



हेवी इंजीनियरिंग कॉर्पोरेशन लिमिटेड

HEAVY ENGINEERING CORPORATION LIMITED  
Town Administration Division

Ref No. TA/REV/883/PARKING/2023/138

Dated: 11.11.2023

**Open Tender Notice No:- 138/TA/883/REV/2023, Dated:-11.11.2023**

**One-Part-Tender-process (Single Bid Tender)**

**Sub: "Arranging and managing parking of all types of vehicle (Cycle/Scooter/Car/OTHERS)", in designated and HEC owned four parking areas located in HEC Township Ranchi from 18<sup>th</sup> Nov 2023 to 23<sup>th</sup> Nov 2023 on the event of Legends League Cricket (LLC) in J.S.C.A Stadium in Single bid System.**

**One-Part Sealed tender** is invited from experienced business concerns (including individual engaged doing business / contractor / agencies / registered societies, etc) for the work "Arranging and managing parking of all types of vehicle (Cycle/Scooter/Car/Others)", in designated and HEC owned four numbers of open spaces on "as is where is" basis **separately for each maidan** as listed below, which could be used as temporary parking areas, located in HEC Township Ranchi, so that these all open spaces could be kept free from encroachment. These all aforesaid sites are located near Paras-HEC-Hospital and HEC-JSCA International Cricket Stadium.

It is expected that certain social bodies will hold some event in the vicinity which will attract huge aggregation of people with 2-wheeler and 4-wheeled vehicles. Such gathering is expected from 18<sup>th</sup> Nov to **23<sup>th</sup> Nov 2023 on the event of Legends League Cricket (LLC) in J.S.C.A Stadium**. The successful bidder/contractor will look after parking of such vehicles, their safety and its management in order to augment the responsibilities of District Administration in maintaining law and order in the society.

The list of maidans and their respective minimum Base Price are mentioned below (excluding GST):

Sl	Maidan Details	Estimate Base Price(Excluding GST)
1	Ground beside of St. Thomas School, Sector-4, Dhurwa.	Rs 24,500/-
2	<i>Sri Jagannath HEC Maidan beside of Prabhat Tara School, Sector-4</i>	Rs 24,500/-
3	Open area on west of Paras HEC Hospital	Rs 24,500/-
4	Ground Near Balmiki Asharam	Rs 24,500/-

## Pre-qualification Criteria:

Business concerns/Individuals fulfilling the following criteria and terms & conditions may apply:

1. Selection Procedure:

The selection of the bidder will be made on the basis of the fulfillment of qualifying criteria. The bidder who will quote highest rate i.e. H1 bidder for these open spaces/maidan, amongst the suitable offers based on the evaluation will be considered. Selection will be made exclusively in respect **each maidan separately**. Since the assignment requires application of simple business skills, it is kept open for all the interested entities to participate in the bid the competitive manner.

2. Qualification criteria:

[A] Pre-qualification criteria:

1. The Bidder should be a law abiding individual or registered business concern or Company or Proprietorship Business concern or Firm/Partnership or Society.
2. The bidder should have experiences in similar field where "similar field" includes executing or operating any type of business/trade/contract (i.e. engaged parking business or in any kind business). The period of such experiences added together should not be less than one year during last preceding three years ending last day of month previous to the one in which applications are invited.
3. In order to establish the sound financial position of the bidder, the Average financial income of the business concern of the bidder or Average financial individual income of the individual bidder during last three financial years ending on 31<sup>st</sup> March 2023 should not be less than Rs1.0 lakh.

[B] Evaluation process:

The evaluation of pre-qualification criteria at Clause 2[A] above will be examined in light of the following documents submitted with the tender/bid:

- (a) The bidder will submit Tenderer's Profile as per given proforma at Annexure-I.
- (b) Submission of Earnest Money Deposit (EMD) equal to Rs 5000/- (Five thousand rupees) only in form of Demand Draft\* drawn in favour of "HEC Ltd, Ranchi" payable at Ranchi.(Refundable)
- (c) Submission of Application cost equal to Rs.295/- (Two Hundred Ninety Five only-Including GST 18%) only in form of Demand Draft\* drawn in favour of "HEC Ltd, Ranchi" payable at Ranchi.
- (d) The documents issued by appropriate authority should be submitted in support of pre-qualification criteria at Clause 2[A](1) above. Certificate issued by any Government Authority having mention of his business. In order to support the candidature made as an individual, the applicant shall submit a self-certified copy of Voter Identity Card, Adhar Card (Unique Identification Number Card) and Permanent Account Number (PAN) card.
- (e) Those documents should be submitted in support of pre-qualification criteria at Clause 2[A](2) above which will establish the ownership of the business concern as registered business concern / Company / Proprietorship Business concern / Firm/Partnership or Society as well as the period its existence for a period of one year or more.

