



ISO 9001:2015

**HEAVY MACHINE TOOLS PLANT
HEAVY ENGINEERING CORPORATION LIMITED**

(A Govt. of India Enterprise)
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Tender Enquiry No. HTP/PUR/191032/SPARE/PD14/3N/SN/24-003 Dtd. 11/11/24

OPEN TENDER

Sub : E-tendering with E-price bids for Supply of Rack & Pinion.

Open Tenders are invited on line through website. Tenders are to be submitted strictly as per guidelines furnished in the website of <http://etenders.gov.in> here under:

INSTRUCTION TO BIDDERS (ITB)

1.0 Tender Summary :

Tender Ref No.	HTP/PUR/191032/SPARE/PD14/3N/SN/24-003 Dtd. 11/11/24	
Item details	Rack & Pinion	
Cost of Tender documents/Tender Fee (MSME/SSI/NSIC for exemption)	Rs.200/=	
Cost of EMD (MSME/SSI/NSIC for exemption)	Rs.5000/=	
Mode of Tender	E tender with e price bid	
Type of tender	Two Bid System	
Last date and time for on-line submission of tender	02/12/24	UPTO 13 Hrs (IST)
Due date and time for on line opening of tender Part 1 only	03/12/24	AT 15 Hrs (IST)
(Under unforeseen circumstances and if the due date falls on holiday, the tender will be opened on the next full working day at same time)		

Bidders are requested to submit their most competitive offer through e- procurement mode only. Offer submitted through offline mode will not be considered. For more information please visit our website <https://etenders.gov.in/e procure/app>.

Prospective Tenderers are advised to get register themselves only on at NIC e-tender portal i.e. <https://etenders.gov.in/e procure/app>, obtain 'User ID' & 'Password' and go through the 'Self Help files' available in the Home Page after log in to the portal <http://etenders.gov.in>. They should also obtain Class III Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. Detailed instructions for online bid submission is mentioned below. No registration fee would be charged from the bidders.

Bidders are required to upload the bid along with all supporting documents including priced part (BoQ) only on the e-tendering website (<https://etenders.gov.in/eprocure/app>), on or before the due date and time for submission of bid.

NOTE : HEC reserves the right to extend / change the schedule of any activity by intimating the bidders through a notification on the e-tender portal.

2.0 Contents of tender documents :

1	Techno-Commercial Terms and Conditions of NIT (Part 1)	Annexure "A" & Annexure 'B'
2	Template for Price Bid/BOQ format for online submission by the bidder (Part 2)	V4_BOQ_ItemWise.xls

3.0 Requirements for Vendors :

- A) P.C. connected with internet.
- B) Registration with Service provider portal <https://etenders.gov.in>
- C) The vendor should possess a Class III Digital Signature certificate (Mandatory). (Bids will not be recorded without Digital Signature Certificate.)
- D) In case of any clarification please contact toll free no available at the site of e.tender.gov.in.
- E) Registration / Enrollment of Bidder on e- tender Portal of HEC: In order to submit the bid, the bidders have to get themselves registered online on the e-tender portal of HEC Ltd with valid Digital Signature Certificate (DSC) issued from any agency authorized by CCA and which can be traced upto the chain of trust to the Root Certificate of CCA. The online Registration of the Bidders on the portal will be free of cost and one time activity only. The registration should be in the name of the bidder, whereas DSC holder may be either bidder himself or his duly authorized person.

4.0 For **registration**, Submission procedure and method of correspondence etc. Please visit our website:<https://www.hecltd.com> / <https://etenders.gov.in> and click on the relevant link for help.

5.0 Help for participating in e-tender:

The detailed method for participating in the e-procurement are available in the website <https://www.hecltd.com> or <https://etenders.gov.in> The bidders have to Log on to official website and then click on the specified links to start participating in the e-procurement process.

Bidders are also free to communicate with the contact person of the service provider to get all clarifications regarding the mode of the e-procurement process.

NB :

- (I) Please note that there is no provision to take out the list of parties downloading the tender document from the above referred web site. As such, tenderers are requested to see the website once again before due date of tender opening to ensure that they have not missed any corrigendum uploaded against the said tender after downloading the tender document. The responsibility of downloading the related corrigenda, if any, will be that of the downloading parties.
- (II) No separate intimation in respect of corrigendum to this NIT (if any) will be sent to tenderers who have downloaded the documents from website. Please see websites i.e. <http://www.hecltd.com> or <http://www.etenders.gov.in>

6.0 The offer should be submitted (uploaded) strictly as per the terms and conditions and Procedures laid down in the website <https://etenders.gov.in> tender document failing which the offer is liable for rejection.

