

MATERIALS MANAGEMENT DIVISION
FOUNDRY FORGE PLANT
HEAVY ENGINEERING CORPORATION LIMITED
(A Govt. of India Enterprise)
P.O. Dhurwa, Ranchi – 834 004

OPEN TENDER NO. PUR/FFP/2017/470065/04/299

DATED,07.05.2018

To
M/s.....
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Dear Sirs,

We request you to submit your most competitive offer for the following items/services as per the given schedule: **ENQUIRY SCHEDULE**

| Sln. | Description of Stores | Unit | Quantity | Remarks |
|------|--|------|----------|----------------|
| 1. | 35T Full Set of Mag Carbon Bricks. Bill of Material as per Annexure-A | Set | 02 | Within 45 days |
| 2. | 40T Full Set of Mag Carbon Bricks Bill of Material as per Annexure-A | Set | 02 | |

Specifications:-

MgO: 89% Min.

B.D.: 2.85 gm/cc

MOR: 130 kg/cm²

F.C. : 8% Min.

CCS: 500 kg. /cm²

Size: +/-1% or +/-1 mm thickness whichever is greater.

A.P.: 5% Max.

Hot MOR: 90-120 kgs/cm²

Offers to be submitted in two part bids: 1.Techno-commercial Bid, 2. Price Bid.

Both the parts are to be sealed in two separate envelopes. First envelope super scribing PART – I - "Techno Commercial Bid" on it and the second envelope super scribing PART – II "Price bid" on it. Both the envelopes shall be put in a separate envelope and addressed to Dy.G.M.(Purchase), MM Division/FFP, HEC Ltd, Dhurwa, Ranchi-834004 super scribing the Tender No., due date of tender opening, Validity Period of the offer, and PART-I & PART-II, etc.

Please ensure that the price of the materials/items is not mentioned in the Techno-Commercial Bid, otherwise the tender is liable to be rejected.

- | | |
|---------------------------------|--|
| (1) Tender documents on sale | From 08.05.2018 to 28.05.2018 till 12.00 Noon. |
| (2) Receipt of Tender Documents | On 28.05.2018 upto 1.00 PM At MM Division/FFP/HEC Ltd. Ranchi. |
| (3) Due date of Tender Opening | On 28.05.2018 at 3.00 PM At MM Division/FFP/HEC Ltd. Ranchi. |
| (4) Value of Tender documents | Rs.500/- (Rs. Five Hundred only) (Non-refundable) |

Price bids of only the techno-commercially suitable bidders shall be opened and prior information shall be given to the firm to send their representative(s) who may be present on Tender Opening Date (TOD), if they so desire.

Contd....P/2.

Prerequisites:

A. Techno- Commercial Bid:

1. It must be submitted in a sealed cover with TENDER NO., DUE DATE and VALIDITY PERIOD of the offer super scribed on it, failing which the tenders may be ignored.
2. The firm must keep Validity Period of the offer for minimum 90 days from the Tender Opening Date (TOD).
3. Earnest Money (EM) for **Rs.70,000=00 (Rs. Seventy Thousand only)** to submitted alongwith Techno Commercial Bid.

EMD is to be accepted in the following forms:

- a) Demand Draft on any of the Nationalised Banks in favour of Heavy Engineering Corporation Ltd; Ranchi.
- b) Bank Guarantee from any Nationalised Bank.

EMD may be exempted in case:-

- a) National Small Industries Corporation (NSIC) / Small Scale Industries (SSI) / Micro, Small Scale Industry (MSE), as per Government directive.
- b) Firms registered with DGS&D for the items under tender.

NSIC/SSI/MSE are to furnish necessary documentary evidence in support of being as NSIC /SSI/MSE and copy of latest Govt. notification specifying exemption of EMD for them.

5. Offer without EM Deposit may not be considered. **The Document for exemption from EMD submission must be submitted.**
6. The firms have to submit the credentials; the list of their Customers where they have supplied the materials, etc.
7. Full particulars, i.e. Specifications, Literatures (Brochures/pamphlets), Drawings, etc. as applicable or it is specifically asked for may have to be submitted along with the quotation. The Brand and Maker's name must also be indicated in the offer, else the offer may be ignored.
8. The Delivery Schedule of the materials should be as per our requirement as mentioned in the Special Conditions. The firm has to accept the same; else the offers may be rejected.
9. The firm has to mention the GST Registration No. along with the offer. Reasons for non-submission of these documents may please be indicated clearly; else the offers may not be considered.
10. All tenderers shall submit a copy of PAN (Permanent Account Number) of the Income Tax Department.
11. Inspection Clause: The Material shall be accepted on firm's GC & TC. However FFP reserve their right to inspect the materials after arrival at Stores/FFP and if any deviation is found, the firm shall replace the same within 30 days free of cost.
12. The firms will have to submit the Test Certificate (TC) / Guarantee Certificate (GC) along with the supply of each consignment.
13. Insurance: Preferred Insurance to firm's A/c.

