



ISO 9001 Company

# Heavy Engineering Corporation Limited

(A Govt. of India Enterprise)

Heavy Machine Building Plant

**CRANE EXECUTION DIVISION**

Tender Enquiry No HMB/CED/PUR/99/03/09/015/LTE/001

Dtd 09.10.09

Following items are required by HEC.

<u>Sl No.</u>	<u>Drg No.</u>	<u>Detail</u>	<u>Qty required</u>
<u>1</u>	<u>SK 4196.02.851</u>	<u>RG BOX, A=700</u>	
		<u>Type -I</u>	<u>4 nos</u>
		<u>Type- II</u>	<u>4 nos</u>
		<u>Type-III</u>	<u>4 nos</u>
<u>2</u>	<u>SK 4196.02.854</u>	<u>RG BOX A=700</u>	
		<u>Type-I</u>	<u>2 nos</u>
		<u>Type-II</u>	<u>4 nos</u>
		<u>Type-III</u>	<u>2 nos</u>
<u>3</u>	<u>SK 4196.02.857</u>	<u>RG BOX VW=750</u>	
		<u>Type-I</u>	<u>2 nos</u>
		<u>Type-II</u>	<u>2 nos</u>
		<u>Type-III</u>	<u>2 nos</u>
		<u>Type-IV</u>	<u>1 no</u>
		<u>Type-V</u>	<u>1 no</u>
<u>4</u>	<u>SK 4196.02.861</u>	<u>RG BOX VW=600</u>	<u>2 nos</u>
		<u>Total</u>	<u>30 nos</u>

**Schedule of Tender receipt by**      22.10.09      up to 1 PM

**Opening of Tender on**                      22.10.09      at    3 PM

## **Terms & Conditions**

1. The rate quoted shall be Inclusive of all packing & forwarding. Freight charges to be mentioned separately.
2. The Price quoted by the tenderer should be exclusive of Sales Tax / VAT. The rate and nature of sales tax applicable should be shown separately. Tax will be paid to the seller at the rate at which it is liable to be assessed or has actually been assessed on the date of supply provided the transaction of sale is legally liable to sales tax and within the delivery period. Any change on the taxes & duty structure beyond the delivery period will not be considered by HEC.
3. The rates quoted must be firm and the offers made must remain open for acceptance for three months from the due date of opening of the tender.
4. Quotations erased or over written are likely to be rejected unless all corrections are authenticated with the tenderers signature.

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5. Delivery date offered must be specified and guaranteed.
6. Payment-Full payment will be made after 30 days of the receipt of supplies at destination duly inspected.
7. Full particulars specifications, literature and / or drawing wherever applicable should be submitted along with the quotation. The brand and 'Make' name must be indicated.
8. The Corporation does not pledge itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of tender or portion of the quantity offered and you shall supply the same at the rate quoted.
9. Supplies will be subject to inspection by our Inspection wing/or Inspection agencies prescribed by us.
10. Order placed as a result of this tender will be subject to the Corporation's General Terms and Conditions of contract, which can be down loaded from our web site [www.hecltd.com](http://www.hecltd.com).
11. Corporation reserves the right to call for and examine at any time the books of accounts and other documents and papers of the firm for the purpose of ascertaining whether any excess payments has been made or the firm likely to be received/ received undue benefit out of execution of the particular contract.
12. Earnest Money- Earnest money to the extent of 2% of the total value will be to deposited by demand draft on the State Bank of India, Ranchi Hatia Branch, in favour of Heavy Engineering Corporation Ltd. Ranchi-4.
13. Security Deposit- The firm has deposit a sum equal to a 5 percent of the total value of the contract as Security Deposit for the due fulfillment of the contract within 14 days after placement of order. Failing this the contract will be cancelled at the risk & expense of the supplier. This will be in addition to other remedies available to the purchaser for the successful completion of the contract. The validity of the security deposit shall be up to the receipt of the last consignment.
14. Delivery- The time for and the date of delivery of the Stores stipulated in the acceptance of tender shall be deemed to be the essence of the contract and delivery must be completed not later than the dates specified therein. Otherwise:
  - (a) The purchaser to recover from the contractor a sum of 0.5 % per week ( completed week) of the price any stores (up to maximum 10%) as liquidated damages, which the contractor has failed to deliver as aforesaid or
  - (b) The purchaser may procure the un deliver stores/ similar items from elsewhere, without notice to the contractor at the risk of the contractor without canceling the contract in respect of the consignment not yet due for delivery or,
  - (c) To cancel the contract or a portion thereof.
15. Income Tax Clearance Certificate- All tenderers shall submit along with their tender an Income Tax Clearance Certificate duly countersigned by the Income Tax Officer of the Circle concerned under the seal of the office. Copy of permanent A/c no. (PAN) (of income tax) to be enclosed with the bid.



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16. There is no obligation on our part to accept delayed / late tenders received after the due date of opening and there are liable to be summarily rejected.
17. The rates quoted shall also be inclusive of embossing on the material. The Ownership namely "HMBP" at a predominant place of the material to a size/thickness depending upon the volumes of the material.
18. Performance Bank guarantee- Performance Bank guarantee amounting to 10% of the basic price of the contract is to be submitted in HEC's Format issued by any Nationalized Bank (Preferably State Bank of India) valid till guarantee period.

### **19. SPECIAL INSTRUCTIONS**

The tender is to be submitted in two parts. Part- I & Part – II

- a. Part I- Tender comprising Techno Commercial offer which shall cover all technical part as well as commercial terms & conditions except the prices. Tenderers shall also mention whether Earnest Money is enclosed in Part II of the bid or not. They should not mention about the value.
- b. Part II – The Tender shall comprise Price Bid & Draft of earnest money as per Clause 12 of the enquiry.

The price bids shall be opened only after the Techno Commercial terms are settled and accepted.

Part I & Part II offers shall be in separate sealed covers. The tenderers are to clearly super scribe on the top of each envelope the relevant part number and description along with tender reference number and date of opening.

Both the envelopes ( Part I & Part II) shall be enclosed in one envelope. This envelope shall also be super scribed on the top with tender reference number and date of opening of enquiry, indicating that both the parts (Part I & Part II ) are enclosed in the envelope.

If the offer is not submitted as per the instructions above the same can be rejected.

Regards

**Ashim Kumar**

**Sr DGM / Purchase & Out Sourcing**

**Crane Execution Division**

**Room no. 72, HMBP ADM Bld**

**HEC LTD, Ranchi 4**

**Phone 0651 2401200, Fax No. 0651 2401166**