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ISO  
9001:2000

**HEAVY MACHINE BUILDING PLANT  
HEAVY ENGINEERING CORPORATION LIMITED**

(A Govt. of India Enterprise)  
Ranchi – 834 004 (INDIA)

Phone: 0651-2400926, 2400987  
7492862369

E-mail: [sunilksingh@hecltd.com](mailto:sunilksingh@hecltd.com)  
Web: [www.hecltd.com](http://www.hecltd.com)

No. HMB/PUR/CP/19/100007/SI-5828

Dtd 04/09/19

**Open Tender**

To,

M/S

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**Sub: Tender for Safety items**

Dear sir,

We request you to submit your most competitive offer as per given schedule.

Sealed Tender in two bid system are invited in prescribed format for supply of item as per detail provided in Tender.

SL No	Description of items	Unit	Qty
01	Leather apron made from fine quality of leather wth tying arrangement Size : 24"x36" as per IS 6153-1971	No	200
02	Leather Arm Guard made from fine quality of leather as per IS 6153-1971	No	200
03	Leather leg guard made from fine quality of leather as per IS 3946-1966	No	200
04	Nose Mask for welder , gas cutter, Grinder & Painter (For Dust & fumes)	No	1300

## **Schedule of Tender**

Due Date & Time of submission : 26.09.2019 by 1.00 PM

Date & Time of opening of Bid : 26.09.2019 at 3.00 PM

Sealed Tender super-scribed with Tender Number , Due Date, Item Name & supplier's Name shall be addressed to DGM Central Purchase , Heavy Machine building Plant , Heavy Engineering corporation Ltd , Ranchi failing which Tender may be ignored.

Offer to be submitted in Two parts

(In case of Two part bids as mentioned above , the technical and commercial aspects to be sealed in a separate envelope super scribing Part-1 on it. The price bid to be super scribed as part -2)

## **GENERAL GUIDELINES & INSTRUCTIONS TO BIDDERS FOR SUBMITTING OFFER**

1. Documentary evidence of GST Registration is required to be submitted along with tender. In absence of documentary evidence of GST Registration your bid is liable to be rejected and will not be considered.
2. The rate quoted shall be inclusive of all packing & forwarding. Freight charges to be mentioned separately.
3. The Price quoted by the tenderer should be exclusive of GST. The rate and nature of GST applicable should be shown separately. GST will be paid to the seller at the rate at which it is liable to be assessed or has actually been assessed on the date of supply provided the transaction of sale is legally liable to sales tax and within the delivery period. Any change on the taxes & duty structure beyond the delivery period will not be considered by HEC.
4. The rates quoted must be firm and the offers made must remain open for acceptance for three months from the date of opening of the tender.
5. Quotations erased or over written are likely to be rejected unless all corrections are authenticated with the renderer's signature.
6. Delivery date offered must be specified and guaranteed.

7. Full payment will be made within 60 days of the receipt of supplies at destination duly inspected. In case of any deviation by the bidders necessary loading (@1% per month (Maximum 12%/year ) on quoted price.
8. The Corporation does not pledge itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of tender or portion of the quantity offered and you shall supply the same at the rate quoted.
9. Supplies will be subject to Inspection by our Inspection wing or inspection agencies prescribed by us.
10. Order placed as a result of this tender will be subject to the Corporation's General Terms and Conditions of contract which can be down loaded from our website ([www.hecltd.com](http://www.hecltd.com))
11. Corporation reserves the right to call for and examine at any time the books of accounts and other documents and papers of the firm for the purpose of ascertaining whether any excess payments has been made or the firm likely to be received / received undue benefit out of execution of the particular contract.
12. Delivery: The time for and the date of delivery of the Stores stipulated in the acceptance of tender shall be deemed to be the essence of the contract and delivery must be completed not later than the dates specified therein.  
otherwise:
  - a) The purchaser to recover from the contractor a sum of 0.5 % per week (completed week) of the price of the stores(upto maximum 10 %) as liquidated damages, which the contractor has failed to deliver as aforesaid or
  - b) The purchaser may procure the undelivered stores / similar items from elsewhere, without notice to the contractor at the risk of the contractor without canceling the contract in respect of the consignment not yet due for delivery or
  - c) to cancel the contract or a portion thereof.
13. Income Tax Clearance Certificate - All tenderers shall submit along with their tender and Income Tax Clearance Certificate duly countersigned by the Income Tax Officer of the circle concerned under the seal of the office. Copy of Permanent Account No. (PAN) (of Income Tax) to be enclosed with the bid.
14. There is no obligation on our part to accept delayed / late tenders. Tenders received after the due date of opening are liable to be summarily rejected.
15. The rates quoted shall also be inclusive of embossing on the material.
16. Validity of Tender should be at least 90 days from date of opening of Tender.

