

HEAVY ENGINEERING CORPORATION LIMITED
HEAVY MACHINE TOOLS PLANT
PO: DHURWA, RANCHI-834004(JHARKHAND)

Ref No: HTP/CC/OTE/**Zone-I** /2021- 50

Date:- 05.02.2021

Sub: Open Tender Inquiry for awarding works contract in respect of “Specified intermittent nature of works arising in Work Zone-I”

Sealed tender is invited from the eligible tenderers for the specified works contract for HMTP, HEC Ltd. Ranchi.

The details of the tender are given below:

(I) Eligibility and Qualifying criteria :

(A.) Pre-qualification criteria:

1. Average annual financial turnover during the last three years, ending 31st March of the previous financial year, should be at least Rs. 31.69 lakhs.
2. Experience of having successfully completed similar works during last seven years ending last day of month previous to the one in which tender is invited should be either of the following:-
 - a) Three similar completed works costing not less than the amount Rs.42.25 Lakhs
or
 - b) Two similar completed works costing not less than the amount Rs.52.82 Lakhs .
or
 - c) One similar completed work costing not less than the amount Rs.84.51 Lakhs .

“**Similar work**” means those minor works of intermittent nature, short-lived-duration, appearing in engineering / manufacturing / structural / civil industries which consist of performing such work assignment as specified in price-bid mentioned hereinafter in this tender through unskilled, semi-skilled, skilled, highly skilled and super-skilled personnel having adequate in line training and experience.

(B.) Evaluation criteria of Bids :

1. Technical Bids shall be evaluated on the basis of the following documents :

- a) Tenderer's profile (refer Annexure-A given hereinafter).
- b) Declaration of relationship(refer Annexure-E given hereinafter)
- c) Earnest Money Deposit (EMD).
- d) Cost of Tender Documents (if tender documents downloaded from website).
- e) Pre-qualification criteria as mentioned above:- for instance, to satisfy the clause I(A)(1), the requisite documents are the annual income tax returns or Competent Certificate of National Bank pertaining to the required financial years. Whereas to satisfy the clause I(A)(2), the requisite documents are certified copy of work-orders and their completion certificates.
- f) TIN/GRN, PAN, Goods & GST Registration No., etc.
- g) PF code number allotted by RPF, if any.
- h) Valid Labour Licence issued by the office of Regional Labour Commissioner (Central), under Contract Labour (Regulation and Abolition) Act 1970 in respect of existing running Contractors only.
- i) A copy of Partnership Deed / Memorandum of Association in respect of a Partnership firm and a Company, as the case may be.
- j) List of Work-orders executed, their title, contract value, enclosing therewith the copies of work-orders where the tenderer is/was rendering similar services.

2. Corporation reserves the right to ask for any document which may be required for evaluation / Clarification / Verification of the technical bid.
3. Submission of any document after opening of bids shall not be allowed except asked for as per Para 2 above.
4. Conditional offer of Technical Bid shall be liable for rejection.
5. Conditional offer of Price Bid shall be summarily way rejected.

(II) **Date, time and place of submission of offer :**

(A.) Tenders documents may be received from the office of P&A, HMTP, Room No. 110, First Floor, Administrative Bldg., HMTP between 9.00 A.M to 12.30 PM from **08/02/2021 to 07/03/2021** on all working days or may be downloaded from website of the Company www.hecltd.com.

(B.) **Submission of Tender Bids :**

1. The tender bids shall be submitted in two parts, each in a separate sealed cover prominently super-scribed as **COVER – I** and **COVER – II** and also indicating on each of covers the bid title. These two covers shall contain details of bid as under :

COVER - I

Technical Bid : It will contain following documents :

- a) **Application Fee :** Demand Draft of requisite value drawn on State Bank of India, Hatia Branch, Ranchi-4 in favour of "Heavy Engineering Corporation Ltd. " if the tender documents have been downloaded from website.
- b) **Earnest Money Deposit :** Demand Draft drawn on State Bank of India, Hatia Branch in favour of "Heavy Engineering Corporation Ltd. " with a validity not less than three months against payment of Earnest Money Deposit (EMD). Separate Demand Drafts shall be deposited for Application fee & Earnest money.
- c) **Technical Bid documents:** Technical bids including all documents listed at (I)(B)(1) above except the price bid.
- d) The Technical Bid without application fee and earnest money shall be rejected.

