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HEAVY MACHINE BUILDING PLANT HEAVY ENGINEERING CORPORATION LIMITED

(A Govt. of India Enterprise)

Ranchi - 834 004 (INDIA)

ISO 9001:2000

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Materials Management Division

LIMITED TENDER

No.HMBP/PUR/11/184552/TL-2851

Dated : 08.06.2011

Dear Sir,

We request you to submit your most competitive offer for the following item as per the given schedule:

Enquiry Schedule

Sl. No.	Material Code	Description of items	Unit of Measurement	Qty.
1.	7121100420	HSS S/S Twist Drill, IS:5101-69 Dia 3.3 mm	Nos.	10
2.	7121100510	HSS S/S Twist Drill, IS:5101-69 Dia 4.2 mm	Nos.	20
3.	7121100550	HSS S/S Twist Drill, IS:5101-69 Dia 5.0 mm	Nos.	10
4.	7121100630	HSS S/S Twist Drill, IS:5101-69 Dia 8.7 mm	Nos.	10
5.	7121200340	HSS S/S Twist Drill, IS:5102-69 Dia 10.2 mm	Nos.	20
6.	7121200380	HSS S/S Twist Drill, IS:5102-69 Dia 14.0 mm	Nos.	15
7.	7121200390	HSS S/S Twist Drill, IS:5102-69 Dia 14.5 mm	Nos.	15
8.	7122100340	HSS T/S Twist Drill, IS:5103-69 Dia 8.5 mm	Nos.	30
9.	7122100470	HSS T/S Twist Drill, IS:5103-69 Dia 10.2 mm	Nos.	10
10.	7122100490	HSS T/S Twist Drill, IS:5103-69 Dia 10.5 mm	Nos.	10
11.	7122100540	HSS T/S Twist Drill, IS:5103-69 Dia 11.5 mm	Nos.	30
12.	7122100610	HSS T/S Twist Drill, IS:5103-69 Dia 13.0 mm	Nos.	05
13.	7122100660	HSS T/S Twist Drill, IS:5103-69 Dia 14.0 mm	Nos.	50
14.	7122100700	HSS T/S Twist Drill, IS:5103-69 Dia 14.5 mm	Nos.	50
15.	7122100730	HSS T/S Twist Drill, IS:5103-69 Dia 15.0 mm	Nos.	10
16.	7122100750	HSS T/S Twist Drill, IS:5103-69 Dia 15.5 mm	Nos.	10
17.	7122100750	HSS T/S Twist Drill, IS:5103-69 Dia 16.0 mm	Nos.	15
18.	7122100920	HSS T/S Twist Drill, IS:5103-69 Dia 18.0 mm	Nos.	15
19.	7122100940	HSS T/S Twist Drill, IS:5103-69 Dia 18.5 mm	Nos.	05
20.	7122100970	HSS T/S Twist Drill, IS:5103-69 Dia 19.0 mm	Nos.	05
21.	7122101020	HSS T/S Twist Drill, IS:5103-69 Dia 20.0 mm	Nos.	20
22.	7122101130	HSS T/S Twist Drill, IS:5103-69 Dia 22.0 mm	Nos.	20
23.	7122101150	HSS T/S Twist Drill, IS:5103-69 Dia 22.5 mm	Nos.	05
24.	7122101240	HSS T/S Twist Drill, IS:5103-69 Dia 24.0 mm	Nos.	05
25.	7122101280	HSS T/S Twist Drill, IS:5103-69 Dia 25.0 mm	Nos.	20
26.	7122101380	HSS T/S Twist Drill, IS:5103-69 Dia 28.0 mm	Nos.	05
27.	7122101450	HSS T/S Twist Drill, IS:5103-69 Dia 30.0 mm	Nos.	10
28.	7122101470	HSS T/S Twist Drill, IS:5103-69 Dia 30.5 mm	Nos.	10
29.	7122101560	HSS T/S Twist Drill, IS:5103-69 Dia 33.0 mm	Nos.	10
30.	7122101600	HSS T/S Twist Drill, IS:5103-69 Dia 35.0 mm	Nos.	05
31.	7122101650	HSS T/S Twist Drill, IS:5103-69 Dia 37.0 mm	Nos.	05
32.	7122101700	HSS T/S Twist Drill, IS:5103-69 Dia 39.0 mm	Nos.	15
33.	7122101720	HSS T/S Twist Drill, IS:5103-69 Dia 40.0 mm	Nos.	15
34.	7122101820	HSS T/S Twist Drill, IS:5103-69 Dia 43.5 mm	Nos.	03
35.	7122101870	HSS T/S Twist Drill, IS:5103-69 Dia 45.0 mm	Nos.	08
36.	7122101990	HSS T/S Twist Drill, IS:5103-69 Dia 50.0 mm	Nos.	05

37.	7122102020	HSS T/S Twist Drill, IS:5103-69 Dia 52.0 mm	Nos.	03
38.	7122102030	HSS T/S Twist Drill, IS:5103-69 Dia 53.0 mm	Nos.	05
39.	7122102050	HSS T/S Twist Drill, IS:5103-69 Dia 55.0 mm	Nos.	03
40.	7122102070	HSS T/S Twist Drill, IS:5103-69 Dia 57.0 mm	Nos.	05
41.	7122102080	HSS T/S Twist Drill, IS:5103-69 Dia 58.0 mm	Nos.	08
42.	7122102100	HSS T/S Twist Drill, IS:5103-69 Dia 60.0 mm	Nos.	05
43.	7122102120	HSS T/S Twist Drill, IS:5103-69 Dia 62.0 mm	Nos.	05
44.	7122102160	HSS T/S Twist Drill, IS:5103-69 Dia 66.0 mm	Nos.	05
45.	7122102170	HSS T/S Twist Drill, IS:5103-69 Dia 68.0 mm	Nos.	05
46.	7122102180	HSS T/S Twist Drill, IS:5103-69 Dia 70.0 mm	Nos.	08
47.	7122102220	HSS T/S Twist Drill, IS:5103-69 Dia 75.0 mm	Nos.	03

Schedule of Tender receipt **by 30.06.2011 upto 1.00 PM**. Opening of Tender on **30.06.2011, at 3.00PM**
TENDERS must be submitted in sealed cover with Tender No. and the Due date superscribed on it failing which Tenders may be ignored.