17. Item/Quantity may be increase/decrease at the time of Placement of Purchase Order.
18. For NSIC/SSI/MSE enterprises documentary evidence in their support and copy of latest Govt. notification specifying exemption of EMD for them to be enclosed.
19. It is to be specified clearly in your offer that the firm is NSIC/SSI and also confirm whether the firm is owned by SC/ST entrepreneurs.
20. Tenderers registered with National Small Industries Corporation/ Small Scale Industries/ Micro, Small scale Industry (MSE) or DGS&D for the tendered item will be exempted from submission of EMD. The tenderer should enclose an authenticated copy / notarized copy of their valid registration certificate with NSIC, DGS&D for grant of exemption.
21. **Security Deposit (SD) (BG Format annexure D)** – Successful bidder has to deposit Security Deposit to the extent of 5% of total Purchase Order value within 21 days from P.O. date and it should remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the supplier.
22. **Performance bank guarantee (BG format annexure E)** – The successful bidder has to submit the performance bank guarantee of 10% of order value valid till guarantee period after supply of the material (in case order placed on the firm)  
**Guarantee** – The stores supplied shall be guaranteed for a period of 12 months from commissioning or 18 months from date of supply whichever is earlier.  
Based on HEC's requirement and in order to ensure security of supply from more than one sources, the total tendered quantity of any item may be split amongst more than one successful bidders at L1 Landed price. Hence Purchase Order may be placed on more than one firms and the repeat order for 100% quantity may be placed on successful bidder.  
Risk Purchase Clause – If the material is not supplied within the stipulated period then material can be procured at the risk & cost of the firm without giving any notice to the firm.  
There is no obligation on our part to accept delayed / late tenders. Tenders received after the due date of opening are liable to be summarily rejected.
23. **General conditions of the contract** :Unless otherwise specified in the Terms & Conditions above, this order shall be governed by General conditions of contract of purchase of HEC Ltd, which is available in the web site of HEC.(www.hecltd.com)
24. Items will be procured in lots as and when required.
25. F.O.R as per users requirement.

S.K Singh  
DGM(CP)/HMBP

## Annexure B

### Terms & Conditions:

SI No		HMBP/HEC Requirement	Bidders confirmation
1	Price Terms (F.O.R. HMBP) Inclusive of P & F charges, Freight and Insurance charges upto HMBP Stores Ranchi	FOR HMBP Stores	
2	GST	To be quoted separately indicating HSN no of material and GSTN of firm	
3	Payment Terms	100 % Within 60 days after receipt of material at HMBP Stores	
4	Validity of offer	3 months.	
5	Price variation clause	Not applicable	
6	Delivery Schedule	Within 15 Days	
7	L D Clause	To be accepted	
8	Inspection	By QCA/HMBP at your works.	
9	Test Certificate and Guarantee Certificate	To be provided by manufacturer	
10	Guarantee / Warranty	12 months from the date of commissioning or 18 months from the date of supply whichever is earlier.	
12	Security Deposit	5% of P.O. value	
14	UAM (Udyog Aadhar No) No if registered under MSME	To be mentioned by bidder if applicable	
15	Acceptance of Risk Purchase clause(yes/no)	To be accepted	
16	General conditions of the contract (sl 22)	To be accepted	
17	Name email , contact no and address of supplier		

- NOTE: 1. Please indicate whether your firm is covered under MSEs/MSEs owned SC/ST or covered under SSI separately in Tech. Bid.**
- 2. Terms & Conditions duly filled in and to be submitted along with Tech – Bid of offer otherwise your offer may not be evaluated.**

Signature of supplier  
with seal

## Price Bid Format

<b>SL No</b>	<b>Description of items</b>	<b>Unit</b>	<b>Qty</b>	<b>Rate Rs</b>
01	Leather apron made from fine quality of leather wth tying arrangement Size : 24"x36" as per IS 6153-1971	No	200	
02	Leather Arm Guard made from fine quality of leather as per IS 6153-1971	No	200	
03	Leather leg guard made from fine quality of leather as per IS 3946-1966	No	200	
04	Nose Mask for welder , gas cutter, Grinder & Painter (For Dust & fumes)	No	1300	

**Annexure-D**

Format for  
**BANK GUARANTEE FOR SECURITY DEPOSIT**

*( to be issued by any Nationalized bank preferably State bank of India negotiable at their counters in Ranchi )*

TO,  
M/S HEAVY ENGINEERING CORPORATION LIMITED  
PLANT PLAZA ROAD,  
DHURWA,  
RANCHI – 4

Dear sir,

In consideration of your agreeing to accept the security deposit of rs. ....'amount'..... furnishable to you by m/s .....*'firms name'*..... (hereinafter referred to as contractor) in terms of the contract no. ....*'hec's purchase order no'*.....for supply of .....*'details of items'*.....(hereinafter referred to as the 'contract' ) in the form of a bank guarantee in the manner hereinafter contained we.....*'bank details'*..... branch, having registered office at .....*'place'*..... do hereby covenant and agree with you as follows:

