

MATERIALS MANAGEMENT DIVISION
FOUNDRY FORGE PLANT
HEAVY ENGINEERING CORPORATION LIMITED
(A Govt. of India Enterprise)
P.O. Dhurwa, Ranchi – 834 004

No. PUR/FFP/2011/320013/03/2690

dated, 11.04.2011

To

M/s.....

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Dear Sirs,

We request you to submit your most competitive offer for the following items/services as per the given schedule:

ENQUIRY SCHEDULE

Sl. No	Description of Stores	Unit	Quantity	Remarks
1	Burnt Lime as per IS:No.1540 of 1980 (Part I) Gr. 'C' and following specifications:- CaO – 85% Min. SiO ₂ – 2% Max. Powder content: 10% Max. LOI : 6% Max. Size: 30 to 50 mm Lime should be in dry condition.	MT	1500	

Schedule of Tender receipt: 29 /04 / 2011 upto 01.00 pm

Opening of Tender: 29 / 04 / 2011 upto 03.00 pm

Prerequisites

1. Tenders must be submitted in sealed cover with TENDER NO., DUE DATE and VALIDITY PERIOD of the offer super scribed on it, failing which the tenders may be ignored.
2. The firm must keep Validity Period of the offer as mentioned in Sl.No. 3 below in NOTE.
3. Earnest Money (EM) to the extent of 2% of the total value will have to be deposited by Demand Draft (DD) on State Bank of India, Hatia Branch, Ranchi in favour of Heavy Engineering Corporation Limited, Ranchi – 834 004. Draft of any other Bank or Branch of State Bank of India shall not be valid.
EM may be exempted in case firms registered with HEC Ltd. or SSI Units or registered with NSIC for which they have to submit the documentary proof.

OFFER WITHOUT EM SHALL BE SUMMARILY REJECTED

4. Offers to be submitted in ~~Single~~**Two/Three** part bid(s). In case of two part bids, the Techno-commercial Bid is to be sealed in a separate envelope super scribing PART – I - "Techno Commercial Bid" on it and the Price bid is to be super scribed as PART – II - "Price Bid". Both the envelopes shall be put in a separate envelope and addressed to FFP and super scribed with Tender No., due date and PART I & PART II .

The tenderers are requested for strict compliance of the above prerequisites; else their tenders are liable to be rejected.

Special Conditions;

1. Offer must be on FOR-FFP Stores basis.
2. SiO₂ must be below than 2%. If CaO and SiO₂ reported above than specifications, prorate deduction shall be done. Penalty clause shall be imposed for the same.
3. The lime received at our stores shall be tested in our laboratory and result shall be binding for both parties.
4. Lime must be supplied in HDPE bags with extra liner (for airtight) to protect from air and moisture with no extra cost.
5. Quantity shall be taken as per our requirement and schedule given by user. Supplier shall supply the material within 48 hrs. after information received from us if necessary.
6. The firm must inform about their testing facilities available.
7. P.O. Quantity may be increased during pendency of contract on same rate, terms and conditions.

Contd... P/2

NOTE:

1. The rate quoted shall be inclusive of all packing, forwarding and on FOR destination FFP Stores or freight may be quoted separately.
2. a) The Price quoted by the firm should be exclusive of Sales Tax. The rate and nature of Sales Tax applicable at the time of tender should be shown separately. Sales Tax shall be payable to the firm at the rate at which it is liable to be assessed or actually been assessed on the date of supply, provided the transaction of sale is legally liable to Sales Tax and within the Delivery Period (DP). Any change on the Taxes & Duty structure beyond the DP shall not be considered by HEC Ltd.
- b) Price should be quoted exclusive of Excise Duty (ED). The amount and rate of ED must be specifically mentioned. In case ED is inclusive, the amount or rate must be indicated separately in the offer, otherwise, the offer may not be considered.
3. **Validity of offer:** The rates quoted must be firm and the offers made must remain valid for **90 days** from the date of opening of the tender. Delivery date offered must be specified and guaranteed.
4. Quotations erased or overwritten are likely to be rejected unless all corrections are authenticated with the signature of the tenderer(s).
5. Conditional offers are liable to be rejected.
6. **Inspection Clause:** Supplies may be subject to inspection by our Inspection Wing or by Inspection Agencies as prescribed by us.
7. Full particulars, i.e. Specifications, Literatures (Brochures/pamphlets), Drawings, etc. as applicable or it is specifically asked for may have to be submitted along with the quotation. The Brand and Maker's name must also be indicated in the offer.
8. **Delayed/Late Tender:** There is no obligation on our part to accept the delayed/late tender received after the due date of opening and these are liable to be summarily rejected.
9. **Income Tax Clearance Certificate:** All tenderers shall submit an Income Tax Clearance Certificate along with their tender, duly countersigned by the Income Tax Officer of the Circle concerned under the seal of the Office. Copy of the Permanent Account Number (PAN) of the Income Tax shall have to be enclosed along with the bid.
10. The Corporation does not pledge to accept the lowest or any tender. It reserves the right to accept the whole or any part of the tender or portion of the quantity offered and the tenderer(s) shall have to supply the same at the rate quoted.
11. The rates quoted shall also be inclusive of embossing on the material. The Ownership, namely FFP should be at a predominant place of the material to a size/thickness upon the volume of the material.
12. Order placed as a result of this tender shall be subject to the GENERAL TERMS & CONDITIONS of the Contract of the Corporation, which can be downloaded from our website: www.hecltd.com.
13. Full Payment shall be made **after 60 days** of the receipt of supplies at the destination, conforming to Inspection Clause.
14. Corporation reserves the right at any time to call for and examine the Books of Accounts and any other documents and papers of the firm for the purpose of ascertaining whether any excess payments have been made or the firm is likely to receive undue benefit out of execution of the particular Contract.
15. **Security Deposits (SD):** In the event of Contract materializing, successful tenderer(s) shall have to deposit SD equal to 5% of the value of the Contract within the stipulated period, failing which the Contract shall be liable to be cancelled at the risks and expenses of the suppliers.
16. **Delivery:** Timely Delivery is the essence of the Contract and the delivery must be completed not later than the dates specified therein, otherwise following Clauses shall be applicable: -
 - a) **Liquidated Damage (LD) Clause:** The purchase shall recover a sum of 0.5% per week (completed week) of the price of the stores, up to a maximum 10% as LD which the Contractor has failed to deliver as aforesaid.
 - b) **Risk Purchase Clause:** The purchaser may procure the undelivered stores/similar items from elsewhere, without notice to the supplier and at his without cancelling the contract in respect of the consignment not yet due for delivery.
 - c) **Cancellation of Contract:** In above case, the Contract may be cancelled or a portion thereof.
17. For vendor registration, the tenderers may approach Central Purchase / HMBP, HEC Ltd; Ranchi-4. The registration form can also be downloaded from our website www.hecltd.com and the filled form may be sent with requisite fee to Sr. Dy. G.M./Central Purchase / HMBP / HEC Ltd, Dhurwa, Ranchi-834 004.

(S. N. Shukla)
 Sr. Manager (Purchase)/FFP
 Phone No.: 0651-2400430
 Fax No. : 0651-2401323