This criterion could also be fulfilled by submitting certificates of Satisfactory Performance Completion Certificates in respect of Work-orders or Contracts executed by the bidder where the total of the period of such contracts added together should be more than one year of experience.

Considering the duration of booking for an event of one-day and short notice for participation, the bidder may establish its entity and experience by virtue of its existence for more than one year through the documents issued on his name or on the name of his business by Ranchi Municipal Corporation (RMC) or Electric Bill or PAN or GST or Registration certificate, etc.

- (f) Income Tax Returns of last three financial years ending on 31<sup>st</sup> March 2023 (i.e. FY 2020-2021, FY 2021-2022 & FY 2022-2023) should be submitted in support of pre-qualification criteria at Clause 2[A](3) above.

If the income of the bidder is less than the minimum taxable range of income under Income Tax Act, then he may submit self-certified photocopy of his bank pass-book of the account on his name or on the name of his business concern showing total balance amount not less than Rs 1.0 lakh (i.e. Pages having particulars of Account Holder at beginning and last page having the balance amount).

3. The contractor should have to use barricading facilities for the management of scooter/car parking on such occasions.
4. The contractor should have sufficient manpower for rendering the services of scooter/car parking and its management.
5. Tender documents may be obtained from the office, as given below, on any working days on production of an application with the cost of tender paper of Rs.295.00/- (Rs Two Hundred Ninety Five Only-Including GST ) only on or before 15<sup>th</sup> Nov **2023** (12.00 PM) paid in form of Demand Draft drawn in favour of "HEC Ltd, Ranchi" payable at Ranchi:

Sr. Dy. General Manager In charge, Town Administration Division,  
Headquarter Building, Plant Plaza Road,  
PO-Dhurwa, PS-Dhurwa, Dist-Ranchi, Jharkhand, PIN-834004.

6. The tender document is also available at HEC Website [www.hecltd.com](http://www.hecltd.com). Bidders may download the tender document from HEC website and deposit the bid along with the cost of tender paper of Rs295/- (For each Vacant field) payable in form of Demand Draft drawn in favour of "HEC Ltd, Ranchi" payable at Ranchi on the above address.
7. The bidder will deposit the completed bid in sealed envelope in the office as given below:

Sr. Dy. General Manager In charge.  
Town Administration Division,  
Headquarter Building,  
Plant Plaza Road,  
PO-Dhurwa, PS-Dhurwa,  
Dist-Ranchi, Jharkhand,  
PIN-834004

8. The highest bidder shall be considered for awarding the work if found to be technically suitable.

9. The sealed cover containing the required documents as per Clause No-01 to 03 above and quoted rate with amount as per Price-Bid (bill of quantity) at Annexure-II, may be deposited in the tender box in Room No-35, Office of the Sr. Dy. General Manager In charge Town Administration Division, Headquarters Building, HEC up to 12.00 Noon on 15-11-2023.

Cost of tender paper: Rs295/- for each maidan (Including GST 18%)

Period of sale of tender paper: 11.11.2023 to 15.11.2023

Last date of sale of tender: 15.11.2023 (till 12 noon)

Opening date of technical bid &

Financial bid: 15.11.2023 (at 3.30 Noon)

10. All the bids received shall be opened on 15.11.2023 at 03.30 PM. The tender paper must be properly sealed in an envelope super-scribed with the title of the Tender, Tender Number, last date of submission and addressed to Sr. Dy. General Manager In charge Town Administration Division, TA Div, HEC Ltd, Ranchi.
11. Tender not accompanied with specified cost of tender paper in form of DD in favour of M/s HEC Ltd payable at Ranchi are liable for rejection. Incomplete and conditional tender received will summarily be rejected. Bids received beyond the time and due date will summarily be rejected by the Corporation.
12. Bidders are advised to make themselves acquainted with nature of work for making an assessment of the magnitude of requirement before submitting their quotation.
13. Bidders are required to quote item rates both in words & figures and in case of difference between rates in word & figures quoted or over writing or erased rate persists the tender is liable to be rejected. The Price-Bid (bill of quantity) at Annexure-II may be referred to for filling in the rate and amount quoted.
14. **Bidders should ensure and take the full responsibility for any theft and damages of vehicles parked at the earmarked places. In case of any dispute with owner of vehicle, the matter should be settled by the contractor at their own level, HEC is not responsible for any such disputes.**
15. The successful contractor is required to put sign board indicating the route & the place of parking as per direction of Township Management around Paras-HEC-Hospital and HEC-JSCA International Cricket Stadium, HEC area, Ranchi-834004.
16. The allotted space should not be used for any other purposes other than parking of vehicles (cycle/scooter/car) in the parking grounds allotted, whose details are at Annexure-III. It will be sole responsibility of the bidder to park all kinds of vehicles in the allotted space, ensure the safety of vehicle and follow the guideline, if issued by the District Administration, with regard to parking of Govt., Organizers and V.I.P vehicles.
17. The successful bidder is required to deposit the quoted value and security deposit of the contract at the time of accepting work order along with the GST as applicable.
18. The bidder has to issue parking slips bearing Sl No & Amount of parking charges to each vehicle owner for the purpose of collecting parking fee and maintain counter-foil in the book of such slips / a register showing the registration number of the vehicles and make of the vehicle.
19. The contractor is required to be equipped with public address system/micro phone system in each of the parking area at their own cost for making announcement. The arrangements to be included in the parking area are making provision of bamboo barricading/structures in and around the parking zones, sufficient lighting arrangement, entry and exit route gate/indicator, issue of parking slips, maintaining a