COVER – II

PRICE BID: It will contain only Price Bid.

1. Separate sealed Cover – I and Cover – II with the above details shall be submitted in a sealed envelope containing these two covers and the sealed envelope shall be superscripted as under :

"Bid for works contract for Work Zone-I"

To,

**The SDGM I/c (P&A)/HMTP
Heavy Machine Tools Plant
Heavy Engineering Corporation Limited,
Plant Plaza Road, Dhurwa, Ranchi - 834004**

2. The cover of the envelope should also **indicate clearly the name of bidder and his address.**
3. Bidders' authorized representatives may attend the bid opening with authorization letter.
4. The Bidder has the option of sending the bid by the registered post or submits the bid in person so as to reach by the date and time indicated in the "Open Tender Enquiry".

5. Tender bids shall be deposited in the office of P&A/HMTP, in Room No.110 of Admn. Building between 09:00 AM to 12:30 PM except Sunday & Holiday.
6. Tenders received by post / courier shall be considered as valid if these are received on or before due date and time specified for submission. Late tenders shall not to be considered for opening.

(III) **Date, time and Place of opening of bids :**

Bids will be opened on **08/03/2021 at 3 PM** in the Conference Room of HMTP Admn. Bldg situated at 1st Floor/HMTP in the presence of the tenderers or their authorized representative willing to be present at the time of opening of tender.

(IV) **Description of works including scope of work and responsibility :**

(A.) **Specifications: Quantity and quality requirement of the work :**

1. **Description of work:** Daily completing the prescribed assignments as mentioned in the price-bid within the given time-schedule at the allocated locations with help of required nos. of manpower, materials and equipments.
2. Such works and other allied works will be performed daily. The complete volume of work assignments will be performed through deployment of required numbers of unskilled, semi-skilled, skilled, highly skilled and super-skilled personnel having adequate qualifications and experience corresponding to the aforesaid work assignments so that they accomplish the work satisfactorily.
3. Tender quantities may increase or decrease as per requirements.
4. The workmen may be deployed in any shift, viz A, B, C and General shifts as per requirement.
5. The works will be performed at any location of HMTP / HEC or any place as directed by the Shop In-charge / Departmental In-charge commonly known as **Executing Officer / Controlling Officer**.
6. Complaint, if any, received from respective Executing Officer / Controlling Officer for non-performance of daily work assigned to an individual worker, a suitable penalty will be deducted in accordance with the Works & Service Manual of the Corporation.
7. Tenderer will be responsible for the safety of his workers at the work site.
8. The tenderer shall comply with the instructions, which may be issued to him by the **Executing Officer / Controlling Officer** from time to time.

(B) **Duration of contract:**

1. The contract period shall be one year from the date of issue of work order.
2. The contract will be initially for a period of three months which will be extended for the balance period of nine months subject to satisfactory performance.
3. The contract may be extended for further periods at the discretion of the employer subject to satisfactory performance of work and acceptance by the contractor.

(C) **Method of quality and quantity measurement :**

(D) The Controlling Officer will keep a record of accomplished assignment, on the basis of which the work bill of the tenderer will be verified. If the tenderer fails to get the allotted assignments completed, due to non-availability of his workers or any other reason, the payment will be made on pro-rata basis. (expressed as man days lost due to absence).

(E) The Controlling Officer will organize the quality and quantity measurement of the performance.

(V) **Instructions to tenderer for quoting price :**

1. All statutory Taxes will be deducted from the bills of the contractor as per prevailing rates.

2. The tenderer may inspect the places of work in the Shops / Offices at HMTP/HEC, Ranchi with permission of the P&A, HMTP before quoting the rates.
3. The rates are required to be quoted both in words and figures and in case of difference between rates, the rates quoted in words will be considered.
4. The tenderer should quote a workable rate. If a tenderer quotes **unworkable rates** and is considered for placement of order, the said tenderer will be asked to justify the rate quoted.
5. For evaluation of Technical and Price Bid and for execution of contract, Corporation shall be guided by the GCC.

