LAND BORDER WITH INDIA WILL BE ELIGIBLE TO BID IN ANY PROCUREMENT WHETHER OF GOODS, SERVICES (INCLUDING TURNKEY PROJECTS) ONLY IF THE BIDDER IS REGISTERED WITH COMPETENT AUTHORITY, WHICH IS SPECIFIED IN ABOVE REFERRED ORDER OF MINISTRY OF FINANCE.**

All the clauses of Order No. F. No. 6/ 18/ 2019 - PPD dated 23.07.2020 issued by Ministry of finance (dept of Expenditure) shall be applicable against the tender. The same is available at website <https://doe.gov.in/procurement-policy-divisions>)

For compliance of above, the bidder is required to fill the enclosed format (Annexure-6).

Note:-

- 1. As per the govt. Guidelines it is to be specified clearly in the offer of the bidder that whether the bidder is registered with SSI/NSIC/MSME and also confirm whether the bidder is owned by SC/ST WOMEN Entrepreneurs or not.**
- 2. Pl. provide UAM no to avail Facilities of MSME.**
- 3. Please get registered your firm with HEC Ltd.**

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ANNEXURE – 1

PART – I

(To be filled by the bidder and to be uploaded along with techno-commercial bid)

Quotation No.....

Sl. No.	Requisite		Remark
1	Submission of the offer with signed and stamped copy of NIT alongwith filled copy of Annexure- 4 & Annexure- A, B & C of commercial terms & conditions (Enclosure-I) and Technical specification (Enclosure-II) .	Upload the relevant documents	
2	Declaration as per Annexure-4	Enclosed / Not enclosed (Mandatory & to be enclosed)	
3	Whether SSI/NSIC/MSME	Yes / No (In case yes, then upload certificate)	
4	Whether SSI/NSIC/MSME owned by SC/ST/WOMEN Entrepreneurs		
6	F.O.R. Madhuband NLW Washery Site , BCCL , Dhanbad (As per clause 1 of Commercial Terms & condition, Enclosure-I)	Yes / No	
7	Payment Terms (As per clause 6 of Commercial Terms & condition, Enclosure-I)	Yes / No (In case your answer is No, then please mention your term)	
8	Delivery Term (As per clause 5 of Commercial Terms & condition, Enclosure-I)	Yes / No (In case your answer is No, then please mention your term)	
9	Validity of Offer (Ninety (90) days from the due date of opening of the tender)	Yes / No	
10	L.D. Clause (As per clause 8 of Commercial Terms & condition, Enclosure-I)	Yes / No (Mandatory for acceptance)	
11	Guarantee Clause (As per clause 7 of Commercial Terms & condition, Enclosure-I)	Yes / No (Mandatory for acceptance)	
12	GST	Yes / No, Applicable GST (%).....	
13	Inspection (As per clause 4 of Terms & conditions)	Yes / No	
14	Whether Terms & Condition/Note etc. mentioned in the tender enquiry is acceptable to the tenderer	Yes / No	
15	GCC of HEC to be Accepted	Yes / No (Mandatory for acceptance)	

(Signature of Tenderer with seal)

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ANNEXURE - 2

PART-II (Price Bid)

1. The tenderer shall upload the digitally signed Schedule of price bid in the form of BOQ.xls
2. Bidders may please note, the schedule of quantities is attached in the portal. The same (BOQ) shall be downloaded and to be filled in the editable (un protected) cells only and they should necessarily submit their financial bids in the format provided after entering the financial quotes, name of the bidder etc.
3. Bidders to note that the price as per the offer is strictly to be mentioned under Part-II of Price bid and not to be disclosed in any manner under techno-commercial bid Part-I ,In case price of the bidder is disclosed under techno-commercial bid Part-I , the offer of the firm will be summarily rejected.

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ANNEXURE- 3

INSTRUCTIONS FOR ONLINE BID SUBMISSION

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- (i) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- (ii) In case of any clarification please contact M/s NIC, before the schedule time of the submission of bid. Contact Person:- **SURAJIT MAHINDAR :9006752322**
- (iii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- (iv) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- (v) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- (vi) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to *ensure that they do not lend their DSC's to others which may lead to misuse.*
- (vii) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- i) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- ii) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- iii) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

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PREPARATION OF BIDS

- i) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- ii) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- iii) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- iv) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

SUBMISSION OF BIDS

- i) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- ii) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- iii) Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.
- iv) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by as specified in the tender documents. The details of the DD / any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- v) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder).

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No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

- vi) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- vii) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- viii) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- ix) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- x) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 **CPP Portal** Helpdesk.