coupon book with counter-foil / register with details of parked vehicles and dismantling/removal of all structures erected at the end the programme.

20. The successful bidder is required to print parking slips with counter-foil in the name of his business concern or in the name of his own name where an individual / proprietorship business concern is successful in getting the contract.
21. A schedule of the four parking spaces is detailed at Annexure-III.
22. HEC reserves the right to cancel the tender without assigning any reason whatsoever.
23. Failure to hand over the vacant possession of the premises (open spaces) in its entirety on expiry of the said agreement to TA Division will lead to forfeiture of security deposit and double the rent will be charged for the period of its unauthorized occupation. Besides above, action will be taken as per Public Premises (Eviction of Unauthorised Occupants) Act, 1971 and the Bihar and Orissa Public Demand Recovery Act, 1941 and Rules made there under as amended from time to time.
24. This allotment order shall automatically stand terminated on expiry of the period of allotment.
25. Security Deposit shall be an amount equal to the quoted rate, which will be deposited by the successful bidder on or next day of the opening of the bids. The Earnest Money will be adjusted against the Security Deposit. Security Deposit could be deposited in the form of Demand Draft issued by any scheduled bank drawn in favour of "Heavy Engineering Corporation Ltd" payable at Ranchi. It will be refunded after recovering "No Dues", expenditure incurred on cleaning the maidan, total duration of occupation of the maidans, or any other unforeseen cost incurred, etc.
26. The allotment will be made to the competitive highest bidder in "as is where is" condition of the listed open spaces.
27. **The Allotee will have to maintain the area neat and clean himself without any claim from HEC and must acquire the allotted place within one day before the match in order to avoid last minute issues and rush .**
28. **Termination Clause:** After the allotment/execution of the agreement, the Allotee will have to abide by all the terms & conditions of the allotment and directions issued by HEC Ltd from time to time, the violation of which will lead to termination of the agreement. In such case the security deposit amount will be forfeited.
29. The decision of the HEC Ltd regarding allotment of the listed open space shall be final and binding which cannot be challenged in any manner, in any court of law.
30. **Dispute Resolution:** The parties to this contract at first instance shall endeavor to settle by mutual discussion all the questions of disputes or differences arising out of, or relating thereto, or in connection with this contract and in the event of failure of settlement, Chairman-cum-Managing Director of the Company (HEC Limited) appoint for adjudication by a Sole Arbitrator, who will not be a regular employee to be appointed by him (CMD of the Company) who (Sole Arbitrator) shall adjudicate the matter in question in accordance with the Arbitration and Conciliation Act 1996 (For short "Act") and publish the award. The parties may mutually be agreed if the Sole Arbitrator so appointed is an ex-employee of HEC Ltd. If the Sole Arbitrator for any reason, whatsoever, becomes unable to proceed with the arbitration, the Chairman-cum-Managing Director of the company shall appoint his successor arbitrator who may proceed with the reference from the stage it was left by his predecessor subject to the provision of the Act. The venue of the arbitration proceeding shall be at Ranchi in the State of Jharkhand alone.
31. **Jurisdiction of Court:** The Courts of Ranchi at Jharkhand shall have the exclusive jurisdiction for dispute trials, if any, arising out of this agreement between the parties.

32. **HEC Ltd. reserves the right to the following:**
- (a) Reject any or all proposals received in response to the open tender without giving any reason whatsoever.
  - (b) Extend the time for submission of tender.
  - (c) Modify the NIT document by an amendment prior to opening of bids and it would be published on the website.
33. All other terms and conditions will be as per HEC Ltd.'s General Terms and Conditions of contract.

(P.Sharma)  
Sr. Dy. General Manager In charge  
Rev/Town Administration Division

- Encl:
- 1. Tenderer's Profile at Annexure-I.
  - 2. Price-Bid (bill of quantity) at Annexure-II.
  - 3. Schedule of parking space at Annexure-III.

