



ISO 9001 Company

Heavy Engineering Corporation Limited
(A Govt. of India Enterprise)
Heavy Machine Building Plant
SPECIAL PROJECTS



**NOTICE INVITING TENDER AND
INSTRUCTION TO TENDERERS**

Enquiry No.: HMB/SP/PUR/OS-4/285/TE-218 Date : 13/12/2012
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HEC Limited invites offers for Small Fabrication work for 24/88 Dragline. The tender have to be submitted on or before 24/12/2012 at 1:00 PM.

SDGM (Special Projects)/MM



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Tender Enquiry No. HMB/SP/PUR/OS-4/285/TE-218

Date: 13/12/2012

1.0 Please read carefully before you quote.

Submission of Tender Document : 24/12/2012 at 1:00 PM
Due date of tender opening : 24/12/2012 at 3:00 PM
Tender document fee : Rs. 200/- through DD in the name of HEC Ltd.
Earnest Money : 2% of quoted value through DD in the name of Heavy Engineering Corporation Ltd.

Items to be supplied as per the provided specifications.

1. It should be quoted on **FOR HMBP Stores, Ranchi** basis.
2. **Validity** – Minimum 90 days from the date of opening of tender.
3. Order will be under L.D. clause.
4. **Payment** – Payment will be made within 60 days after receipt of materials at our premises. Material to be supplied with G.C. and T.C.
5. **Delivery** - Fabricated items is to be delivered as below: -
Items at group A, B & D - Within 1 months after placement of P.O.
Items at group 'C' - In May'2013
It is to be noted that these items are critical and to be supplied strictly as per schedule.
6. **Warranty/Guarantee** - The fabricated items shall have no defects arising out of material or workmanship & shall be warranted for 12 months from the date of commissioning which is most likely Nov'2014. Any defect arising observed on this account will have to be attended & rectified immediately without charging anything extra over the quoted rates.

Tenders, must be submitted in sealed cover with Tender No. and the Due date super scribed on it failing which Tenders may be ignored. Offers to be submitted in Two bid System, i.e. Techno Commercial Bid and Price Bid.

2.0. SCOPE OF SUPPLY:-

Following items are to be fabricated and supplied as listed below:

Sl.	Drg. No.	Description	Qty	Wt./pc. (Kg)	Total Weight (Kg)	PL No.
GROUP – 'A'						
1	1070.15.001A0	Ladder	1	47.0	834.59	Rope reeving winch Fab. Items as per PL1070.15.000
(a)	004A0	Railing Guard	2	17.10		
(b)	010A0	Motor Support Base	1	218.00		
(c)	020A0	Support column	2	165.0		
(d)	027A0	Guard	1	198.00		
(e)	036A0	Railing Guard	1	7.39		

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Ranchi: 834004 (India)
Website: www.hecltd.com

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GROUP – 'B'						
2	1070.18.355	Deflector plate Ladder	1	304	662.20	1070.18.330
3	1070.18.407	'A' Frame Rear Pin End Cap	4	24		400
4	1070.19.331	Plate Assly	4	31		19.483
5	1070.09.522	Anchor Support Lower Link	2	3.5		09.500
6	526	'A' Frame Anchor Support LH	1	24		500
7	532	'A' Frame Anchor Support RH	1	24		500
8	575	Bracket	2	23.5		500
9	1070.10.054A0	Trunnion Washer Cover (half)	2	5.6		10.000
10	061A0	Bearing Spacer	1	25		000
GROUP – 'C'						
11	1070.19.079	Oil Retainer	8	0.22	788.16	19.075
12	085	Pinion Bearing Cover	4	19.5		075
13	090	Half Seal Plate	8	37.5		075
14	101	Bearing Cover	2	88		075
15	106	Bearing Clamp Plate	2	36.4		075
16	111	Oil Retainer	2	0.5		075
17	117	Bearing Cover	2	30.9		075
18	400	Oil Level Dip Stick	2	0.15		075
19	1070.29.015	B.H. Coupling Guard	1	9		29.000
20	030	B.H. Brake Guard	1	9.5		000
21	044	Rope Clamp Bar	1	4.5		000
22	049	Drum Bearing Retainer	1	12		000
23	052	B.H. Rope Rain Guard	1	14.5		000
24	075	Drum Guard Boom Hoist	1	47		000
GROUP – 'D'						
25	PL 1070.08.000	Mast Platform Ladder	1	2400	2400.00	
				Total =	4,684.95	

Note: Item are grouped: - sl. 1(a) to (f) group 'A', item sl. 2 to 10 group-'B', item sl. 11 to 24 group 'C' and item sl. 25 group 'D'. L-1 rate shall be decided for total items of each group.