Note:

For any query related to registration and processing on the Portal please visit FAQ available at <https://etenders.gov.in/eprocure/app?page=FAQFrontEnd&service=page>

You may call the Helpdesk. The 24 x 7 Help Desk Numbers are
0120-4200462, 0120-4001002, 0120-4001005, 0120-6277787
E-Mail: support-eproc@nic.in

Or

You may call to our service provider :06512400562,06512401266
E-Mail : projectpurchase@hecltd.com

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ANNEXURE- 4

DECLARATION

Date:

To,
M/s HEC Ltd ,
Plant Plaza Road
Dhurwa, Ranchi-834004

Sub: Certificate AS PER OM No. F. No. 6/ 18/ 2019 - PPD dated 23.07.2020 ISSUED BY
MINISTRY OF FINANCE, DEPARTMENT OF EXPENDITURE, PUBLIC PROCUREMENT
DIVISION

Ref: HEC NIT Ref. HEC/PROJ/PUR/MADHUBAND/138 Dated 21.02.2022

"I/ We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I/ We certify that bidder M/s. _____ (name of the bidder) is not from such a country or if from such a country, has been registered with the Competent Authority. We hereby certify that bidder M/s. _____ (Name of bidder) fulfills all the requirement in this regard and is eligible to be considered against the tender." [Where applicable, evidence of valid registration by the competent authority must be attached]

For & Behalf of M/s

Authorized Signatory
(with company seal & Name)

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ENCLOSURE - I

COMMERCIAL TERMS AND CONDITIONS

DEFINITIONS :

EMPLOYER	Madhuband NLW Washery / Bharat Coking Coal Ltd. (BCCL)
PURCHASER	Heavy Engineering Corporation Limited
SUPPLIER	Successful Bidder
ITT	Instructions to Tenderer
Site Engineer	Engineer In charge of Employer
Store/Site	Store/Site shall be the Store/Site of the Employer at Madhuband NLW Washery / Bharat Coking Coal Ltd. (BCCL), Dhanbad

1.0 SCOPE OF SUPPLY:

- 1.1** The scope of supply is to manufacture and deliver the total equipment / items in full and good condition as given in technical specification (enclosed at "Enclosure-II") on FOR Site basis to Madhuband NLW Washery / Bharat Coking Coal Ltd. (BCCL) located in Madhuband, Distt. : Dhanbad (Jharkhand).

The scope includes, inter alia, all auxiliary and ancillary related activities such as procurement of all inputs, raw materials, bought-out components and consumables including testing and inspection, painting, safe & secure packing, handling and transportation of finished equipment duly inspected and accepted by PURCHASER/representative of Employer/Consultant till safe delivery in Purchaser's Store at Project Site.

Any scope of supplies which is not specifically mentioned in this order but materially required for the completion of the supplies and/or for safe, trouble free normal operation shall be supplied free of cost to the Purchaser/Employer unless, expressly excluded in this order.

- 1.2** The approval by the Purchaser at any stage for any supplies by the supplier/supplier's sub-suppliers shall not relieve the supplier of his obligations under this order.

2.0 PRICE BASIS

2.1 FOR SUPPLIES:

- 2.1.1** Prices shall be firm till execution of order in full. No escalation will be admissible and granted on any account under any circumstances. Price schedule is enclosed at Annexure-D.
- 2.1.2** The Prices are for the entire Scope of the Facilities including Commissioning spares & Special Tools & Tackles if any etc.
- 2.1.3** The Prices are inclusive of all Taxes, Duties and freight upto site store. Price shall comprise of Basic Price, GST, freight, as may be applicable and prevailing on Base Date of the Purchase order.
- 2.1.4** The payment of duties, taxes, levies, etc., will be reimbursed (on actual) against documentary evidence to be produced by the Supplier, subject to a ceiling indicated in Price Schedule of the P.O. In no case the reimbursement towards duties and taxes, etc., shall exceed the amount indicated in price schedule of the P.O. towards duties, taxes, levies, etc. except on account of variation in Taxes & Duties.