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Offers to be submitted in two parts.

You are requested to submit your quotation in TWO BID system i.e Part-I : Techno-commercial bid, Part-II : Price Bid.

01. Techno-commercial Bid

The Techno-commercial bid should contain the un-priced schedule of items, Catalogue, Payment terms and conditions, Taxes & Duties, delivery time, validity of offer, authorized dealer etc.

02. Price Bid

Price Bid indicating prices and other commercial terms i.e. discount against catalogue price of each item, taxes & duties etc.

Both above bid i.e. Techno-commercial Bid & Price Bid must be kept in separate sealed cover.

- (a) Techno-commercial bid, LTE No. and due date of opening must be indicated on the top of the Techno-commercial bid cover.
- (b) Price bid, LTE No. and due date of opening must be indicated on the top of Price Bid cover.

Above two sealed envelopes must be put in another sealed cover.

03. EMD

Earnest Money in separate sealed envelope super scribing EMD on it without mentioning the amount of EMD on the envelope. The amount of EMD is not to be written anywhere in the Technical bid, otherwise that tender will be treated as invalid tender. Only DD No. is to be mentioned in the technical bid and envelope also. Without EMD firms tender will not be Considered.

Above three sealed envelope must be put in another sealed cover. Following are to be indicated on the top of this cover.

- (i) Whether Techno-commercial Bid enclosed or not.
- (ii) Whether Price Bid enclosed or not.
- (iii) EMD in separate sealed envelope enclosed or not.
- (iv) LTE No. & Date
- (v) Due date of opening

Special condition if any :

NOTE:

1. The rate quoted shall be inclusive of all packing & forwarding. Freight charges to be mentioned separately.

2. The Price quoted by the tenderer should be exclusive of sales tax. The rate and nature of sales tax applicable should be shown separately. Sales tax will be paid to the seller at the rate at which it is liable to be assessed or has actually been assessed on the date of supply provided the transaction of sale is legally liable to sales tax and within the delivery period. Any change on the taxes & duty structure beyond the delivery period will not be considered by HEC.
3. The rates quoted must be firm and the offers made must remain open for acceptance for three months from the date of opening of the tender.
4. Quotations erased or over written are likely to be rejected unless all corrections are authenticated with the tenderer's signature.
5. Delivery date offered must be specified and guaranteed.
6. **Full payment will be made against Tax Invoice within 60 days of the receipt of supplies supported with GC & TC at destination duly inspected.**
7. Full particulars i.e. specification, literature and / or drawing wherever applicable should be submitted alongwith the quotation. The brand and 'Make' name must be Indicated.
8. The Corporation does not pledge itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of tender or portion of the quantity offered and you shall supply the same at the rate quoted.
9. Supplies will be subject to Inspection by our Inspection wing / or inspection agencies prescribed by us.
10. Order placed as a result of this tender will be subject to the Corporation's General Terms and Conditions of contract which can be down loaded from our website (www.hecltd.com)
11. Corporation reserves the right to call for and examine at any time the books of accounts and other documents and papers of the firm for the purpose of ascertaining whether any excess payments has been made or the firm likely to be received / received undue benefit out of execution of the particular contract.
12. Earnest Money (if indicated above specifically) - Earnest money to the extent of 2% of the total value will have to be deposited by demand draft on the State Bank of India, Ranchi Hatia Branch, in favour of Heavy Engineering Corporation Ltd. Ranchi.- 4
13. Security Deposits -successful tenderers will have to deposit security equal to 5 percent of the value of the contract within the desired period. Failing this, the contract will be cancelled at the risk and expenses of the suppliers.
14. Delivery: The time for and the date of delivery of the Stores stipulated in the acceptance of tender shall be deemed to be the essence of the contract and delivery must be completed not later than the dates specified therein. Otherwise:
The purchaser to recover from the contractor a sum of 0.5 % per week (completed week) of the price of the stores(upto maximum 10 %) as liquidated damages, which the contractor has failed to deliver as aforesaid or
b) The purchaser may procure the undelivered stores / similar items from elsewhere, without notice to the contractor at the risk of the contractor without canceling the contract in respect of the consignment not yet due for delivery or,
c) to cancel the contract or a portion thereof.
15. Income Tax Clearance Certificate - All tenderers shall submit along with their tender an Income Tax Clearance Certificate duly countersigned by the Income Tax Officer of the circle concerned under the seal of the office. Copy of Permanent Account No. (PAN) (of Income Tax) to be enclosed with the bid.
16. There is no obligation on our part to accept delayed / late tenders. Tenders received after the due date of opening are liable to be summarily rejected.
17. The rates quoted shall also be inclusive of embossing on the material. The Ownership namely HMBP / FFP / HMTP should be at a predominant place of the material to a size / thickness upon the volume of the material.

Special .Note:

1. While submitting tender pl. mentioned your Registration No. with HEC as a registered vendor with valid paper.
2. If not pl. get registered your firm with HEC Limited immediately.

Signature of Purchase Executive