

HEAVY ENGINEERING CORPORATION LIMITED
TOWN ADMINISTRATION DIVISION
(MAINTENANCE WING)

Phone No-0651-2400848
Website:-www.hecltd.com

ENQUIRY

No.TA/AM/(Maint.)

Dated:- 12.04.10

Sub : Annual Maintenance Contract for H.E.C Plant Hospital Lift No-2

Sir,

We invite sealed quotation for Annual Maintenance Contract of one number lift at H.E.C Plant Hospital in order to make it fully functional complying all safety standards. This lift is in the good running condition. The firm is to visit our plant hospital for inspection of the lift in order to make correct assessment of the work before submission of the offer. However as a general guideline we are indicating below the scope of work which is not conclusive.

1. The firm shall carry out regular servicing and inspection of the lift once in a month
2. The firm shall regular examine lubricant and adjust the lift equipments.
3. The firm shall periodically examine all safety devices.
4. The firm shall attend break down as and when called for.
5. Minor repairs having total value at one time Rs.500/= (Rs.Five hundred) only.

Will be in scope of the firm.

However the final responsibility lies with the bidder to assess the work properly before submission of offer.

6. Details of lift are as under :-

- | | |
|----------------------------|-----------------------|
| (a) Make of elevator | OTIS |
| (b) No of stops | G + 4 |
| (c) Capacity of lift | 20 Passenger |
| (d) Type of elevator | Bed |
| (e) Function of elevator | VVVF Down collective. |

7. Contractual period will be for one year from the date of contract.

Commercial terms and condition

1. The rate quoted shall be inclusive of all taxes and duties.
2. The rate quoted must be firm and offers made must remain open for acceptance 60 days from the date of opening.
3. Quotation erased or over writing are liable to be rejected unless all corrections authenticated with the tenders signature.
4. 100 % payment shall be paid after successful contract period.
5. Order placed as a result of this enquiry will be subject to the corporation general terms and conditions of contract.
6. Earnest money to the extent of 2% of the quoted value will have to be deposited by DD on S.B.I Hatia branch , in favour of H.E.C Ltd. DD should be kept in sealed envelope.
7. The earnest money will be converted into security deposit for the successful tenderer. This will for in the initial security deposit. Subsequently a deduction at the rate of 8% from all account payments to the contractor will be made
8. Party will be fully responsible for safety provision of their workman during repair of the lift.
9. Past experience of the lift repairing work is essential.
10. The offer should reach in the office of the undersigned by 11.00 am on or before 28.04.2010 and shall be opened at 3.00 pm on 28.04.2010.

Assistant manager (Maint.)/TS