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ISO 9001:2000

**HEAVY MACHINE BUILDING PLANT**  
**HEAVY ENGINEERING CORPORATION LIMITED**  
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**Materials Management Division**

**LIMITED TENDER**

PUR/HMB/12/968275/IS-3325

DATE: 16.06.2012

Dear Sir,

We request you to submit your most competitive offer for the following items as per the given schedule:

**ENQUIRY SCHEDULE**

Sl No.	Description	Material	Qty in MT
1	Slab 2800 X 310 X 170 – 2 Pcs.	Fe410WB IS:2062-99	2.316
2	Slab 2800 X 430 X 170 – 2 Pcs.	Fe410WB IS:2062-99	3.214
3	Slab 3400 X 430 X 290 – 2 Pcs.	Fe410WB IS:2062-99	6.656
4	Slab 5000 X 1500 X 120- 1 Pc.	Fe410WB IS:2062-99	7.070

**Qualifying Criteria**

1. Quotation to be submitted in two bid system i.e. (a) Techno commercial bid, (b) Price bid . Same to be superscribed on the envelope
2. Rate to be quoted on FOR Ranchi basis only/Freight charge is to be borne by the supplier and same should be mentioned in the techno commercial bid.
3. **Validity of Offer Should be minimum 60 days from the date opening . The offer with a Lower validity period other than 60 days will not acceptable and such offer shall be ignored without assigning any reason.**
4. The applicable rate of excise duty on the date of submission of offer should be clearly indicated , if excise duty is not applicable or Nil it should be clearly mentioned in the offer . Confirm Whether EDGP will be provided or not for availing CENVAT if ED is applicable .
5. **Firm Delivery : In days /weeks/months to be clearly mentioned. Please note that delivery term offer with "Ex Stock " is not acceptable.**
6. The amount of Sales Tax should be clearly mention in the offer.
7. **The Techno commercial bid should essentially contain the unpriced schedule as per the annexure given above in the Enquiry Schedule**
8. Delivery within 8 to 10 weeks is desirable.
9. **Payment Term:-**  
Please note the following and confirm in your quotation:-  
(a) Payment shall be made only after receipt of all items of the P.O in full quantity duly supported by accepted CRV issued by QCA/HMBP.

- (b) Part payment for part quantity is not allowed at any circumstances.
  - (c) Payment will be made after 60 days of the receipt of material at destination duly inspected and Tax invoice.
10. Qty. tolerance  $\pm 5\%$  by wt. is acceptable.
11. **Please confirm that Part Order will be acceptable.**

### **IMPORTANT NOTES FOR BIDDERS**

Non- Compliance of any point amongst Sl no. 1 to 11 mentioned under the heading Qualifying Criteria as above may lead to rejection of the offer without assigning any reason from our side. So, prospective bidders are instructed to carefully read each point carefully while quoting and confirm the same. Any offer with deviation is liable to be rejected.

Time and date of receipt of Tender is **02.07.2012** upto **1.00 PM**. Opening of tender on **02.07.2012 at 3.00PM**. TENDERS must be submitted in sealed cover with Tender No. and the Due date superscribed on it failing which Tenders may be ignored. The Quotation must be submitted in two bid system i.e. Techno-commercial bid and Price bid, separately in sealed covers.

### **NOTE:**

1. The rate quoted shall be inclusive of all packing & forwarding. Freight charges to be mentioned separately.
2. The Price quoted by the tenderer should be exclusive of sales tax. The rate and nature of sales tax applicable should be shown separately. Sales tax will be paid to the seller at the rate at which it is liable to be assessed or has actually been assessed on the date of supply provided the transaction of sale is legally liable to sales tax and within the delivery period. Any change on the taxes & duty structure beyond the delivery period will not be considered by HEC.
3. The rates quoted must be firm and the offers made must remain open for acceptance for three months from the date of opening of the tender.
4. Quotations erased or over written are likely to be rejected unless all corrections are authenticated with the tenderer's signature.
5. Delivery date offered must be specified and guaranteed.
6. Full payment will be made after 60 days of the receipt of supplies at destination duly inspected and Tax invoice.
7. Full particulars i.e. specification, literature and / or drawing wherever applicable should be submitted alongwith the quotation. The brand and 'Make' name must be Indicated.
8. The Corporation does not pledge itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of tender or portion of the quantity offered and you shall supply the same at the rate quoted.
9. Supplies will be subject to Inspection by our Inspection wing / or inspection agencies prescribed by us.
10. Order placed as a result of this tender will be subject to the Corporation's General Terms and Conditions of contract which can be down loaded from our website ([www.hecltd.com](http://www.hecltd.com))

11. Corporation reserves the right to call for and examine at any time the books of accounts and other documents and papers of the firm for the purpose of ascertaining whether any excess payments has been made or the firm likely to be received / received undue benefit out of execution of the particular contract.
12. Earnest Money (if indicated above specifically) - Earnest money to the extent of 2% of the total value will have to be deposited by demand draft on the State Bank of India, Ranchi Hatia Branch, in favour of Heavy Engineering Corporation Ltd. Ranchi.- 4
13. Security Deposits -successful tenderers will have to deposit security equal to 5 percent of the value of the contract within the desired period. Failing this, the contract will be cancelled at the risk and expenses of the suppliers.
14. Delivery: The time for and the date of delivery of the Stores stipulated in the acceptance of tender shall be deemed to be the essence of the contract and delivery must be completed not later than the dates specified therein Otherwise:
  - a)The purchaser to recover from the contractor a sum of 0.5 % per week (completed week) of the price of the stores(upto maximum 10 %) as liquidated damages, which the contractor has failed to deliver as aforesaid or
  - b)The purchaser may procure the undelivered stores / similar items from elsewhere, without notice to the contractor at the risk of the contractor without canceling the contract in respect of the consignment not yet due for delivery or,
  - c)to cancel the contract or a portion thereof.
15. Income Tax Clearance Certificate - All tenderers shall submit along with their tender an Income Tax Clearance Certificate duly countersigned by the Income Tax Officer of the circle concerned under the seal of the office. Copy of Permanent Account No. (PAN) (of Income Tax) to be enclosed with the bid.
16. There is no obligation on our part to accept delayed / late tenders. Tenders received after the due date of opening are liable to be summarily rejected.
17. The rates quoted shall also be inclusive of embossing on the material. The Ownership namely HMBP /FFP / HMTP should be at a predominant place of the material to a size / thickness upon the volume of the material.
18. To obtain regular enquiries from our end , you are advised to get yourselves registered with HEC. For details regarding registration please visit our website [www.hecltd.com](http://www.hecltd.com).

**Special Note:**

While submitting tender pl. mentioned your Registration No. with HEC as a registered vendor with valid paper.

If not pl. get registered your firm with HEC Limited immediately.

(N.Kumar)  
Sr. DGM/PUR/HMBP  
HEC LTD, RANCHI