B. Price Bid: The offer should be submitted as per the format given in Annexure: I. But in case of Import the firm shall submit their offer stating the all commercial terms as per their standard. **The tenderers are requested for strict compliance of the above prerequisites; else their tenders are liable to be rejected.**

Special Conditions;

- i) Offer must be on FOR destination, FFP Stores Ranchi basis in case of indigenous supply and on FOB basis for imports.
- ii) **Payment Terms: The payment shall be made within 60days of the receipt and acceptance of supplied at the destination. The rate of Interest to be loaded of the firm for the payment term offered other than as specified in NIT for calculating landed cost to decide L-1 status will be 1% per month i.e. 12% per annum (Maximum).**
- iii) Weight of each brick should be mentioned in the offer.
- iv) Delivery of material start within 45 days in 1st lot from P.O. date.
- v) This is annual requirement and material shall be taken in lots as per our requirement to be completed 8-12 month from P.O. date.
- vi) Packing & Forwarding : Preferred for Pallet Packing.
- vii) **Furnish credentials / Purchase order copies for similar item from PSU Company / reputed firms for our verification.**

NOTE

1. The Price quoted by the firm should be exclusive of GST. The rate and nature of GST applicable at the time of tender should be shown separately. GST shall be payable to the firm at the rate at which it is liable to be assessed or actually been assessed on the date of supply, provided the transaction of sale is legally liable to GST and within the Delivery Period (DP). Any change on the Taxes & Duty structure beyond the DP shall not be considered by HEC Ltd.
2. **Validity of offer:** The rates quoted must be firm and the offers made must remain valid for acceptance for 90 days from the date of opening of the tender. Delivery date offered must be specified and guaranteed.
3. Quotations erased or overwritten are likely to be rejected unless all corrections are authentic with the signature of the tenderer(S).
4. Conditional offers are liable to be rejected.
5. Your quoted rate should be FOR FFP Stores, HEC Ltd, Ranchi-834004, Jharkhand basis.
6. Inspection Clause: Supplies may be subject to inspection by our Inspection wing or by External Inspection. Agencies as prescribed by us.
7. Full particulars, i.e. Specifications, Literatures (Brochures/pamphlets), Drawings, etc. as applicable or it is specifically asked for may have to be submitted along with the quotation. The Brand and Maker's name must also be indicated in the offer.
8. **Delayed/Late Tender:** There is no obligation on our part to accept the delayed/late tender received after the due date of opening and these are liable to be summarily rejected.
9. Income Tax Clearance Certificate: All tenderers shall submit an Income Tax Statement along with their tender and Copy of the Permanent Account Number (PAN) of the Income Tax.
10. The Corporation does not pledge to accept the lowest or any tender. It reserves the right to accept the whole or any part of the tender or portion of the quantity offered and shall supply the same at the rate quoted.
11. The rates quoted shall also be inclusive of embossing on the material. The Ownership, namely FFP should be at a predominant place of the material to a size/thickness upon the volume of the material.
12. Order placed as a result of this tender shall be subject to the GENERAL TERMS & CONDITIONS of the Contract of the Corporation, which can be downloaded from our website: www.hecltd.com
13. **Payment Terms: The payment shall be made within 60days of the receipt and acceptance of supplied at the destination. The rate of Interest to be loaded of the firm for the payment term offered other than as specified in NIT for calculating landed cost to decide L-1 status will be 1% per month i.e. 12% per annum (Maximum).**
14. Corporation reserves the right at any time to call for and examine the Books of Accounts and any other documents and papers of the firm for the purpose of ascertaining whether any excess payments have been made or the firm is likely to receive undue benefit out of execution of the particular Contract.
15. **Security Deposits (SD):** In the event of Contract materializing, successful tenderer(s) shall have to deposit SD equal to 5% of the value of the Contract within the stipulated period, failing which the Contract shall be liable to be cancelled at the risks and expenses of the suppliers.
16. **Delivery:** Timely Delivery is the essence of the Contract and the delivery must be completed not later than the dates specified therein, otherwise following Clauses shall be applicable: -
 - a) Liquidated Damage (LD). Clause -: The purchase shall recover a sum of 0.5% per week (completed week) of the price of the stores, up to a maximum 10% as LD which the Contractor has failed to deliver as aforesaid.
 - b) Risk Purchase: The purchaser may procure the undelivered stores/similar items from elsewhere, without notice to the supplier and at his without cancelling the contract in respect of the consignment not yet due for delivery.
 - c) Cancellation of Contract: In above case, the Contract may be cancelled or a portion thereof.
18. For vendor registration, the tenderers may approach Central Purchase / HMBP, HEC Ltd; Ranchi-4. The registration form can also be downloaded from our website www.hecltd.com and the filled form may be sent with requisite fee to Sr. Dy. G.M./Central Purchase / HMBP / HEC Ltd, Dhurwa, Ranchi-834 004.