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3.0 TAXES & DUTIES

3.1 FOR SUPPLY

- a) GST on finished items are included in the purchase order price. GST on finished items shall be paid at the rates prevailing at the time of delivery period or purchase order delivery period, whichever is earlier and will be limited to taxes and duties actually paid by the Supplier subject to a maximum value declared in their Bid. GST shall not be paid on the intermediate products, components, assemblies, raw materials etc. purchased by the Supplier.
- b) Any revised imposition of taxes/duties on the finished items within the purchase order delivery period will be reimbursed by PURCHASER against documentary evidence. Similarly, if any of existing taxes, duties, are reduced or abolished, PURCHASER shall be entitled to get the resultant benefit in full.
- c) Original copy of the GST Invoice as duty paying document (i.e., Buyer's Copy of GST Invoice) shall be furnished by Supplier for claiming GST on the finished items. In addition to the above, the Supplier shall furnish a certificate to the effect that no refund of GST has been obtained or claimed except credit under GST Rule. In case any refund is obtained in future by the Supplier, the same shall be immediately passed on to PURCHASER in full.
- d) Duplicate copy of the GST Invoice (i.e., Transporter's Copy) shall be sent along with Transporter and it should be ensured that the transporter's copy of excise invoice is handed over to Site/Stores of EMPLOYER/PURCHASER, along with the consignment. Documentary evidence shall be furnished by the Supplier regarding receipt of Transporter Copy of invoice at site stores of EMPLOYER/PURCHASER.
- e) GST Invoice should be Drawn in favor of EMPLOYER as per the details indicated in the dispatch instructions. PURCHASER shall not reimburse GST in case GST Invoice is not drawn as stated in the dispatch instruction. GST Invoice should contain all the particulars as per Latest Notification issued by Central Board of Excise and Customs / other concerned authorities.
- f) GST No. of HEC: 20AAACH4534P3ZL
- g) Statutory deductions shall be made as per Govt. Rules.

3.2 WAY BILLS (IF REQUIRED):-

Road permit will be required in Jharkhand State for transportation of equipment & accessories from outside of Jharkhand for construction of Madhuband NLW Washery. Employer shall issue the way bill which will be given to the supplier on written request submitting all detail required for issue of Way Bills.

4.0 INSPECTION: The material shall be inspected by HEC/Authorized Representative at site.

5.0 DELIVERY:

The firm has to deliver the material within 15 days from the date of PO.

6.0 PAYMENT TERMS:

Subject to any deduction, which PURCHASER may be authorized to make under the Purchase order, the Purchase order Price shall be payable as follows:-

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A) FOR SUPPLY

90% of the basic price including P&F charges alongwith full taxes and freight within sixty (60) days from date of receipt of last consignment at site and submission of the following completed and corrected documents in three (1 original + 3 copies) Sets at HEC, Ranchi after receipt of the items at Site Stores of EMPLOYER/PURCHASER:-

- i) Three (3) copies (1 original + 2 copies) of GST invoice duly signed by the Supplier.
- ii) Challan/Lorry Receipt receipted by Employer's Material Receiving Department/ Stores/ Site.
- iii) Packing list duly signed by the Supplier.
- iv) Copy of E-way bill/s.
- v) Original of the transporter's freight payment certificate.
- vi) Test certificates for bought-out items
- vii) Inspection certificates/Dispatch Clearance, issued by the Engineer of HEC/ Consultant for manufactured items.
- viii) Certificate from the Supplier to the effect that contents in each case are neither more nor less than those entered in the invoice and packing list and quality of the goods is guaranteed and as per the relevant specification.
- ix) Guarantee/Warranty Certificate as per clause no 7.
- x) GST-R1 (GST Return Copy)

B) Either balance **10%** of the basic price shall be paid at the end of guarantee period i.e. 24 months from the date of receipt of last consignment at site or 18 months from the date of use whichever is earlier Or within sixty (60) days from the date of receipt of last consignment of the material at site on submission of Performance Bank Guarantee of equivalent amount valid till guarantee period.

Note:

1. In case of any deviation in payment terms against NIT Payment terms, credit for no. of days will be taken into consideration, while arriving at Landed cost of material. Interest @ 12.05% per annum will be loaded while calculating the Landed cost.
2. For payment all the processing charges by the bank shall be on account of the bidder.
3. Payment as mentioned above will be made after receipt of last consignment of the material by I/c(Fin), Project division, HEC Ltd., Ranchi – 834004 through RTGS on submission of Mandate Form duly signed by Bank.

7.0 GUARANTEE/WARRANTY:

The equipment/materials must carry a guarantee/warranty against faulty materials, faulty design, and defect for a period of 18 months from the date of use or 24 months from the date of receipt of last consignment at site store whichever is earlier. Any defects noticed during the guarantee period will have to be replaced by the supplier free of cost. A Guarantee/Warranty Certificate must be provided at the time of delivery by the bidder.