Supplier has to fabricate the items listed in the table according to our Drawing. All material used in the assembly should be as specified in the PL and drawing. PL and Part drawings shall be given to the successful tenderer only. However if tenderer wishes he can see the PL and drawing in the office of Advisor (Special Projects) on any working day. Approximate weight of the group A+B+C+D is 4,684.95 kg.



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3.0 Inspection:-

Pre dispatch inspection will be done by QCA/HMBP at supplier's works/premises. Any equipment / machinery required to carry out the test for inspection is to be arranged by the supplier at no extra cost.

4.0 Method of submission of offer:

The offer has to be given in two parts.

- (a) Information as asked in Schedule - 1 will form the Part (I) of the offer. Part-I should be kept in one envelope and super scribe name of the enquiry and Part-I over the envelope. **On the basis of information provided in part (I), techno-commercial suitability will be decided.**
- (b) Schedule - 2 & EMD will form Price bid (Part-II) of the offer. Price bid is to be given in the format as Schedule - 2 of the enquiry.
The price quoted should be basic price only. E.D. and Sales Tax to be indicated additionally and it's rate to be given in part-I as well as in part-II of the offer. This price bid should be kept in a second envelope and super scribe name of the enquiry and Part-II over the envelope.
- (c) Both sealed envelopes should be kept in one single envelope and super scribe name of the enquiry and opening date over this envelope also mention part I & part II. The completed offer must reach us on or before opening date at following address:

**SDGM (Special Projects)/MM, HMBP
Room No. 38, 1st Floor
HMBP Administrative Building,
HEC Ltd, Ranchi – 834 004.**

Part (I) should be strictly submitted in the format as given in this enquiry as Schedule – 1 and Part (II) should be as Schedule - 2.

5.0 NOTES:-

1. Price Bid should contain only rates and tax schedule. Rest all the details must be specified and supplied in the techno commercial offer.
2. The rate quoted shall be inclusive of all packing & forwarding. Freight charges to be mentioned separately.
3. **Packing:** Consignment should be securely packed & marked as per standard practice/ BIS Norms to withstand the rigorous of transport to prevent any loss/damage or pilferage in transit and ensure safe arrival at destination.
4. The price quoted should be basic price exclusive of Taxes & Duties, the rate and nature of same applicable should be shown separately. Taxes & Duties will be paid to the seller at the rate at which it is liable to be assessed or has actually been assessed on the date of supply provided the transaction of sale is legally liable to sales Tax and within the delivery period. Any change on the taxes & duty structure beyond the delivery period will not be considered by HEC. The applicable rate of Excise Duty on the date of submission of offer should be clearly mentioned. If Excise Duty is not applicable it should be clearly mentioned. Confirm whether EDGP will be provided or not for availing CENVAT.

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5. **Excise Duty & Sales Tax** to be clearly mentioned. If not mentioned then Excise & Sales Tax as applicable on the date of opening will be taken into consideration for comparison purpose. No further clarification regarding Taxes & Duties will be considered after opening of tender.
6. The rates quoted must be firm and the offer made must remain open for acceptance for three months from the date of opening of the tender. The rate quoted must be in word and figure as well. In case of any discrepancy in rate given in figures and word, the rate given in words will prevail.
7. **Lowest Price Certificate:** You shall certify on the body of each bill that the "price charge are the lowest and is the same as applicable to other Government departments /undertakings.
8. **Price fall clause:** The price charged for the stores supplied against this order by you shall in no event exceed the lowest price at which you sell or offer to sell the stores of identical description to any other organization during the period of contract. If the supplier at any time during the period of contract reduces the sale price, sells or offers to sell such stores to any other organization at a price lower than the priced chargeable under this contract, the supplier shall forthwith notify such reduction of sale price to the undersigned and the price payable under contract for stores supplied after the date of coming in force of such reduction in sale price shall stand correspondingly reduced.
9. Quotations erased or over written are likely to be rejected unless all corrections are authenticated with the tenderer's signature with seal.
10. Delivery date offered must be specified and guaranteed.
11. Order placed as a result of this tender will be subject to the Corporation's General Terms and Conditions of Contract which can be down loaded from our website www.hecltd.com.
12. Corporation reserves the right to call for and examine at any time the books of accounts and other document and papers of the firm for the purpose of ascertaining whether any excess payment has been made or the firm likely to be received / received undue benefit out of execution of the particular contract.
13. **Earnest Money** - Earnest Money to the extent 2% of the quoted value will have to be deposited by demand draft, in favor of **Heavy Engineering Corporation Limited, Ranchi – 4**, payable at Ranchi and kept in Price Bid cover.
14. **Security Deposit** – In the event of the contract materializing, successful tenderers will have to deposit security equal to 5% of the value of the contract within one month after the issue of P.O. Failing this the contract will be cancelled at the risk and expenses of suppliers. This will be in addition to other remedies available to the purchaser for the successful completion of contract as provided in general terms and condition of the contract of the corporation. EMD will be converted in to part of the Security Deposit in case of successful bidder.
15. **Risk purchase clause** - If order is not executed within the scheduled delivery period then it will be the prerogative of HEC to procure this item at risk & cost of the firm.