1. We hereby undertake to indemnify you up to a sum of rs. ....'amount'.....(rupees .....*'amount in words'*.....) against any loss or damage caused to or suffered by you or that may caused to or suffered by you by reason of any breach or breaches on the part of the contractor of any of the terms and conditions contained in the said contract and in the event the contractor shall make any default or defaults in carrying out any of the works under the said contract or otherwise in the observance and performance of any of the terms and conditions relating thereto in accordance with the true intent and meaning thereof, we shall forthwith on demand and without any protest or demur pay to you such sum or sums not exceeding in total the said sum of rs. ....'amount'.....(rupees .....*'amount in words'*.....) as may be claimed by you as your losses and / or damages, costs, charges or expenses by reason of such default or defaults on the part of the contractor.
2. Notwithstanding anything to the contrary contained in this guarantee your decision as to whether the contractor has made any such default or defaults and the amount or amounts to which you are entitled by reasons thereof will be binding on us and we shall not be entitled to ask you to establish your claim or claims or damages or losses suffered by you but will pay the amount demanded by you under this guarantee forthwith on your demand without any protest or demur.
3. This guarantee shall continue and hold good untill it is released by you on the application by the contractor after expiry of the related warranty period of the said contract and after the contractor have discharged all their obligations under the said contract and produced a certificate of due completion of the work under the said contract and submitted a 'no demand certificate' provided always that this guarantee shall in no event remain in force after the date of ...*'date'*..... without prejudice to your claim or claims arisen and demanded from or otherwise notified to us in writing before the expiry of six months from the said date which will be enforceable against us notwithstanding that the same is or are enforced after the said date.
4. We .....*'bank name'*....., further undertake to extend the validity of this beyond the period prescribed in clause 3 or as extended from time to time, for such further period as may be required in writing before the expiry of this and upon such extension(s), all terms and conditions of this shall remain in full force till the expiry of this extended period(s).
5. You will have the fullest liberty without affecting this guarantee from time to time to vary any of the terms and conditions of the said contract or extend the time of performance of the contractor or to postpone for any time or from time to time any of your rights or powers against the contractor and either to enforce or forebear to enforce any of the terms and conditions of the said contract and we shall not be released from our liability under this guarantee by the exercise of your liberty with reference to matters aforesaid or by reason of any time being given to the contractor or any other forbearance , act or omission on your part or any indulgence by you to the contractor or by any other variation or modification of the said contract or any other act, matter or things whatsoever, which, under the law relating to sureties, would but for the provisions hereof, have the effect or so



releasing us from our liability hereunder provided always that nothing herein contained will enlarge our liability hereunder beyond the limit of rs. ....'amount'.....(rupees .....*'amount in words'*.....) as aforesaid or extend the period of the guarantee beyond the said date of ...'date'.... unless expressly agreed to by us in writing in terms of clause 4 hereof.

6. This guarantee shall not in any way be affected by your taking or varying or giving up any securities from the contractor or any other person, firm or company on its behalf or by the winding up, dissolution, insolvency or death as the case may be of the contractor.
7. In order to give full effect to the guarantee herein contained, you shall be entitled to act as if we are your principal debtors in respect of all your claims against the contractor hereby guaranteed by us as aforesaid and we hereby expressly waive all our rights of suretyship and other rights, if any, which are in any way inconsistent with any of the provisions of this guarantee.
8. Subject to the maximum limit of our liability as aforesaid this guarantee will cover all your claim or claims against the contractor from time to time arising out of or in relation to the said contract and in respect of which your claim in writing is lodged on us before expiry of six months from the date of expiry of this guarantee.
9. Any notice by way of demand or otherwise hereunder shall be in writing and may be sent by special courier, speed post or telefax to us at our local address as aforesaid.
10. This guarantee and the powers & provisions herein contained are in addition to and not by way of limitation of or substitution for any other guarantee or guarantees heretofore given to you by us whether jointly with others or alone and now existing uncanceled and that this guarantee is not intended to and shall not revoke or limit such guarantee or guarantees.
11. This guarantee shall not be affected by any change in the constitution of the contractor or us nor shall it be affected by any change in your constitution or by any amalgamation or absorption thereof or therewith but will ensure for the benefit of and be available to and enforceable by the absorbing or amalgamated company or concern.
12. This guarantee is irrevocable during the period of its currency and shall not be revoked without your previous consent in writing.
13. We further agree and undertake to pay you the amount demanded by you in writing irrespective of any dispute or controversy between you and the contractor or any reference to arbitration of the said dispute / controversy pending or a civil suit filed by the contractor in respect of the dispute or controversy.
14. Notwithstanding anything contained herein above our liability under this guarantee is restricted to rs. ....'amount'.....(rupees .....*'amount in words'*.....) and this guarantee shall remain in force until .....*'date'*.... unless a written claim is lodged on us for payment under this guarantee within six months from the date of expiry of this guarantee i.e. on or

before ...'date' + '6 month'..... all your rights under this guarantee shall be forfeited and we shall be deemed to have released and discharged from all liabilities thereunder. irrespective of whether or not the original guarantee is returned to us.

15. We have power to issue this guarantee in your favour under the memorandum and articles of association of the bank and the undersigned has full power to execute this guarantee under the power of attorney granted to them by the bank.

FOR AND ON BEHALF OF

*'name of bank'*

*'signature with seal'*