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8.0 **LIQUIDATED DAMAGES (LD) FOR DELAY IN SUPPLY:**

Time and date stipulated in the Purchase Order for completion of delivery of the item shall be deemed to be the essence of the Purchase order. The Supplier shall complete the delivery of the item in accordance with the stipulated delivery schedule. If, however, the supplier fails to fulfill the delivery in accordance with the delivery schedule or within such extended time schedule as may be further granted to the supplier, the supplier shall be liable to pay as liquidated damages, a sum of ½% of the final purchase order basic price per week of delay or part thereof and such liquidated damages shall be limited to a maximum ceiling of **10%** of the final total basic price.

For the purpose of this clause delivery date shall mean the date on which the said goods are delivered to Site Stores of EMPLOYER/PURCHASER. Delivery at site shall be completed within 15 days from the date of issue of purchase order. The supplier shall provide the necessary proof as to the delivery of the item concerned for this purpose.

PURCHASER may recover the liquidated damages payable by the supplier from any amount due to him or which may subsequently become due to him under this or any other purchase order.

9.0 **TRANSIT INSURANCE:**

It shall be covered under Marine-cum-Erection (MCE) insurance policy which will be taken by the bidder itself during transit of the material.

10.0 **MODE OF DESPATCH:**

For the consignments to be dispatched by Road, the supplier shall ensure that the following are observed by them:

- i) Supplier has to dispatch all the materials **consigned to Site I/c, Madhuband NLW Washery, P.O. Nudkhurkee, Distt: Dhanbad (Jharkhand) Account : HEAVY ENGINEERING CORPORATION LIMITED**
- ii) Identify and obtain the correct type of trucks/trailers, keeping in view the nature of consignments to be dispatched.
- iv) Care shall be taken to avoid damages during transit to ensure that all packages are firmly secured.
- v) All consignments dispatched by truck/trailor shall be consigned on door delivery basis (Full or part lorry load). No transshipment is allowed.
- vi) The transporter must be approved by Bank Association.
- vii) In case any other mode of transport has to be restored other than that mentioned in the Purchase Order, the same should be done only after obtaining prior approval in writing from the Purchaser. By allowing such transportation no increase in freight charges shall be allowed and in case there is decrease, the actual shall be payable to the supplier.

11.0 **PACKING, FORWARDING AND SHIPMENT:**

The Supplier, wherever applicable, shall after proper painting, pack and crate all equipment in such a manner as to protect them from deterioration and damage during rail and road transportation to the site and storage at the site till the time of erection. The Supplier shall be held responsible for all damages due to improper packing. The supplier shall be liable to deliver the material at the destination as per specification. Any damage during transit shall be sole responsibility of the supplier. In case of damage, the material shall be liable to be rejected and supplier shall replace the same and lift the rejected material within time at their risk and cost.

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- a) The Supplier shall notify the Purchaser of the date of each shipment from his works, and the expected date of arrival at the site for the information.
- b) The Supplier shall also give all shipping information concerning the weight, size and content of each packing including any other information the Purchaser may require.
- c) The Supplier shall prepare detailed packing list of all packages and containers, bundles and loose material forming each and every consignment despatched to site. The Supplier shall further be responsible for making all necessary arrangements for loading, unloading and other handling right from his works upto the safe delivery at site store,

12.0 DEMURRAGE, WHARF-AGE, ETC:

All demurrage, wharf-age and other expenses incurred due to delayed clearance of the material or any other reason shall be to the account of the Supplier.

13.0 FORCE MAJEURE

A) Force majeure is herein defined as any cause which is beyond the control of the Supplier or Purchaser as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the purchase order, such as:

- (a) natural phenomena, including but not limited to floods, draughts, earthquakes and epidemics:
- (b) acts of any government, including but not limited to war, declared or undeclared, priorities, quarantines, embargoes,

Provided either party shall within fifteen (15) days from the date of occurrence of such a cause notify the other in writing of such causes.

B) The bidding document will clearly state that

- (a) The Supplier will advise, in the event of his having resort to this clause by a registered letter duly certified by the local chamber of commerce or statutory authorities, the beginning and end of the cause of delay, within fifteen days of the occurrence and cessation of such force majeure condition. In the event of delay lasting over two months, arising out of force majeure, the purchase order may be terminated at the discretion of the purchaser.
- (b) For delays arising out of Force Majeure, the Supplier will not claim extension in completion date for a period exceeding the period of delay attributed to causes of Force Majeure and neither EMPLOYER nor PURCHASER shall be liable to pay extra costs (like increase in rates, remobilization advance, idle charges for labour, machinery etc.).
- (c) If any of the Force Majeure conditions exists in the place of operation of the Supplier even at the time of submission of the bid he will categorically specify them in the bid and state whether they have been taken into consideration in their quotations.