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16. **Delivery** : The time for and the date of delivery of the Stores stipulated in the acceptance of tender shall be deemed to be the essence of the Contract and delivery must be completed not later than the dates specified therein. Otherwise:
- The purchaser to recover from the Contractor a sum of 0.5% per week (Completed week) of the price of the Stores (upto maximum 10%) as liquidated damages, which the contractor has failed to deliver as aforesaid
or
 - The purchaser may procure the undelivered stores/ similar items from elsewhere, without notice to the contractor at the risk of the contractor without canceling the contract in respect of the consignment not yet due for delivery
or
 - To cancel the contract or a portion thereof.
17. There is no obligation on our part to accept delayed / later tenders. Tenders received after the due date of opening are liable to be summarily rejected.
18. The corporation reserves the right to reject any / all tender partly / fully and no tenderer can ask any explanation anywhere in this regard.
19. Any conditional offer is liable to be rejected.
20. Conditional discount shall not be considered for comparison purpose.

N.B.:

No document presented by the bidder after due date and time of submission of the bid shall be taken into consideration unless specifically asked by HEC. If a bidder offers a rebate unilaterally after due date and time of submission of bid, it will not be considered for evaluation purpose but the rebate offered shall be availed while awarding the contract, if the bidder emerges as a lowest evaluated bidder.



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Schedule – 1

(Part – I)
(Techno-commercial bid)

- | | | | |
|-----|---|---|----------|
| 1. | Confirmation that material shall be supplied strictly as per the details given in scope of supply clause 2.0 of the tender enquiry for all the items. | - | Yes/No |
| 2. | Offer validity accepted | - | Yes/No |
| 3. | Payment Terms acceptance (As per tender Documents) | - | Yes / No |
| 4. | Delivery F.O.R. HMBP Stores, Ranchi | - | Yes / No |
| 5. | Delivery completion period as per NIT | - | Yes / No |
| 6. | Inspection as per our clause. | - | Yes / No |
| 7. | Tender fee deposited [If no then give reason] | - | Yes/No |
| 8. | EMD deposited [If no then give reason] | - | Yes/No |
| 9. | Excise Duty Rate | - | |
| 10. | Sales Tax (CST / VAT) Rate | - | |
| 11. | Warranty/Guarantee | - | Yes/No |
| 12. | Confirmation that all used Raw material shall be new & unused | - | Yes/No |
| 13. | All the conditions stipulated in the NIT are acceptable to us | - | Yes/No |

If any deviation then it is to be mentioned separately by the firm. (otherwise it will be presumed that all the conditions stipulated in the NIT are acceptable to the firm)

(Signature of Tenderer with seal)

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Schedule – 2

(Part – II)
(PRICE BID)

No.....Date :

To,
The SDGM (Special Projects)/MM
HMBP, HEC Ltd.,
Ranchi- 834 004

Dear Sir,

In response to your enquiry for supply of following items. We give herewith our best offer without any deviation or rebate. The price given is the basic price: -

Sl.	Drg. No.	Description	Qty	Wt./pc. (Kg)	Total Weight (Kg)	Total value (Rs.)
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(a)	004A0	Railing Guard	2	17.10		
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(f)						
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14	101	Bearing Cover	2	88	
15	106	Bearing Clamp Plate	2	36.4	
16	111	Oil Retainer	2	0.5	
17	117	Bearing Cover	2	30.9	
18	400	Oil Level Dip Stick	2	0.15	
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23	052	B.H. Rope Rain Guard	1	14.5	
24	075	Drum Guard Boom Hoist	1	47	
GROUP – 'D'					
25	PL 1070.08.000	Mast Platform Ladder	1	2400	2400.00

Note: -

Item are grouped: - sl. 1(a) to (f) group 'A', item sl. 2 to 10 group-'B', item sl. 11 to 24 group 'C' and item sl. 25 group 'D'. L-1 rate shall be decided for total items of each group.

1. Excise Duty :-
2. Sales Tax :-

(Name of the Tenderer with Official Seal)