Bidders should download the complete NIT including the Annexure and read carefully before filling the details and uploading the documents.

7.0 The offers with any deviations to the NIT Terms and conditions shall be liable for rejection.

- 8.0 The bidder must upload all the documents required as per the terms of NIT. (Any other document uploaded which is not required as per the terms of the NIT shall not be considered.)
- 9.0 It may pleased be noted that E-tendering or e-procurement fall under the purview of the Information Technology Act 2000 and Information Technology (Amendment) Act 2008 and other relevant acts and subsequent amendments if any).
- 10.0 There will be no physical sale of the tender documents.

11.0 **PREPARATION OF TENDER DOCUMENTS :**

Tender is to be submitted in two bid system in the following manner and shall be submitted through electronic mode only:

- a) Techno-commercial bid (Part 1) – The offer is to be scanned and uploaded in our portal consisting technical details.
The commercial terms and conditions (as per Annexure B). The format shall be downloaded and the same file duly filled by the bidder is to be uploaded while submitting the offer.
- b) Price-Bid/BOQ (Part 2) : This part of the offer should contain price portion. The format of Price Bid/BOQ which in excel format shall be downloaded by the bidder and rate offered by the bidder shall be filled in the excel file and uploaded the same excel file of e tendering system while submitting the offer.
The price bid/BOQ which is incomplete and not submitted as per the instructions given will be liable for rejection.

Note:

Bidders are requested to upload all the attachments/documents in one single PDF File in Other Important Documents (OID) or as indicated in the online instructions. For Example if more than one document is to be uploaded in support of Eligibility criteria or proveness criteria or any other requirement then bidder must prepare one single PDF file of all the related documents and then upload in the system in OID

Bid Opening Process is as below:-

Tender opening date will be as per given dates. If any clarification is needed from the bidder about the deficiency in his uploaded documents, he will be asked to provide it through Short fall documents folder in e-tendering portal. The bidder shall upload the requisite clarification/ documents within time specified by HEC, failing which tender will be liable for rejection.

12.0 **Please read carefully before you quote :-**

Last date of submission of Tender Document : by 1:00 PM (IST) on 02/12/24
Due date of tender opening (Part 1 only) : at 3:00 PM (IST) on 03/12/24

1. Items to be supplied as per the provided specifications.
2. It should be quoted on **FOR HMTP Store**.
3. **Validity** – Minimum 90 days from the date of opening of tender.
4. Order will be under L.D. clause.
5. Price Bid (Part 2) :- Price bid to be uploaded as per BOQ of NIT.
6. Commercial Terms and condition in Annexure-B to be submitted/uploaded along with Technical (Part 1) bid.

- 13.0 **Disclaimer Clause:-** The Company (Heavy Engineering Corporation Ltd.) nor the service provider (www.etenders.gov.in) is responsible for any failure of submission of bids due to failure of internet or other connectivity problems or reasons thereof.

Annexure A

SCOPE OF SUPPLY :-

SI	Material Code	Description	MAKE	Qty. (Nos.)
1	-	RACK, DRG.NO. 310/1011-22B	-	1
2	-	RACK, DRG.NO. 310/1012-22B	-	1
3	-	RACK, DRG.NO. 310/1013-22C	-	1
4	-	PINION SHAFT, DRG.NO. 310/1115-32A	-	1

- Note :** 1) Bidders are requested to submit the offer item wise confirmation as per Annexure – “A” / BOQ separately.
2) Bidders should furnish catalogue (if any) and sample with the offer.
3) For any clarification including drawing etc. please give an email on purhmtp@hecltd.com

Commercial terms and conditions:

- Offers to be submitted on FOR HMTF Stores basis. The rate quoted shall be inclusive of all packing & forwarding, freight and transit insurance charges.
- The Price quoted by the tenderer should be exclusive of GST. The rate and nature of GST applicable should be shown separately GST will be paid to the seller at the rate at which it is liable to be assessed or has actually been assessed on the date of supply provided the transaction of sale is legally liable to GST and within the delivery period.
- The rates quoted must be firm and the offers made must remain open for acceptance for three months from the date of opening of the tender.
- Quotations erased or over written are likely to be rejected unless all corrections are authenticated with the tenderer's signature.
- Delivery** – Within 60 **days** from the date of order placement.
- Payment Term:** 100% payment with 100% GST through RTGS/Cheque will be made within 60 days of the receipt of supplies at destination duly inspected, against submission of PBG of 10% order value valid till guarantee period.
“The payment shall be made within 60 days of the receipt and acceptance of supplies at the destination. The rate of interest to be loaded on the firm for the payment term offered other than as specified in NIT for calculating landed cost to decide L-1 status will be 1% per month i.e. 12% per annum (Maximum)”
- Delivery Time/Period:** The time for and the date of delivery of the Stores stipulated in the acceptance of tender shall be deemed to be the essence of the contract and delivery must be completed not later than the dates specified therein.

Otherwise:

- LD Clause** - The purchaser to recover from the contractor a sum of 0.5 % per week

- (completed week) of the price of the stores (up to maximum 10 %) as liquidated damages, which the contractor has failed to deliver as aforesaid or,
- ii) The purchaser may procure the undelivered stores / similar items from elsewhere, without notice to the contractor at the risk of the contractor without canceling the contract in respect of the consignment not yet due for delivery or,
 - iii) to cancel the contract or a portion thereof.
8. **Guarantee** – The stores supplied shall be guaranteed for a period of 12 months from commissioning or 18 months from date of supply whichever is earlier.
9. **Inspection Clause:** - Material shall be inspected at firm's works by I/c IQC or his representative. However, HEC reserve the right to inspect the material after receipt of material at HMTF Stores and if it found NOT CONFORMING to our specification at any stage, then the material shall be rejected and firm have to replace it at no extra cost.
Supplies will be subject to Inspection by our Inspection wing / or inspection Agencies prescribed by us.
10. **Risk Purchase Clause:** – If the material is not supplied within the stipulated period then material can be procured at the risk & cost of the firm without giving any notice to the firm.
11. The Bidder/Supplier/Party should be either OEM or their valid authorised Industrial channel Partner/Manufacturer/Ancillary/Dealer towards either exclusively for this tender or open to all tenders for which valid documents is to be produced at the time of submission of offer.
12. The Bidder/Supplier/Party should submit the similar product supply proof either supplied to Government, CPSE's, State PSU or any other reputed firm/agencies in the last five years.
13. At the time of delivery of consignment the bidder should submit the OEM product test certificate OR Govt. approved Laboratory Test Certificate.
14. Full particulars i.e. specification, literature and / or drawing wherever applicable has to be submitted along with the quotation. The '**Brand**' and '**Make**' name must be indicated.
15. Order placed as a result of this tender will be subject to the Corporation's General Terms and Conditions of contract which can be down loaded from our website (www.hecltd.com).
16. The final quantity may vary at the time of finalization of tender, however the proper clarification / confirmation shall be taken from the firms.
17. The Corporation does not pledge itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of tender or portion of the quantity offered and you shall supply the same at the rate quoted.
18. Corporation reserves the right to call for and examine at any time the books of accounts and other documents and papers of the firm for the purpose of ascertaining whether any excess payments has been made or the firm likely to be received / received undue benefit out of execution of the particular contract.
19. Tenderers registered with National Small Industries Corporation/ Small Scale Industries/ Micro, Small scale Industry (MSE) or DGS&D for the tendered item will be exempted from submission of EMD. The tenderer should enclose an authenticated copy / notarized copy of their valid registration certificate with NSIC, DGS&D for grant of exemption.
In case Bidder is covered under MSME criteria, it is mandatory to quote UAM no in Bid Documents.
HEC is registered on TReDS governed by RBI Guidelines and our registration no is HE0000320.
All MSME firms are advised to register on RXIL (Receivable exchange of India-Mumbai).

20. There is no obligation on our part to accept delayed / late tenders. Tenders received after the due date of opening are liable to be summarily rejected.

21. **GOVERNMENT OF INDIA NOT A PARTY TO THE AGREEMENT**

It is expressly understood and agreed by and between =====.(Name of foreign party / firm) and M/s Heavy Engineering Corporation Ltd .(for short "HEC") that HEC is entering into this agreement solely on its own behalf and not on behalf of any other person or entity. In particular it is understood and agreed that Government of India is not a party to this agreement and has no liabilities, obligations or rights hereunder. It is expressly understood and agreed that HEC is an independent legal entity with power and authority to enter into contracts Solely on its own behalf under the applicable laws of India and general principals of contract law. The Company expressly agrees, acknowledges and understand that HEC is not an agent, representative or delegate of Government of India.

It is further understood and agreed that Government of India is not and shall not be liable for any acts, omissions, commissions, breaches or other wrongs arising out of the contract. Accordingly Corporation (HEC) hereby expressly waives , releases and foregoes any and all actions or claims including cross claims, impleader claims or counter claims against the Government of India arising out of this contract and covenants not to sue the Government of India as to any manner, claim, cause or action or thing whatsoever, arising out of or under this agreement.

22. **Arbitration Clause:-**

The parties to this contract at the first instance shall endeavour to settle by mutual discussion all the questions of disputes or differences arising out of, or relating thereto, or in connection with this contract and in the event of failure of settlement, the aggrieved party shall refer the unresolved dispute(s) or difference(s) to the Chairman-cum-Managing Director of the company (HEC Limited) for adjudication by a sole Arbitrator to be appointed by him (CMD of HEC Ltd) who (sole Arbitrator) shall adjudicate the matter in question in accordance with the arbitration and conciliation Act, 1996 (For short "Act") and publish the award. The parties shall have no objection if the sole Arbitrator so appointed is an employee or Ex-employee of HEC Ltd. If the sole Arbitrator for any reason, whatsoever, becomes unable to proceed with the arbitration, the Chairman-cum-Managing Director of the company shall appoint his successor arbitrator who may proceed with the reference from the stage it was left by his predecessor subject to provision of the Act. The venue of arbitration proceeding shall be at Ranchi in the state of Jharkhand, INDIA alone.

Jurisdiction Of court: For any or all types of disputes arising out of the contract, the jurisdiction of court shall be at Ranchi in the State of Jharkhand (INDIA) alone.

23. **General conditions of the contract :** Unless otherwise specified in the Terms & Conditions above, this order shall be governed by General conditions of contract of purchase of HEC Ltd, which is available in the web site of HEC.(www.hecltd.com)

Special .Note:

While submitting tender pl. mention your Registration No. with HEC as a registered vendor with valid paper.

If not pl. get registered your firm with HEC Limited immediately.

Please indicate whether your firm covered under MSES/MSES owned SC/ST or covered under SSI separately in Techno-commercial bid.

Please submit the form of Terms & Conditions duly filled in and signed by the tenderer along with your offer in technical bid.

Documents to be uploaded by the bidder during bid submission :-

- a) Signed copy of NIT
- b) OEM/Authorization Certificate
- c) Similar product supply proof (PO Copy)
- d) Filled up copy of Annexure "A" and Annexure "B"
- e) GST Certificate Copy
- f) MSME/NSC/SSI Certificate (if any)

Annexure B

Terms & Conditions :

SI No		HMT/HEC Requirement	Bidders confirmation
1	Price Terms (F.O.R. HMT) Inclusive of P & F charges, Freight and Insurance charges upto HMT Stores Ranchi (NIT clause NO:1)	FOR HMT Stores	
2	GST	To be quoted separately indicating HSN no of material and GSTN of firm	
3	Payment Terms (NIT clause NO:6)	Within 60 days after receipt of material at HMT Stores	
4	Validity of offer	3 months.	
5	Price variation clause	Not applicable	
6	Delivery Schedule (NIT clause NO:5)	60 days from PO date.	
7	L D Clause (NIT clause NO:7)	To be accepted	
8	Inspection (NIT clause NO:9)	To be accepted	
9	Test Certificate and Guarantee Certificate	To be provided by manufacturer.	
10	Guarantee (NIT clause NO:8)	12 months from the date of commissioning or 18 months from the date of supply whichever is earlier.	
11	EMD	Rs. 5000/=	
12	Tender Fee	Rs. 200/=	
13	UDYAM CERTIFICATE if registered under MSME	To be mentioned by bidder if applicable	
14	Acceptance of Risk Purchase clause (NIT clause NO:10)	To be accepted	
15	General conditions of the contract (NIT clause No 23)	To be accepted	
16	Other Terms and Condition of NIT	To be accepted	

NOTE :-

1. Please indicate whether your firm is covered under MSEs/MSEs owned SC/ST or covered under SSI separately in Tech. Bid.
2. Terms & Conditions duly filled in and to be submitted along with Tech – Bid of offer otherwise your offer may not be evaluated.

(Susanta Naga)
Dy General Manager I/c (MM)
Heavy Machine Tools Plant
Heavy Engineering Corporation Limited