C) The Supplier or the Purchaser shall not be liable for delays in performing his obligations resulting from any force majeure cause as referred to and/or defined above. The date of completion will, subject to hereinafter provided, be extended by a reasonable time even though such cause may occur after Supplier's performance of his obligations has been delayed for other causes.



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14.0 LONG TERM AVAILABILITY OF SPARES

- 14.1 The Supplier shall guarantee the long term availability of spares to the Employer for the full life of the equipments covered under the purchase order. The Supplier shall guarantee that before going out of production of spare parts of the equipment covered under the purchase order, he shall give the Employer at least twelve (12) months advance notice so that the later may order his bulk requirement of spares, if he so desires. The same provision will also be applicable to sub-Supplier. Further, in case of discontinuance of manufacture of any spares by the Supplier or his sub-Suppliers, the Supplier will provide the Employer two years in advance, with full manufacturing drawings, material specifications and technical information required by the Employer for the purpose of manufacture of such items.
- 14.2 Further, in case of discontinuance of supply of spares by the Supplier or his sub-Suppliers, the Supplier will provide the Employer with full information for replacement of such spares with other equivalent makes, if so required by the Employer.

15.0 MARKING OF EQUIPMENT:

The materials must be marked/stenciled of Equipment No.

16.0 NOTIFICATION OF DESPATCH:

Each and every despatch should be notified immediately after despatch giving the relevant particulars like Truck No., Challan No. with date, C/Note No., Name of the transporter with their full address, date of despatch etc. to the following through telex/telegram/fax :

a)	Site (I/c) HEC Ltd., Madhuband NLW Washery, HEC Ltd., Ranchi- 834004
b)	DGM (Purchase), Project Division HMBP Adm. Bldg. Annexe, HEC Ltd., Ranchi- 834004

17.0 PAYING AUTHORITY

Payment as mentioned above will be made by DGM I/c/Finance, Project Division, HEC Ltd., Ranchi 834 004.

18.0 PROGRESS REPORT:

Progress of delivery/inspection must be given to the officer who has signed the purchase order on the 15th and 30th of each month during currency of delivery period. Where delivery period is crossed by the supplier, he has to take approval of buyer in writing before despatch.

19.0 SUBLETTING AND ASSIGNMENT:

The supplier shall not, have without the previous consent in writing of the purchasers, sublet, transfer or assign the purchase order or any part thereof or interest therein or benefit or advantage thereof in any manner whatsoever. Provided nevertheless that any such consent shall not relieve the supplier from any obligation, duty or responsibility under the purchase order.

20.0 CHANGE IN A FIRM :

Where the supplier is a partnership firm, a new partner shall not be introduced in the firm except with the previous consent in writing of the purchaser (which may be granted only as an exception) of a written undertaking by the new partner to perform the purchase order and accept all liabilities incurred by the firm under the purchase order prior to the date of such undertaking.



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21.0 **CONSEQUENCE OF BREACH:**

Should the supplier or a partner in the supplier firm commit breach of either of the clauses (20) and (21) of this commercial terms and conditions, it shall be lawful for the purchaser to cancel the purchase order and purchase or authorize the purchase of the stores at the risk and cost of the supplier firm and that even the provisions of Clause (9) shall, as far as applicable, apply.

The decision of Heavy Engineering Corporation Limited as to any matter or thing concerning or arising out of this clause or any question whether the supplier or any partner of the supplier firm has committed a breach of any of the conditions in this clause contained shall be final and binding on the supplier.

22.0 **CONSIGNEE:**

Site in charge, Madhuband NLW Washery, HEC Ltd , PO Nudkhurkee, Distt. Dhanbad, State: Jharkhand, PIN: 828307

GST No. of HEC: 20AAACH4534P3ZL

And bill to HEC Ltd, Project Division, Ranchi, Jharkhand, GST No. of HEC: 20AAACH4534P3ZL

23.0 **TRAINING OF PERSONNEL:**

Supplier shall have to provide free of cost training of one (01) personnel from PURCHASER/BCCL for 1 (one) month at their works (If required). However boarding, lodging and fare etc shall be borne by the purchaser/employer.

24.0 **Q.A PLAN:**

Approved QAP and inspection procedure by Project Officer/Madhuband NLW Washery/BCCL shall apply (If required).

25.0 **WEIGHT OF MATERIAL:**

Weight of Material must be intimated to the purchaser before effecting delivery (If any).

26.0 **COMMISSIONING SPARES:** Will be supplied free of cost as required (If any).