**Note: Bidder's has to sign on every page of the tender document.**

**TENDERER'S PROFILE**

The tenderers are to furnish the following particulars (Not to be written by pencil).

1. Name of the tenderer:
2. Status of the tenderer (Individual / Proprietary Business concern / Partnership firm / Cooperative Society/ Registered Society / Company / etc.):
3. Name & address of the Proprietor/Partner/Directors along with contact phone No.(If required separate sheet may be attached):
4. Office-post/title or the position held by the tenderer (if any):
5. Office Address of the tenderer and its Phone No., Fax & e-mail, etc.:
6. Local address, if any, for immediate contact:
7. Name, full address and contact phone number of Site Incharge of the tenderer:
8. Name, full address and contact phone number of Legal heirs, particularly first person/class, of the tenderer (if required separate sheet may be attached) whose status is individual or proprietary business concern.
9. Any other information:

Signature of Tenderer.

Name:

Date:

Seal:

PRICE-BID i.e. BILL OF QUANTITY

**Sub: "Arranging and managing parking of all types of vehicle (Cycle/Scooter/Car/OTHERS)", in designated and HEC owned four parking areas located in HEC Township Ranchi from 18<sup>th</sup> Nov 2023 to 23<sup>th</sup> Nov 2023 on the event of Legends League Cricket (LLC) in J.S.C.A Stadium in Single bid System.**

I declare that I am quoting my best price (**Not to be written by pencil**) against those maidans as listed below for which I have paid the required application fee of Rs 295.00/- (Including GST 18%) for each maidan:

Description	Unit	Qty	Name of Maidan	Min. Base Price	Quoted amount (Rs.)
Arranging and managing parking of all types of vehicle (Cycle / Scooter/Car) on the HEC vacant land as per details in Annexure-III. It includes to make provision of bamboo barricading/structures in and around the parking zones, lighting arrangement, entry and exit route indicator, issue of parking slip, public address system and maintaining a counter-foil book / register with details of parked vehicles and dismantling/removal of all structures erected at the end the programme.	Days	06	Ground beside of St. Thomas School, Sector-4, Dhurwa.	Rs 24,500/-	
		06	Sri Jagannath HEC Maidan beside of Prabhat Tara School, Sector-4	Rs 24,500/-	
		06	Open area on west of Paras HEC Hospital.	Rs 24,500/-	
		06	Ground Near Balmiki Asharam	Rs 24,500/-	

\* GST will be paid extra. So, please quote the price excluding GST.

Signature of Tenderer.

Name:

Date:

Seal:



### **Annexure-III**

Schedule of four open spaces available **separately** for allotment on "as is where is" basis for using as parking areas in HEC Township for parking of vehicles coming for attending an event in the vicinity of HEC Paras Hospital and HEC-JSCA International Cricket Stadium from 18<sup>th</sup> Nov 2023, to 23<sup>th</sup> Nov 2023:

1. Ground beside of St. Thomas School, Sector-4, Dhurwa.
2. Sri Jagannath HEC Maidan beside of Prabhat Tara School, Sector-4
3. Open area on west of Paras HEC Hospital.
4. Ground near Balmiki Ashram.

(P.Sharma)  
Sr. Dy. General Manager Incharge  
Rev/Town Administration Division

**Check-list for Documents to be submitted by the tenderer**

Sl.	Particulars	Requirement	Bidder's Remarks
1)	Tender document Cost per maidan. If a bidder is applying for all four maidans then application fee will be Rs 1180/-.	DD* of Rs. 295/- (For one) to Rs. 1180/-(For four). (Including GST)	
2)	Earnest Money Deposit (EMD)	DD* of Rs. 5,000/-	
3)	Security Deposit* (SD) equal to the Quoted Rate Amount*(QRA) minus EMD	Successful bidder will give.	
4)	Tender document	Signed on every pages	
5)	Tenderer's profile at Annexure-I	Filled and duly signed	
6)	Documents in support of Pre-Qualification Criteria at Clause 2[A](1), i.e. Identity of the bidder	Self-certified copies	
7)	Documents in support of Pre-Qualification Criteria at Clause 2[A](2), i.e. Experience of running business.	Self-certified copies	
8)	Documents in support of Pre-Qualification Criteria at Clause 2[A](3), i.e. Financial strength	Self-certified copies	
9)	Price-Bid .i.e Bill of Quantity	Filled and duly signed	

**[\*]= Cost of tender, EMD, SD and QRA could also be paid electronically in the account of HEC at Cash Counter/Head quarter considering the nature of tender being of short notice.**

Signature of Tenderer.

Name:

Date:

Seal: