

HEAVY ENGINEERING CORPORATION LTD.  
PLANT PLAZA ROAD, DHURWA, RANCHI – 834004  
PHONE: 0651 – 2400170

Tender Notice No. HEC/Madhuband /Vehicle- 1542,

Dated: 19.01.2022

To,

**Sub: Hiring of 02 (Two) Nos vehicle on monthly rental basis at Madhuband Site for 06 months.**

Dear Sir,

Sealed tenders are invited in 02 Envelopes - PART-A and Part-B as per attached format from registered & reputed contractors for the work of Hiring of 02 (Two) No. vehicle on monthly rental basis at

Sl. No	Description of Job	Last date & time for submission of tender	Due date & time of opening of tender
1	Hiring of 02 (Two) Nos vehicle on monthly rental basis at Madhuband Project site	27.01.2022 & 05:00 PM	28.01.2022 & 10:00 AM

The offers must be sent through courier or by hand addressed to:

Dy. GM/ Madhuband Washery/Project Division  
Room No. 52(A), HMBP Admin Bldg., HEC Ltd. Dhurwa,  
Ranchi, Pin – 834004, Jharkhand

EMD of Rs. 5000 is to be submitted along with the PART A of the offer in the name of Heavy Engineering Corporation Ltd. payable at Ranchi.

If the date of receipt & opening of tender happens to be a holiday, the next working day will be the corresponding effective date.



DGM/MW

**Index**

<b>Sl. No.</b>	<b>Description</b>	<b>Page No.</b>
1.	General Conditions	1-2
2.	Price Schedule	3
3.	Document Check List	4

## Part A

### General Conditions for Hiring of 02 Nos. Vehicles at Madhuband Washery Site

#### 1. Hire Charges(To be filled by agency)

Sl. No.	Description	Amount (Rs.)
i.	Mahindra Bolero DI (AC)* (Two Nos.) Or Equivalent (Charges during normal hours)	To be indicated in Price Schedule (PART – B)
ii.	Duty after normal hours (Rs./ hr)	

#### 2. Fuel Charges

Sl. No.	Description	km/ L
i.	Fuel Economy with AC	10
ii.	Engine Oil (Minimum Spec API CH-4 SAE 15W-40)	6000 (min)

- Charge for fuel and engine oil to be reimbursed with normal rental bill at the rate prevalent at Dhanbad area at the time of purchase of the same, For this the firm will furnish the documentary evidence at the time of submission of bill.

#### Terms and conditions will be as under:

#### 3. Working Hours

- 12 hours in a day will be considered as a normal duty hours and normal working hour will be 8:00 am to 8:00 pm.

#### 4. Payment terms

- Bill in quadruplicate will be submitted by the firm after completion of every month to Site (I/c)/MW.. Payment will be made within 15 days from the receipt of bill by A/C Payee Cheque/ RTGS only.

#### 5. Validity of order

- The period of order will be for a period of 06 (Six) months commencing from the date of engagement of vehicle at Site. The vehicle must be engaged within 02 days of placement of order. The order can be extended further on the basis of mutual consent of both parties depending on our requirement of vehicle at site.

6. Depending upon our requirement of vehicle, if an extra vehicle is required to be hired for maintaining the smooth functioning of site activities the same could be hired from the same agency at same rate and Terms & Conditions on the basis of mutual consent.

7. The agency has to maintain proper daily LOG BOOK of the vehicle duly signed by officers of HEC.

8. The alternate SUNDAY shall be allowed as OFF day for the maintenance of vehicle. (Two Sunday's in a month only).

**Special Instructions to tenderers:**

- a) **Signed copy of Registration Certificate of the vehicles must be attached with the quotation.**
- b) **Signed Copies of GST Registration Certificate and PAN Card must be attached with the quotation.**
- c) **Tenderer must have experience of providing vehicle hiring service to Govt. organization/PSU/reputed private institutions. Tenderer must submit one PO copy as proof of same.**
- d) The vehicles will have all the statutory papers, duly updated, to facilitate smooth entry into BCCL and other local sites/places as per instructions of Site (I/c)/MW.
- e) During vehicle movement, if any statutory penalty is levied by the statutory body established by the Government due to shortfall of statutory compliances, the same will be borne by the agency.
- f) All taxes, insurance and statutory liabilities shall be borne by the agency. Toll Tax levied by statutory authority shall be reimbursed to the successful bidder. The toll tax has to be certified by officer of HEC.
- g) Diesel and Engine Oil for the vehicle will be arranged by the agency.
- h) Any maintenance required for the smooth and trouble free running of vehicle shall be done at no extra cost.
- i) Driver will be well dressed, soft spoken and well disciplined with proper driving license. HEC's requirements for vehicle will be throughout the week including Holidays & Sundays except alternate Sundays, which will be OFF DAY for the maintenance purpose of the vehicle. The driver will report to duty with his Tiffin (Lunch arrangement) so that the vehicle is available for use of HEC as and when need occurs.
- j) The first rental will be calculated on Pro- Rata basis i.e. from the date of actual deployment of vehicle in the first English calendar month.
- k) Vehicle not be more than 05 years old is preferable.
- l) Successful bidder has to submit Security deposit corresponding to 10% of the contract value in form of DD.
- m) EMD of Rs. 5000 is to be submitted along with the PART A of the offer in the name of Heavy Engineering Corporation Ltd. payable at Ranchi. EMD will be converted to Security deposit.
- n) In case successful bidder fails to provide vehicle due to any reason like breakdown, unavailability of driver etc for a particular period of time, HEC will have right to hire another vehicle and extra cost thus incurred will be recovered from the bills/ SD of successful bidder.



For Heavy Engineering Corporation Ltd.



**PART B**

Price Schedule to be sealed in a separate envelope

<b>Sl. No.</b>	<b>Description</b>	<b>Amount (Rs.)</b>
<b>i.</b>	Mahindra Bolero DI (AC)* (Two Nos.) Or Equivalent (Charges during normal hours)	
<b>ii.</b>	Duty after normal hours (Rs./ hr)	

Signature of Firm with Seal

**Document Check List:**

- 1. Copy of PAN Card**
- 2. Copy of GST Registration Certificate**
- 3. Copy of Registration Certificate of 02 Nos. Vehicles**
- 4. Sign and stamp on each page of tender document for accepting the terms and conditions.**
- 5. EMD of Rs. 5000.00**