27.0 **DOCUMENTS & MANUALS :**

To be furnished as per Technical Specification (Refer Enclosure-II) (If any).

28.0 **UNIT RATES:**

Unit rates of the supply item which may be required during execution of this package will remain firm till execution of the order.

29.0 **BOUGHT-OUT ITEMS:**

Un-priced purchase order of supplier's bought-out items will be submitted to us within a week after issue of your order (If required).

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30.0 REJECTION:

If the stores supplied are not to specifications/samples or in accordance with order and are rejected, the same will be removed by supplier at supplier's own risk and cost within 21 days of the date of intimation of rejection by Inspection Deptt/Stores Deptt/Purchase Deptt. If no instruction are received from supplier with regard to mode of despatch, purchaser/employer shall be free and reserve the right to return the rejected materials at supplier's risk and cost and to recover entire freight and other incidentals incurred by PURCHASER. Such rejected stores will be kept in our godown/site for 21 days from the date of intimation to supplier and thereafter those remain at supplier's risk and cost. The purchaser shall also be entitled to recover ground rent/demurrage charges on the rejected stores after expiry of free time mentioned above.

31.0 SPECIAL INSTRUCTION (DISPATCH MARK/IDENTIFICATION MARK)

The following markings are to be done on each package

a)	From	
b)	For	Site I/c, Madhuband NLW Washery, P.O. Nudkhurkee, Distt: Dhanbad (Jharkhand) Account: HEAVY ENGINEERING CORPORATION LIMITED
c)	Case No.	The case no. shall be written in the form of a fraction the numerator of which shall be serial number of the case and the denominator representing the total number of cases.
d)	Order No.	
e)	Net Weight	
f)	Gross Weight	

32.0 LEGALITY AND DISPUTE SETTLEMENT:

- This order/purchase order shall be governed by and interpreted according to the relevant laws of India with jurisdiction of courts at Ranchi.
- Any dispute that may arise between the parties out of or in-connection with this order/purchase order or for the breach thereof, shall be settled amicably and in good faith by negotiations between the designated executives of the parties, at the first instance.
- In the event, the parties fail to resolve the disputes or differences arising out of or in connection with the order/purchase order or execution thereof through amicable settlement, the same shall be referred to settlement through "adjudication" of the same by the Sole Arbitrator appointed by PURCHASER. Such arbitration shall proceed as per the provisions of Arbitration and Conciliation Act, 1996 and /or amended from time to time.
- The arbitration shall be governed by and in accordance with the Arbitration and Conciliation Act, 1996 for adjudication of the disputes and differences including claims and counter-claims of the parties. The award rendered shall be final and binding upon both the parties.
- The venue of arbitration shall be normally at Ranchi only, unless and until agreed otherwise by the parties.
- The courts at Ranchi in the State of Jharkhand shall have the exclusive jurisdiction in respect of all the disputes arising out of this contract.

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33.0 OTHER TERMS AND CONDITIONS:

Other terms and conditions which are not mentioned above shall be as per General Terms and Conditions of Contract of the Corporation which can be downloaded from our website ***www.hecltd.com***.

Enclosures:

1. Form of Tender (Annexure-A)
2. No Dispute Certificate (Annexure –B)
3. Check List for acceptance/ confirmation of commercial terms & conditions (Annexure-C)
4. Proforma for Security / Performance Bank Guarantee (Annexure-E)

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ANNEXURE-A

FORMS OF TENDER

Sub :- TENDER No..... for work (Supply) _____

To,

DGM I/c/PURCHASE & CONTRACT CELL
PROJECT DIVISION, HEC LTD. RANCHI-4

Dear Sir,

We offer to execute the Works described above in accordance with the Conditions of Contract accompanying the Tender Document issued to us.

This tender and your written acceptance of it shall constitute a binding contract between us. We understand that you are not bound to accept the lowest or any tender you received.

We hereby confirm that this tender complies with the tender validity and tender security required by the tender documents.

Yours faithfully

Authorised Signature :

Name and Title of the Signatory :

Name of Tenderer :

Address :

Date :

(To be filled by the tenderer)

	HEAVY ENGINEERING CORPORATION LIMITED
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ANNEXURE-B

NO DISPUTE CERTIFICATE

Sub : TENDER for the Work (Supply)_____

To,

The DGM I/c/Purchase
Projects Division/HEC
HMBP Adm. Building(Annexe)
Dhurwa, Ranchi -834 004, Jharkhand

Dear Sir,

We hereby declare that there is no dispute with Heavy Engineering Ltd., Ranchi on date.