(VI) Taxes and duties applicable :

1. The GST if claimed by the "Service Provider" under the relevant Act, the same will be payable by HEC. The tenderer has to produce TIN/GRN No./GST Registration No. as applicable.
2. All statutory Taxes and Duties except GST as per prevailing rates are to be borne by the tenderer, however, if any new Tax or Duty is levied after issue of Letter of Acceptance / Work Order, the same may be considered for reimbursement on request and submission of evidence.
3. HEC shall deduct from the bills any amount deductible on account of taxes under the provisions of law and deposit the same with the respective Tax Authorities.

(VII) Schedule of deviations :

Deviation, if any may be furnished by the tenderer in Annexure-B. The deviations projected by the tenderer should be related to the system laid down for smooth performance of the contract. The Management reserves the right to accept or reject the deviations of any tenderer wholly or in part without affecting the Tender Bids.

(VIII) Requirement and mode of depositing Application fee and Earnest Money

(A) Non-refundable Application fee for tender documents :

The cost of tender document is **Rs.5000/= (Rupees five thousand only)**, which may be deposited either in cash with our cash section/HMTP or through demand draft drawn on State Bank of India, Hatia Branch Ranchi-4 in favour of "Heavy Engineering Corporation Ltd." In case of Tender Documents down loaded from our website www.hecltd.com, the Application fee will have to be deposited along with tender documents in the manner as stated in Clause (II) (B) (1) above.

(B) Earnest Money Deposit (EMD) :

1. Earnest Money for the tender is **Rs.300000/= (Rupees Three Lakhs only)**, which shall be deposited in the form of Demand Draft drawn on State Bank of India, Hatia Branch, Ranchi-4 in favour of "Heavy Engineering Corporation Ltd."
2. No interest shall be payable on Earnest Money Deposit.
3. Earnest Money of the unsuccessful bidders will be refunded immediately after finalization of the contract on receiving a written request from the bidders.
4. Any bid not accompanied with the Earnest Money shall be rejected.

(C) Payment terms :

1. Payment will be made once in a month on satisfactory completion of work in a particular month after verifying the claims submitted by the contractor for the said month. The claims should be supported by all requisite documents pertaining to payment of wages, CPF, Group Insurance, statutory taxes, etc. in respect of the preceding month.

2. Contractor has to submit his monthly running bills to Executing Authority in **quadruplicate** with wage-payment-sheets duly certified by the authorized representative of the Shop / Department for the said month. The Executing Authority will verify the performance and recommend the payable amount as well as recovery against penalties and other amount, if any to Finance / HMTP for making payment accordingly.
3. The payments will be made to the contractor through Account Payee Cheques only, which will be received by the Contractor himself or his duly authorized representative.

(D) Inspection :

Inspection of work will be done by the Executing Authority.

(E) Security Deposit :

- a. Security Deposit will be 10 % of the Contract Value. Earnest Money of the successful tenderer will be converted into Security Deposit. The remaining amount of Security Deposit will be deducted from the monthly running bill of the contractor @ 10 % from the Supervision and Additional Cost (S&AC) payable to the contractor.
- b. The security deposit will be refunded after successful completion of work order and after issuance of No-claim Certificate by the Controlling Officer.
- c. No interest shall be payable on Security Deposit.

(F) Liquidated Damage and Risk and Cost and compensation for damages :

1. **Liquidated Damages:** If the Contractor fails to complete the work within the stipulated period, the Contractor shall be liable to pay Liquidated Damages @ 0.5% of the value of unfinished part of work per week of delay or part thereof maximum to 10% of the total contract value.
2. **Cancellation of order and getting the work done on Risk and Cost of the Contractor :** If the order is terminated due to breach of contract on part of the contractor, the balance quantity of work will be got done from the alternative sources at the risk and cost of the contractor work after serving a 15 days notice to the contractor. The differential amount, if any, shall be recovered from Security Deposit and/or from any other bill of the contractor. The Company reserves its right to debar the contractor from participating into future tenders at any or all the Plants of the Company.
3. Contractor will be required to compensate in case any damage is caused in any form to the Corporation because of any act attributable to the contractor or his agent or workmen.

(G) Escalation :

1. The Corporation does not take any liability for increase except SI No. 2 & 3 mentioned hereunder.
2. In case of enhancement of the Minimum Wages or Variable Dearness Allowance made by Appropriate Government during the contractual period, the same may be considered for compensation to the contractor on written request and submission of bills for differential amount.
3. Any upgradation made in respect of per day wage-rate corresponding to different categories of skill levels applicable to the workers of the Contractor while complying with the terms of a settlement made as per the provisions of Industrial Disputes Act 1947 and its Rules, Unit Rate of the work components as mentioned in the price-bid will be escalated correspondingly.

(H) Additional terms and conditions :

1. No-claim situations: No claim on account of idle labour, interruption of work or any other account for any reason, whatsoever, will be entertained.
2. Extension of completion time: Extension of completion time, if any, may be granted to the contractor by the Executing Authorities with due approval of the Competent Authority.
3. Change in constitution / entity of tenderer / contractor: In case of change in the constitution / entity of the tenderer / contractor, the tenderer / contractor will forthwith submit relevant documents in support of the change for acceptance / approval of the Competent Authority.
4. Forfeiture of EMD and debarring future participation in tender bid: In case any tenderer withdraws his offer after submission of bid or the successful tenderer deliberately withdraws his offer, his EMD shall be forfeited and he may be debarred from participating in future tenders for a period to be decided by the Competent Authority.
5. Conduct of Contractor: HEC reserves the right to black list the contractor if a contractor is found to have committed any misconduct and also to suspend business dealing pending investigation.
6. General Condition of Contract (GCC) and Special Conditions of Contract (SCC) will be binding on tenderers / contractors.
7. For any dispute arising out of this contract, the jurisdiction shall be in the Courts at Ranchi.
8. All the Statutory Rules and Regulations, Govt. Acts, Corporation Guidelines issued or to be issued by the Corporation from time to time in the matter shall be binding on the contractor.

Special Terms & Conditions of Contract

1. **WORKING HOURS:** The normal working hours of factory shift timings are “A” Shift 6.00 AM to 2.00 PM, “B” Shift 2.00 PM to 10.00 PM, “C” Shift (10.00 PM to 6.00 AM) and General Shift 8.00 AM to 5.00 PM.
2. **SHIFT DUTIES:** The workmen will be deployed by contractor in any of four shifts as required. The contractor shall have to undertake the jobs of this tender round the clock regardless of holidays / Sundays / festival holidays on written instructions from Executing Authority / Controlling Officer. The Contractor or his authorized representative must be present during performance of work to attend exigency.
3. **SITE-IN-CHARGE:** Contractor or his authorized representative shall be Site-in-Charge who will take the instructions from the Executing Authority / Controlling Officer and accomplish the work. The contractor will intimate his as well as his authorized representative’s contact address and telephone numbers to the Executing Authority / Controlling Officer to contact them in odd hours.
4. **GST:** The GST, wherever applicable, will be paid to the contractor on submission of claim with proof of payment of GST with the concerned Tax Authority.
5. **BONUS:** The Contractor will submit a separate bill for payment of Bonus to its workmen on the basis of work executed by them during the Bonus period which will be separately notified by the Corporation.
6. **MATERIALS:** Materials required for performing the works shall be provided by the respective Controlling Officer besides electricity, compressed air, electrodes, consumables, water etc.
7. **SAFETY:** The contractor will ascertain the nature and types of Personal Protective Equipments [PPEs] to be provided to different contract workmen from the Executing

Authority / Controlling Officer or In-charge of Safety Deptt./HMTP before beginning of the contract / work. During working hours, wearing loose clothes, smoking, spitting and gossiping is strictly prohibited and it is the responsibility of the Contractor to ensure that his workers abide by the same.

- 8. INTERPRETATION & SAVING:** In case of any ambiguity with regard to interpretation of any clause of this contract, the interpretation given by the Competent Authority shall be final and binding to the tenderer / contractor.

Other terms and conditions

1. The Contractor will abide by the Corporation's Guidelines, Government Directives issued on the matters of engagement of Schedule Caste / Schedule Tribe, persons with disabilities, women, displaced persons etc.
2. The Contractor will submit verification of conduct / integrity of his workers and supervisors within 15 days from the date of commencement of the work.
3. Contractor workers shall be covered under Group Insurance Policy as applicable. In case of any accident, the Corporation will not be liable to pay any compensation.
4. The tender will remain valid for six months from the date of opening.

5. **Discloser of Relationship:** The Tenderer/bidder has to declare whether the proprietor or any partner of the partnership firm or Director of their Company, as the case may be, has any relation with any employee working in any Plant /Offices of HEC and if so the tenderer / bidder shall declare the name of such employee and his relationship. The tenderer / bidder shall also declare whether he has relationship with any of the Directors of HEC within the meaning of Section 6 of the Companies Act, 1956 and if so, he shall furnish the details thereof. The Proprietor / Partner / Director of the bidder firm / Company must submit a declaration whether any of his / their member(s) or relative(s) is/are partners / Director of any other bidder(s) participating in this bidding at the time of opening of Techno-Commercial bid. If so, only the lowest bid of such firms / Company shall be considered.
6. **Determination and Termination of Contract:** The Contract can be determined and terminated in terms of Clause 7 of the General Conditions of Contract.
7. **Agreement:** The successful tenderer shall be required to enter into an agreement with the Company on a Non-Judicial Stamp Paper as per the proforma prescribed by the Company, within 15 days from issue of Letter of Acceptance / Work Order.

Executing Authority/ Controlling Officer

In-charge of the Shop / Department or their representatives will be the Executing Authority / Controlling Officer of this contract. After award of the works contract, the Contractor has to take all necessary instructions/guidance from them only. The Executing Authority will have the sole responsibility to see that the Contractor is complying the terms and conditions of the contract and does the work in accordance with the work order.

Constituents of tender

The Tender Document, Letter of Acceptance, GCC and Agreement will form the part of Contract.

Saving clause

M/s HEC Limited does not bind itself to accept the lowest or any tender and reserves the right to reject any or all tender bids without assigning any reason thereof and may divide the work among two or more tenderers. The decision of the Corporation in this regard shall be final.

Compliance of statutory provisions :

(I) The Provident Fund Contribution @ 12 % made from the workmen's wages and equal amount as Contractor's contribution shall be deposited with the EPF Authority under the provisions of Employees Provident Fund and Miscellaneous Provision Act 1952. The CPF Trust. Inspection charges @ .0.18% and ESI deductions @ 3.25% of the Workmen's Wages will also be deducted from the Contractor's Bills.

(II) All the Statutory Rules and Regulations, Govt. Acts, guidelines issued by the corporation from time to time in the matter shall be followed.

Contractor's Responsibilities:

1. The contractor(s) before the deployment of workmen shall submit a list of their workmen in duplicate to SDGM I/c P&A/HMTP who will forward the original copy to the Coy. Commander, CISF/HMTP for **issuance of Gate Passes** after due scrutiny keeping the duplicate copy with him for future reference.
2. To complete the stipulated work as mentioned in the scope of works, the required number of workmen are to be deployed on all the working days and a certificate to this effect be obtained from concerned Controlling Officer. In case of or unsatisfactory performance of work as certified by the Executing Authorities / Controlling Officer, **proportionate deduction** shall be made for the same from the monthly bills.
3. The contractor will grant leave to his workmen as per their entitlement. The workmen are to be engaged on all working days of the month except National/Festival Holidays. In case of exigency of work, the contractor may engage his workmen on National/Festival Holidays. In that case the workmen engaged should be suitably compensated by grant of compensatory leave in lieu of National/Festival Holidays.
4. The workmen engaged shall be given one day rest in a week.
5. The payment to the workmen shall be made through Bank.
6. No wage period should exceed one month.
7. The contractor will make its own arrangement for fund to pay his workmen **on or before 10th day of every month** even if payment by Corporation has not been made to them.
8. The Contractor will take adequate precautions to **avoid damage or loss** to the Corporation's property and injury to any person. In case of any damage or loss or injury, the Contractor will be fully responsible and will have to compensate the damage. This will be without any prejudice to such other action, which the Management of the Corporation may take depending on the circumstances of the loss or damages or injury.
9. The Contractor will report immediately to the Executing Authorities any accident occurred to his workmen out of in course of their engagement inside the factory premises.
10. Once the work is completed in terms of the works contract, the contractor will prepare the final bill in **full and final settlement of the claim** duly certified by the Controlling Officer of the related work.
11. The Contractor should either himself or his authorized representative be physically present **every day during working hours** and he or his representative will report to Executing Authorities daily for taking instructions and for coordinating the work and maintaining the various records i.e. quantum of works done, workmen engaged etc. The acts done by the authorized representative shall be binding on the Contractor.