19. Please furnish credentials / Purchase order copies received from reputed firms for our verification, if required.
20. **For NSIC/SSI/MSME enterprises documentary evidence in their support and copy of latest Govt. notification specifying exemption of EMD for them to be enclosed.**
21. **It is to be specified clearly in your offer that the firm is NSIC/SSI/MSME and also confirm whether the firm is owned by SC/ST entrepreneurs.**

N.B. Please comply to all the terms & condition mention above and non compliance to the above may reject the offer.

Thanking you,

(H.L. Baitha)
Dy.G.M (Purchase)/FFP
Phone No:- 0651-2400430/1107/1437
Fax No:- 0651-2401323
E-Mail: hlbaitha@hecitd.com

Annexure – I

Name of the firm : -

The suppliers are requested to submit offer in the format given below.

| Sl. No. | Terms & Conditions | Rs. |
|---------|-------------------------------------|-----|
| 1. | Basic rate (Per No.) | |
| 2. | GST (%) (for Indigenous items) | |
| 3. | CVD & Cess (%) (for Imported items) | |
| 4. | ACD | |
| 5. | Sub Total | |
| 6. | Freight Charges | |
| 7. | GST on Freight | |
| 8. | Insurance | |
| 9. | Grand Total | |

Date

Signature of the Supplier & Seal

Annexure – A

(i) Quantity per Set 35T VAD LADLE

| SNo | Description of Stores | Quantity (Nos.) |
|-----|---------------------------------------|-----------------|
| 1 | Mag-C Bricks C-23 (230 x 115 x 65) | 300 |
| 2 | Mag-C Bricks (200 x 150 x 100) | 300 |
| 3 | Mag-C Bricks (175/155 x 115 x 100) MZ | 77 |
| 4 | Mag-C Bricks (175/155 x 115 x 100) SZ | 33 |
| 5 | Mag-C Bricks (175/163 x 115 x 100) MZ | 70 |
| 6 | Mag-C Bricks (175/163 x 115 x 100) SZ | 30 |
| 7 | Mag-C Bricks (175/145 x 150 x 100) MZ | 400 |
| 8 | Mag-C Bricks (175/145 x 150 x 100) SZ | 200 |
| 9 | Mag-C Bricks (175/155 x 150 x 100) MZ | 800 |
| 10 | Mag-C Bricks (175/155 x 150 x 100) SZ | 200 |

(ii) Quantity per Set 40T VAD LADLE

| SNo | Description of Stores | Quantity (Nos.) |
|-----|---------------------------------------|-----------------|
| 1 | Mag-C Bricks C-23 (230 x 115 x 65) | 300 |
| 2 | Mag-C Bricks (200 x 150 x 100) | 300 |
| 3 | Mag-C Bricks (175/155 x 115 x 100) MZ | 68 |
| 4 | Mag-C Bricks (175/155 x 115 x 100) SZ | 44 |
| 5 | Mag-C Bricks (175/163 x 115 x 100) MZ | 70 |
| 6 | Mag-C Bricks (175/163 x 115 x 100) SZ | 30 |
| 7 | Mag-C Bricks (175/145 x 150 x 100) MZ | 400 |
| 8 | Mag-C Bricks (175/145 x 150 x 100) SZ | 200 |
| 9 | Mag-C Bricks (175/155 x 150 x 100) MZ | 1000 |
| 10 | Mag-C Bricks (175/155 x 150 x 100) SZ | 400 |

(H.L. Baitha)
Dy.G.M (Purchase)/FFP