Yours faithfully

Authorised Signature :

Name and Title of the Signatory :

Name of Tenderer :

Address :

Date :

(To be filled by the tenderer)

	HEAVY ENGINEERING CORPORATION LIMITED
	PROJECT DIVISION

ANNEXURE – C

CHECK LIST FOR ACCEPTANCE / CONFIRMATION OF COMMERCIAL TERMS & CONDITIONS

Please confirm acceptance of following Clauses of Commercial Terms & Conditions :-

CLAUSE No.	PARTICULARS	ACCEPTANCE / CONFIRMATION OF TENDERER (YES / NO)	REMARKS
1.0	SCOPE OF SUPPLY / WORK		
2.0	PRICE BASIS		
3.0	TAXES & DUTIES		
4.0	INSPECTION		
5.0	DELIVERY		
6.0	TERMS OF PAYMENT		
7.0	GUARANTEE		
8.0	LIQUIDATED DAMAGES DUE TO DELAY IN COMPLETION		
9.0	TRANSIT INSURANCE		
10.0	MODE OF DESPATCH		
11.0	PACKING, FORWARDING AND SHIPMENT		
12.0	DEMURRAGE, WHARF-AGE, ETC.		
13.0	FORCE MAJEURE		
14.0	LONG TERM AVAILABILITY OF SPARES		
15.0	MARKING OF ITEM		
16.0	NOTIFICATION OF DISPATCH		
17.0	PAYING AUTHORITY		
18.0	PROGRESS REPORT		
19.0	SUBLETTING AND ASSIGNMENT		
20.0	CHANGE IN A FIRM		
21.0	CONSEQUENCE OF BREACH		
22.0	CONSIGNEE		
23.0	TRAINING OF PERSONNEL		
24.0	Q.A. PLAN		
25.0	WEIGHT OF MATERIAL		
26.0	COMMISSIONING SPARES		
27.0	FORMAT AND NAME PLATE		
28.0	DOCUMENTS & MANUALS		
29.0	BOUGHT-OUT ITEMS		
30.0	REJECTION		
31.0	SPECIAL INSTRUCTION (DISPATCH MARK / IDENTIFICATION MARK)		

	HEAVY ENGINEERING CORPORATION LIMITED
	PROJECT DIVISION

ANNEXURE – C

CHECK LIST FOR ACCEPTANCE / CONFIRMATION OF COMMERCIAL TERMS & CONDITIONS

Please confirm your acceptance of following Clauses of Commercial Terms & Conditions :-

CLAUSE No.	PARTICULARS	ACCEPTANCE / CONFIRMATION OF TENDERER (YES / NO)	REMARKS
32.0	LEGALITY AND DISPUTE SETTLEMENT		
33.0	OTHER TERMS AND CONDITIONS		

	HEAVY ENGINEERING CORPORATION LIMITED
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ANNEXURE - E

SECURITY / PERFORMANCE BANK GUARANTEE
(To be executed on Non-Judicial Stamp Paper of appropriate value)
 (TO BE ISSUED BY ANY NATIONALISED/ SCHEDULED BANK
 AUTHORISED BY RBI TO ISSUE A BANK GUARANTEE)

..... **(Name of the Bank)**

Address.....

Guarantee No.

A/c Messrs **(Name of Contractor)**

Date of Expiry

Limit to liability (**currency & amount**) .

Contract No.

For **(Name of Facilities)**

Subject:..... Performance Bank Guarantee.

Date 201.

To

Heavy Engineering Corporation Limited

P.O. Dhurwa, Dist. Ranchi, Pin - 834 004, (Jharkhand)

Dear Sir,

We refer to the Contract Agreement / Purchase Order (hereinafter called the "Contract") Reference No..... Dated between you and M/s. **(Name of the Contractor)** (hereinafter called the "Contractor") for the design, civil, manufacture, supply of plant & equipment, refractories and structures, storage, insurance & handling, erection, testing, commissioning and performance guarantee tests of .. . **(Name of the Facilities)** (**strikeout whichever is not applicable**).

In consideration of the Heavy Engineering Corporation Limited, having its Registered office at Plant Plaza Road, P.O. Dhurwa, Ranchi - 834004 (hereinafter called to as the "Purchaser" which expression shall unless repugnant to the context or meaning thereof, include all successors, administrators and assigns) having awarded to *[Name & Address of the supplier]* (hereinafter called to as "Contractor" which expression shall unless repugnant to the context or meaning thereof include its successors, administrators, executors and assigns) the work *[Name of the Work]* by issue of Letter of Award No. *[Letter of Intent No.]* and the same having been unequivocally accepted by the Contractor resulting into a Purchase Order No. dated valued at *[value of P. O.]* (hereinafter called 'the Contract') and the Purchaser having agreed to accept Performance Bank Guarantee of ____ *[indicate figure]*% of the Contract Sum *[amount in figures and words]* from a Nationalized/Scheduled Bank for due performance of the work executed by the Contractor as per the terms & conditions contained in the said Contract.



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We, _____ [*name of the Bank*], of _____ [*address of the Bank*] (hereinafter called to as "Bank" which expression shall unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns) do hereby guarantee and undertake to pay the Purchaser immediately on demand and or, all money payable by the Contractor to the extent of _____ [*amount of guarantee in figures and words*], at any time from _____ to _____ without any demur, reservation, recourse, contest or protest and/or without any reference to the Contractor. Any such demand made by the Purchaser on the Bank shall be conclusive and binding notwithstanding any difference between the Purchaser and the Contractor or any dispute pending before any Court, Tribunal, Arbitrator or any other authority. We agree that the Guarantee herein contained shall be irrevocable and shall continue to be enforceable as per the terms & conditions contained in the said Contract.

The Purchaser shall have the fullest liberty without affecting in any way the liability of the Bank under this Guarantee, from time to time, to extend the validity of time of Performance of the Contract by the Contractor. The Purchaser shall have the fullest liberty without affecting this Guarantee, to postpone, from time to time, the exercise of any powers vested in them or of any right which they might have against the Contractor, and to exercise the same at any time in any manner, and either to enforce or to forebear or to enforce any covenants contained or implied in the Contract, between the Purchaser and the Contractor or any other course or remedy or security available to the Purchaser. The Bank shall not be released of its obligations under these presents by any exercise by the Purchaser of its liberty with reference to matter aforesaid or any of them or by reason of any other act of forbearance or other acts of omission or commission on the part of the Purchaser or any other indulgence shown by the Purchaser or by any other matter or thing whatsoever which under law would, but for this provision, have the effect of relieving the Bank. The Bank also agrees that the Purchaser at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor in first instance, without proceeding against the Contractor and notwithstanding any security or other Guarantee that the Purchaser may have in relation to the Contractor's liabilities.

This Bank Guarantee shall be operable at State Bank of India, Commercial Branch, MECON Campus, Doranda, Ranchi.

Dated this _____ day of _____ at _____

For and on behalf of the Bank.

Signature _____

Name _____

Designation _____

Common Seal of Bank _____



HEAVY ENGINEERING CORPORATION LIMITED

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ENCLOSURE-II

TECHNICAL SPECIFICATION

FOR

SUPPLY OF SPARE PARTS FOR COMPRESSOR INSTALLED AT MADHUBAD WASHERY PROJECT

1.0 SCOPE OF WORK

The scope of work include supply, packing & transportation to site of spare parts for compressor installed at 5.0 MTPA Madhuband NLW Coal Washery Project of BCCL.

Unit price shall be quoted for each item as per the following BOQ:-

Sl. No.	Description	Part No.	UOM	Qty.
1.	Kit I/O Module SC2IOM-1	7.7602E1	No.	1
2.	Kit I/O Module SC2IOM-2	7.7603E1	No.	1
3.	Signal cable IOBUS W81 0.5m SUBD SC2	7.7630.00500	No.	1
4.	Signal Cable IOBUS W81 1.9m SUBD SC2	7.7630.01900	No.	1

SCOPE OF WORK ALSO INCLUDES:

- Statutory approval wherever required will be taken for the item being supplied from relevant state/central authorities.
- The supply of the items will be completed in all respect.
- Warranty services for 24 months from the date of supply or 18 months from the date of commissioning whichever is earlier.
- Operation & instruction manual if any.
- Left-out spares shall be handed over to Site I/C (If any).

2.0 CODES & STANDARD

The equipment & accessories offered shall be designed, manufactured & tested in accordance with the latest standards & codes of practices by the Bureau of Indian Standards / International Standards. Hierarchy of specification will be as under:

- Technical Specification
- Bureau of Indian Standard
- International Standard

3.0 GENERAL

This specification will be read in conjunction with the Instruction to Tenderer (ITT).



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Notes:-

- (1) The supplier has to supply the spare parts compatible with the existing compressor installed at Madhuband Washery Project site.
- (2) HEC will provide only local conveyance of the supplier's engineer while fooding & lodging of the supplier's service engineer will be borne by the supplier itself.
- (3) The supplier has to deliver the spare parts at the Madhuband Washery Project site with proper packing.

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