12. The Contractor shall visit the site of work and get himself satisfied about the modalities and conditions of work as well as make necessary arrangement for the **safety and welfare of his workmen.**
13. The contractor shall strictly adhered and comply the following statutory obligations under Labour Laws :
- i. The contractor shall be required to obtain Labour Licence for engagement of workers from the Competent Authority before commencement of the work.
 - ii. The contractor shall submit applications forwarded by the Controlling Officer/Executing Authority of the concerned department to P&A/HMTP for obtaining photo gate pass of his workers.
 - iii. The Contractor shall follow the Gate Pass procedure.
 - iv. The Contractor shall issue employment card and wage slip to all workers engaged by him.
 - v. All the workers of the contractor should be enrolled as member of the Provident Fund and PF contributions of the workers are to be deducted from the wages paid to them.
 - vi. The Contractor shall submit all relevant returns/reports to the RPFC within the specified dates and maintain all records properly.
 - vii. The Contractor shall maintain Registers under the provisions of the Factories Act, 1948, Contract Labour (Regulation and Abolition) Act, 1970, Payment of Wages Act, 1936 etc. and rules made thereunder.
 - viii. The Contractor shall send the returns / reports to the Licensing Officer and other concerned authorities as required under different provisions of Law.
 - ix. The Contractor shall cover all the workmen under ESI Act,1948.

for and on behalf of
Heavy Engineering Corporation Limited

(Sangeeta Sinha)
SDGM I/c P&A/HMTP

Enclosures :-

- 1) Tenderer's Profile (Annexure –A)
- 2) Schedule of Deviations (Annexure –B)
- 3) Undertaking (Annexure –C)
- 4) Discloser of Relationship (Annexure –D)
- 5) Declaration of Relationship (Annexure –E)
- 6) List of Documents and Enclosures (Annexure –F)
- 7) Quantity of work for **Zone - I** /Price Bid (Annexure –G)

Annexure-A

TECHNICAL BID

TENDERER'S PROFILE

1. Name of the tenderer:
2. Status of the tenderer (Individual / Proprietary Business concern / Partnership firm / Cooperative Society / Registered Society / Company / etc.):
3. Name & address of the Proprietor/Partner/Directors alongwith contact phone No.(If required separate sheet may be attached):
4. Office-post/title or the position held by the tenderer:
5. Office Address of the tenderer and its Phone No., Fax & e-mail, etc.:
6. Local address, if any, for immediate contact,:
7. Name, full address and contact phone number of Site Incharge of the tenderer:
8. Name, full address and contact phone number of Legal heirs of the tenderer (if required separate sheet may be attached) whose status is individual or proprietary business concern.
9. Any other information:

Signature of Tenderer.

Name:

Seal:

Annexure-B

TECHNICAL BID

SCHEDULE OF DEVIATIONS

Date_____

To
SDGM I/c P&A-HMTP
Room No.110, First Floor, Admn. Bldg.
Heavy Machine Tools Plant
Ranchi- 834 004

Dear Sir,

I have gone through the contents of Tender Documents and the following Clauses of the Tender Documents are **not acceptable** to me.

Sl. No.	Clause No.
----	-----

Signature of Tenderer.
Name:
Seal:

UNDERTAKING

1. I / We hereby declare that I/we have carried out successfully works of large magnitude in nature to the work embraced in this Tender and have adequate organization and experienced personnel to handle this type and magnitude of works.
2. I / We also hereby declare that I/we have seen and studied carefully before submitting the Tender, the technical aspects of the work and terms & conditions, General Conditions of Contract, Special Conditions of contract, Bill of Quantity and description of work, etc. and I/we am/are aware that all the above Tender Documents relating to the said work will be binding on us.

Signature of Tenderer.

Name:

Seal:

DISCLOSER OF RELATIONSHIP

Declaration by the Tenderer regarding the particulars of employees on the roll of HEC Ltd. who are related to the Tenderer:

Sl. No.	Name of the employee(s) of HEC related to the tenderer	P. No.	Designation	Place of Work	Signature of the employee(s) concerned

It is certified that the above particulars are correct.

Signature of Tenderer.
Name:
Seal:

Annexure-E

TECHNICAL BID

Declaration of Relationship

- | | |
|--|--|
| 1. Whether the proprietor or any partner of the firm or Director of the Company as the case may be has any relation with any employee working in any Unit/Plant/Office of HEC | Yes/No
If yes, give detail |
| 2. Whether the proprietor or any partner of the firm or Director of the Company as the case may be has any relationship (within the meaning of Section 6 of the Companies Act 1956) with any of the Directors of HEC | Yes/No
If yes, give detail |
| 3. Whether the proprietor or any partner of the firm or Director of the Company, as the case may be, has any relation with any partner / Director of any other bidder(s) participating in this Bid. | (To be furnished after opening of the Technical Bid) |

I/We declare that informations furnished above are correct to the best of my/our knowledge. I/We understand that if any information furnished above is found to be wrong at any point of time, my bid/ work order shall be cancelled, EMD shall be forfeited and my/our firm shall be kept in business holiday as deemed fit by the Corporation.

Signature of Tenderer.
Name:
Seal:

Annexure-F**TECHNICAL BID****LIST OF DOCUMENTS AND ENCLOSURES**

I/We have gone through the Tender Documents and I/we am/are submitting my/our offer for doing the work as specified in the tender documents. I/we am/are enclosing the following documents for your kind consideration:

Sl	Documents required as enclosures	Particulars of documents
	Demand Draft towards Application fee for tender, in case the tender documents are downloaded from website	
	Demand Draft towards Earnest Money	
	Income tax Clearance Certificate / Income tax returns pertaining to last 3 years	
	Copies of Contract Completion / Work Order / Performance Certificates in support of experiences of "similar work" executed during last seven years. (refer clause relating to Pre-qualification criteria)	
	Tenderer's Profile (Annexure – A)	
	Schedule Of Deviations (Annexure – B)	
	Undertaking (Annexure – C)	
	Discloser Of Relationship (Annexure – D)	
	Declaration Of Relationship (Annexure – E)	
	CPF Registration Certificate*	
	Labour Licence*	
	Insurance Coverage Certificate* (Group Insurance Scheme under EDLI)	
	Tenderer must declare that he/his organization has not been convicted or blacklisted by any PSU or Govt.	
	PAN No.	
	GST Registration No.	
	In case of a Cooperative Society a) A certified copy of Registration Certificate b) A certified copy of its existing constitution and related bylaws. c) A certified copy of its election result. d) A certified copy of Passed resolution for taking up the work on contract and authorizing its representative to file tender on its behalf. e) Audit reports/Balance Sheets of the cooperative society pertaining to last three years. f) Affidavit conveying the functional status of the society by making a declaration that neither the Managing Committee of the Society has been dissolved nor any Administrator has been appointed as per the Act in place of the Managing Committee.	

*to be submitted consequent to award of contract

I/We confirm that the information furnished in the documents enclosed with the tender are correct to the best of my/our knowledge and I/We agree to comply with all the conditions stipulated in the Tender Documents

Encl. :As above

Signature of Tenderer.
Name:
Seal:

Annexure-G

Date:

To,
The SDGM I/c P&A-HMTP
Room No.110, First Floor, Admn.Bldg.
Heavy Machine Tools Plant
Ranchi- 834 004

Sub: Quantity of work for Zone –I /Price Bid

Dear Sir,

We have carefully gone through the Scope of Work, Terms & Conditions and all other documents attached with the Tender Documents. The same is clearly understood and acceptable to us and based on that we furnish our best prices as follows:

Sl No	Work component	Unit	Rate of work-components	Quantity of work	Total value of the work(Rs)
1	Prodn.Allied works	J	641.90	6137.00	4683117.79
2.	Draftsmanship	J	594.49	361.00	255129.43
3.	Stores work	J	630.05	722.00	540780.48
4.	Turning	T	594.49	361.00	255129.43
5.	Fitting	T	594.49	361.00	255129.43
6.	Blue printing	J	665.61	361.00	285651.06
7.	Matl.Handling	T	555.29	6498.00	4289490.88

Rs.10564428.49**j – Job****T - Ton**

My/Our offer in respect of Supervision and Additional cost is percent of total value of works done expressed in terms of expenditure incurred towards payment of basic wage plus variable dearness allowance.

All statutory taxes may be deducted from my/our gross bill as per prevailing rates.

Thanking you,

Yours faithfully,

Signature of Tenderer.

Name:

Seal: