



ISO 9001 Company

Heavy Engineering Corporation Limited

(A Govt. of India Enterprise)

FOUNDRY FORGE PLANT

CONTRACT & DISPOSAL

OPEN TENDER NOTICE

Tender No. FFP/Disp/Liquid Tarry Muck/Tender/20/72 dtd. 02.01.2020

Tender No. *FFP/Disp/Liquid Tarry Muck/Tender/20/72 dtd. 02.01.2020* for the disposal sale of “**Liquid Tarry Muck from Phenol Pond Situated outside FFP**” is available on our website in e-procurement section i.e. <https://etenders.gov.in/eprocure/app>. Aspiring bidders may go through the tender document.

Interested bidders are requested to submit their most competitive offer through e-procurement mode only. Offer submitted through offline mode will not be considered. For more information please visit our website <https://etenders.gov.in/eprocure/app>.

| | | |
|----------------------------|------------|----------|
| Bid submission end date | 01.02.2020 | 01:00 PM |
| Technical Bid Opening date | 03.02.2020 | 03:00 PM |

Prospective Tenderers are advised to get register themselves only on at NIC e-tender portal i.e. <https://etenders.gov.in/eprocure/app>, obtain ‘User ID’ & ‘Password’ and go through the ‘Self Help files’ available in the Home Page after log in to the portal <http://etenders.gov.in>. They should also obtain Class III Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. Detailed instructions for online bid submission are attached in **annexure-2**. No registration fee would be charged from the bidders.

Bidders are required to upload the bid along with all supporting documents including priced part (BoQ) only on the e-tendering website (<https://etenders.gov.in/eprocure/app>), on or before the due date and time for submission of bid.

NOTE:

- 1. Any Future changes/notifications including extension of bid due date, pertaining to this tender will be published/hosted only on website & CPP Portal only.**



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Submission of tender

The Following 2 covers shall be submitted through online CPP - portal by the bidders. Last date and time of submission of bids (cover 1, 2) is as per given dates.

Cover – I: - Containing techno-commercial bid

Cover – I containing

- i. Special & General Terms & Conditions duly signed by the tenderer towards acceptance of the same.
- ii. Cost of Tender Paper (downloaded from website) **Rs.7500.00 + 18% GST = Rs 8850** (Rupees Eight Thousand Eight Hundred Fifty only) by DD in favour of HEC Ltd., Ranchi.
- iii. Earnest Money Rs. **30,000.00** (Rupees Thirty Thousand) only by DD in favour of HEC Ltd., Ranchi. Separate DDs should be deposited for EM & Cost of Tender Paper.
- iv. Copy of requisite authorization from State Pollution control Board for transportation, Stores, Treatment and Disposal of hazardous material as per rule of Hazardous Waste (Management, Handling and Transboundary Movement) Rule 2008
- v. Copy of Permanent Account Number (PAN) in the name of the firm/proprietor of the firm.
- vi. Copy of GST registration certificate.

Cover - II: Price Bid (BoQ)

a) The tenderer shall upload the digitally signed Schedule of price bid in the form of BOQ.xls

Bidders may please note, the schedule of quantities is attached in the portal. The same (BOQ) shall be downloaded and be filled in the editable (un protected) cells only and they should necessarily submit their financial bids in the format provided after entering the financial quotes, name of the bidder etc.

Bid Opening Process is as below:-

Cover-I: Technical bid opening date will be as per given dates. If any clarification is needed from the bidder about the deficiency in his uploaded documents in Cover-I, he will be asked to provide it through Short fall documents folder in e-tendering portal one time only or through mail. The bidder shall upload the requisite clarification / documents within time specified by HEC, failing which tender will be liable for rejection.

Cover-II: The financial bids of the contractors / firms found to be meeting the qualifying requirements and technical criteria shall be intimated through portal. (Depending on Cover-I evaluation any changes in the date shall be intimated through e-tendering portal).



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Dtd. 02.01.2020

OPEN TENDER

The details of the tender shall be as below:

1. **CONTRACT PERIOD: 01 (one) year** from the date of issue of 1st Sale Release Order.
2. **Item Description - Liquid Tarry Muck from Phenol Pond Situated outside FFP**
Quantity : 4000 MT (approx)

GENERAL TERMS AND CONDITIONS OF DISPOSAL SALE TENDER

1. E- tenders are invited for the sale of surplus disposable materials/regular arising as per details given in the NIT, along with special terms and conditions.
2. The description and quality of the material is to be ascertained by the tenderer after inspection of the material as per the location mentioned in the schedule. The tenderers are specifically advised to inspect the materials, in their own interest, at site during Office hours on any working day before the submission of the tender. For this purpose they may obtain permission from the Sr.DGM I/c (Disp & Cont)/FFP, HEC Ltd., Ranchi-4.. It will however be deemed that the material has been inspected by the tenderers before quoting and complaints what so ever regarding any deviation/ discrepancy with respect to quality etc. would not be entertained subsequently.
3. The sale will be on "AS IS WHERE IS" and "NO COMPLAINTS BASIS " The quantities given is approximate and subject to availability at the time of delivery of material. GST and other Govt. levies/Excise duties etc, in force on the date of lifting are payable extra.
4. (a) The tender should be accompanied by Earnest Money Rs. 30,000.00 (Rupees Thirty Thousand). The Earnest Money shall be deposited in the form of D.D. drawn in favour of Heavy Engineering Corporation Ltd. Ranchi -834004. payable at any of the branches of any Nationalized Bank in Ranchi. In case of cash, the amount may be deposited with Chief Cashier/ FFP H.E.C. Ltd. Ranchi - 834004 and receipt obtained from him may be enclosed with tender paper In case of successful tenderer, the EM will be converted to Security Deposit which will be returned only after successful completion of the contract. EM of unsuccessful tenderers will be refunded. After the finalization of the tender. No interest will be paid for the amount deposited as EM/SD. Tenders must be accompanied with the required amount of Earnest Money and no adjustment of the same from the tenderer's pending bills/EM/SD deposit/ refund due etc. will be permitted under any circumstances Also no tender will be considered unless accompanied by the required amount of EM in the specified mode of deposit Cheque is not acceptable.



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- (b) Successful tenderer will be required to deposit Security Money @ 10% (Ten percent) of the total value of the offer (including the amount already deposited against Earnest Money within 15 (Fifteen) days from the date of issue of the Acceptance Letter. No interest is payable on Security Money Deposit. This payment will be in the form of Demand Draft payable to H.E.C. Ltd at any of the branches of any Nationalized Bank in Ranchi OR IN CASH with Chief Cashier/FFP as specified in the Acceptance letter.
5. The rate quoted shall be exclusive of GST and any other levies imposed by the Government. The offer must remain valid for a minimum period of 90 (Ninety) days from the date of opening of the tender, In the event of the withdrawal of the offer before expiry of the validity period or non-execution of the sale order on acceptance of the offer. The tenderer's EM/SD would stand forfeited, and any other action which deemed fit may be taken against the tender.
6. The successful tenderer is required to deposit sale value as per Contracted Rate, along with prevailing statutory GST and other Government Levies, if any, for the quantities, as mentioned in the Special Terms and Conditions enclosed herewith.
7. The payment of sale value with taxes and duties will be in the form of DD payable to Heavy Engineering Corporation Limited Ranchi- 834004 at any branch of any Nationalized Bank in Ranchi OR by online transfer in FFP/HEC's A/c as specified in the Acceptance letter. Sale Release Orders (SROs) will be obtained by the purchaser or his authorized representative from the Office of the Sr.DGM,(Disposal)/FFP,(Disposal Section)/FFP,HEC Ltd Ranchi-4 on submission of proof of deposit of the sale value and other applicable duties and taxes, in force, as required.
8. (a) Sale Release Orders for the delivery of the material will be issued limited to the quantity for which sale value with taxes & duties is actually received.
- (b) In case the purchaser fails to collect Sale Release Order (SRO) within 7 (Seven) days of the date of payment it would be posted by Registered Post to his official address given in the tender. However, lifting period will be reckoned from the date of issue of respective Sale Release orders only.
9. (a) The successful tenderer is required to start lifting of material immediately after the issue of 1st(First) Sale Release order and continue the same according to subsequent sale release orders within the specified period. The lifting period allowed will be as mentioned in special terms and conditions Any shortfall in lifting would amount to default.
- (b) In case, the buyer fails to lift the released material within the specified period mentioned in the Sale Release Order (SRO), HEC Management reserves the right to cancel the sale order or recover the ground rent @ 1% (One percent) per week or part thereof on the value of the materials not lifted within time, for any reason what-so-ever.



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- (c) The goods sold shall be removed by the buyer from the site of accumulation/ Location given in the Schedule within the period specified in the respective Sale Release Order .Delivery will be made only during the working hours on all working days on presentation of Sale Release Order. The purchaser shall make his own arrangements for transport. The corporation shall in no case provide any transport whatsoever.
- The purchaser shall always issue necessary authority to the person for collection/lifting of the materials from the site.
10. HEC Management reserves the right to split the Quantity tendered for sale between two or more parties as it may deem fit and proper and any dispute raised by the tenderers on this ground shall not be entertained.
11. (a) The materials will be delivered on “AS IS WHERE” IS AND “ NO COMPLAINTS” BASIS. No picking/choosing will be allowed.
- (b) The workmen employed by the purchaser will be permitted to enter and work in the premises within the area specified and during working hours fixed by the Corporation. They will not be allowed to loiter here and there or to touch any other materials.
- (c) The purchaser will be permitted to retain a maximum of Two care takers only and will have to give the names and addresses of all the workmen and caretakers employed by him. The purchaser will be responsible for their satisfactory conduct otherwise they/ he may be turned out of the premises and legal action would be taken accordingly.
- (d) The purchaser will be solely responsible for all the claims and compensation claimed by or on behalf of any workmen/coolie/caretakers employed by him for any injury or death caused by any accident during the operation of the contract.
12. (a) The material as per Sale Release Orders shall be loaded in trucks/ tanker (in case of coal tar) in the presence of the representative of FFP/HMBP/HMTP Stores, Holding Deptt. & CISF Guard and will be weighed on FFP/HMBP/HMTP WEIGH BRIDGE. The weight recorded at HEC Weigh Bridge will be taken as correct and final for all purposes.
- (b) Arrangements for collection of the materials will be made solely by the purchaser from the specified lots mentioned in the SRO. All expenses for collection, booking, transportation etc. shall be entirely at the purchasers cost and expenses. All unforeseen incidental charges will also be to his account.
13. For any damage caused to the properties or premises of the HEC Ltd., during the course of execution of the contract, the party will be liable to indemnity such damage or damages and without prejudice to any action which may be taken on this behalf, the Corporation reserves the right to recover the cost of such damage/damages from the E.M./S.D. of the party in part or in full after due notice.
14. In case the tenderer fails to deposit the amount (i.e. sale value deposit along with the applicable levies, duties and taxes in force as per the Acceptance letter) within the stipulated period or fails to remove the material in time there after as stated in the



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S.R.O. HEC reserves the right to short close / terminate the contract and to FORFEIT the E.M./Security money deposit with TEN DAYS NOTICE.

15. Re-sale / Sub contracting will not be recognized / permitted and Sale Release Order will be made in the name of actual purchaser only.
16. (a) While quoting, the tenderer should furnish the list of their firm's branches/partners etc. with whom he/they is/are associated. In-correct statements may render the contract liable for termination forfeiture of the E.M./S.D.
 - (b) Tenders with erasing or overwriting are likely to be rejected unless all correction have been authenticated with tenderer's signature. The tender document have to be submitted intact without any mutilation or alteration and correctly filled in along with the tenderer's signature and stamp at the bottom of each and every page of the tender documents, otherwise they are liable to be rejected.
 - (c) Conditional tenders or deviation from HEC's Tender Terms and conditions shall be liable for rejection, without assigning any reason there-to.

17. FORCE MAJURE

The Corporation shall not be liable for non performance of the contract either wholly or in part, for any delay in performance, resulting from or due to any cause, beyond the Corporation's control including fires, strike, go-low lockout, closure, dispute with workmen, uncertain labour situation war, riots, civil commotion, pestilence, epidemics, floods, accidents, damages or accidents or breakdown of machineries, shortage of fuel, shortage or any raw-materials or other materials, shortage of labour. Government or Railway restrictions, acts, demands or requirements or Governments, force majeure or any circumstances beyond the control of the Corporation whether directly due to or in consequence of the aforesaid causes or not and the existence of such cause or consequences shall operate the extent' the time of the performance on the part of the Corporation by such periods as may be necessary to enable the Corporation to effect performance after the cause of the delay shall have ceased to Exist. Should the Corporation so determines, it shall be entitled at any time on notice to the purchaser, to cancel any contract, the performance of which is likely to be delayed by any of the causes aforesaid and in such cases the purchaser shall have no claim upon the Corporation of any kind.

18. (a) Not with standing any other relief or remedy available to the Corporation as per Law or Business practice or terms & conditions of this sale, in case, the customer or the customer's representative or agent is found guilty of misappropriation, pilfering or abetting misappropriation or pilfering of Corporation's property or any such attempt.

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- (b) Offering illegal gratifications including offering bribe, reward or advantage etc. pecuniary or otherwise to any officer or employee of the Corporation,

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- (c) Indulging in any malpractice namely, but not limited to forgery, falsification or fabrication of document including bills, vouchers, indents etc, in support of any



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claim against the Corporation or indulging in any other act which is an offence under the provision of the Indian penal code.

- (d) The corporation without prejudice to its any other rights be entitled to summarily Terminate the Contract of Sale or Forfeit the Security Money. The decision of the Corporation in this respect shall be final and binding on the customer (Purchaser).
19. HEC Management do not bind themselves, to accept the highest tender or any tender and also reserves their right not to sell the material or to sell the material in part or full quantity or to defer or to stagger the finalization of the sale, without assigning any reason there to.

ARBITRATION :

20. All dispute and differences arising out of or, in, any way touching, or, concerning this agreement what so ever shall be refer to the sole Arbitration of any person nominated by the Chairman – cum- Managing Director, Heavy Engineering Corporation Limited, Ranchi- 834004 the award of such Arbitration shall be final and binding on the party/parties to this agreement.
21. Employees of the Corporation are prohibited from participating in this tender sale and acquiring the item either directly or indirectly.
22. Tenderers would be submitted in sealed cover super scribing there on tender no and date and the date of opening of the tender in the office of the Sr.DGM(Contract & Disposal) 100 Building/FFP HEC Ltd., Ranchi-834004 on or before the time and date given at the top of this tender paper and the tenders will be opened at the time and date mentioned in the tender room/Disposal and Contract/100 Bldg./FFP/HEC Ltd., Ranchi-834004 in the presence of attending tenderers.
23. The sale will be governed by the General Conditions of contract of HEC Ltd., pertaining to the Contract & Disposal Division.

For & on behalf of H.E.C. Ltd.

Sr.DGM I/c(Cont. & Disp.)/FFP



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TENDER'S DECLARATION FORM

I/We have gone through the tender conditions regarding materials under disposal. I/ We hereby agree to the above terms and conditions and accordingly offer to purchase the material at the rate mentioned by me/ us against the sale in the annexed Schedule of this Tender.

Signature of the Tenderer

Date: _____

1. Full Name of the Tenderer and Address :

2. Status within the Firm :

3. Seal of the Tenderer/Firm :



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SPECIAL TERMS AND CONDITIONS OF TENDER

Tender No. FFP/Disp/Liquid Tarry Muck/Tender/20/72

dtd. 02.01.2020

- 1) Labour license must be submitted by the successful tenderer within 10 (ten) days from the date of issue of Acceptance Letter cum Work Order and before lifting of material.
- 2) Successful tenderer (Purchaser) will strictly follow and adhere to the labour laws, statutory obligations, safety rules, insurance scheme etc of Govt. of India & Jharkhand Govt. for their workmen engaged by them.
- 3) The workmen engaged by the purchaser must be insured at his cost (i.e. purchaser's) as per Govt. guidelines.
- 4) The purchaser will be solely responsible for all the claims and compensation claimed by or on behalf of any workmen/coolie/caretakers employed by him for any injury or death caused by any accident during the operation of the contract.
- 5) The special terms and conditions shall be read along-with the annexed General terms and conditions of disposal sale tender (available on HEC website www.hecltd.com). Where any clause is mentioned in both, the clause as incorporated in the special terms and conditions shall prevail, otherwise all the terms and conditions mentioned in both shall be applicable.
- 6) The sale will be strictly on "AS IS WHERE IS AND NO COMPLAINT BASIS". Therefore tenderers are requested to inspect the material & other details from the holding department (i.e. Civil Deptt./FFP) prior to submission of their offer and satisfy themselves as no complaint with respect to quality/quantity of the material will be entertained after finalization of the contract.
- 7) Tenderers must deposit EM of **Rs. 3,00,000/-** (Rupees Three Lakhs) only separately in sealed envelope after submission of online tender and before scheduled date of opening of Techno-commercial bid (Part-I Bid). Tender's without/or less EMD & Cost of Tender Document shall be straightway rejected and will not be considered in any case. The EMD of successful tenderer shall be converted to Security Deposit (SD) and shall be retained till completion of the sale and the EMD of the unsuccessful tenderer shall be refunded after finalization of the contract on receipt of their request. No interest will be paid for the amount deposited as EM/SD. The successful tenderer will be required to deposit Security Deposit (SD) @ 10% of the total contract value within 15 days from the date of issue of the work order along with the sale value.
- 8) The successful tenderer will be required to pay the applicable GST (applicable on the actual date of lifting) extra alongwith the basic sale value.
- 9) **In case H-1 party is found defaulter (i.e. backs out from the tender or fails to execute the work during the contract period) then the next higher bidder may be given opportunity to execute the work at H-1 rate and so on and EM/S.D. of the defaulter firm will be forfeited.**

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- 10) The payment of sale value with GST will be in the form of DD in favour of Heavy Engineering Corporation Limited Ranchi-834004 payable at any branch of any Nationalized Bank in Ranchi or by RTGS/NEFT. **“CASH OR CHEQUE IS NOT ACCEPTABLE”**.
- 11) The purchaser will be required to arrange for removal of Liquid Tarry Muck from the Phenol Pond at his own risk and cost. As the material is settled at the depth of 3 to 4 meters under toxic water, the rate quotation must be done by the tenderers accordingly.
- 12) All arrangements for storage of the removed materials are to be done by the purchaser. HEC will not provide any facility for the same.
- 13) The purchaser will be required to contact Safety Deptt./FFP before starting the work as well as during the work for required safety instructions regularly. All safety instructions given by Safety Deptt./FFP shall be strictly followed by the Purchaser.
- 14) The process of extraction of Liquid Tarry Muck is to be carried out carefully by the purchaser and in no case the toxic phenol water will be allowed to flow/spread outside the pond.
- 15) All safety appliances and protective clothing etc. as advised by the Safety Deptt./FFP should be provided to the workmen engaged in removing Liquid Tarry Muck from the Phenol Pond by the Purchaser at his own cost.
- 16) Material will be collected by the purchaser from 8.00 A.M to 5.00 P.M on working days only. Loading of Liquid Tarry Muck from Phenol Pond from 5.01 PM to 7.59 AM will be treated as illegal and unauthorized and will be liable to punishment as per rule of law. CISF has to ensure that no loading of Liquid Tarry Muck is being done between 5.01 PM to 7.59 AM.
- 17) The trucks/Dumpers/Tankers of the purchaser will enter through Main Gate / FFP and it will move to Phenol Pond through Gate No.4 of FFP via weigh-bridge for recording of tare weight and loaded truck will come out of FFP through Main Gate after weighment at the weigh-bridge of FFP in presence of CISF personal & stores personnel.
- 18) The loading will be witnessed by CISF and representative of the department (i.e. Civil) nominated by Sr.DGM I/c/Engr., Inst & Civil/FFP and weighment of trucks will be witnessed by CISF personal & store personnel.
- 19) The purchaser will have to keep a watch over the embankment of the pond and he has to prepare any breach of embankment of the pond during the tenure of the contract.
- 20) The purchaser will have to take necessary guidelines from Safety Deptt./FFP and he will have to follow all the instruction of the Safety Deptt. as and when given to him.
- 21) The purchaser will take full responsibility of all provisions of different labour laws of his workmen working for extraction of the material from phenol pond and also the purchaser will ensure that none of his workmen comes for duty in any sort of intoxicated conditions. All workmen working at the pond will be insured by the purchaser and accordingly all his



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workmen will be insured under group insurance policy under employee's compensation act before starting the work.

- 22) In case of any objection by Pollution Control Board or the Safety Deptt./FFP, the work will be stopped at any stage and the corporation will not pay any compensation to the purchaser.
- 23) **Sale value deposit:-** The successful tenderer will have to deposit the sale value with applicable GST for minimum 200 MT of the material and subsequently for balance quantity in same manner.
- 24) **Contract Period:-** 01(one) year from the date of issue of 1st Sale Release Order (S.R.O.)
- 25) **Quantity: 4000 MT** (approx).
- 26) **Lifting of materials:-** Truck/Tanker will enter inside FFP through Gate No. 01 and after tare weight it will go to phenol pond through Gate No. 04. After loading the materials, the same will enter FFP through Gate No. 04 and after weighment it will come out through Gate No. 01. However, workmen/supervisors of the contractor may go to phenol pond through Gate No. 3. The material will be lifted in presence of representatives of holding deptt. i.e. Civil Deptt./FFP and CISF. TSD will take sample and analyze it as and when required. The purchaser will not be allowed to use any auxiliary road around phenol pond.
- 27) **The quantity stipulated in the tender document is absolutely approximate figure and may slightly increase and decrease. HEC will not be responsible for variance of the stipulated quantity.**
- 28) a) LOCATION OF MATERIAL : Phenol Pond situated in south outside FFP premises.
b) ITEMS FOR SALE : Liquid Tarry Muck from Phenol Pond.

29) INDEMNITY CLAUSE:-

- i) Buyer shall indemnify HEC and always keep HEC indemnified against all losses, claims, damages, charges, demands, levies, risks and consequences whatsoever arising out of and / or incidental to this agreement and / or amendments, if any thereof.
- ii) Buyer shall have to fulfill all the safety and security norms and shall be governed by the rules under the State Factories Rules and all the statutory provisions prevailing during the period of work in respect of the representatives/ workers deployed by the Buyers at HEC, Ranchi in connection with this tender. Buyers shall also supply safety equipments and appliances to their workers at their own cost. Buyers shall be fully responsible for the acts of their representatives/ workers. Any loss suffered to HEC Ranchi due to any act of negligence of the purchaser's representatives/workers shall be fully reimbursed to HEC by the buyer. Buyers will be solely and fully responsible for such claim for compensation either for accident of injury or damage caused during operation to HEC's representatives/ employees/ vehicles/ trucks or to any of HEC's employees/ property or other persons/ property of any body else.



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- iii) *Buyer shall be responsible for safety of their workmen. Buyer shall however follow all instructions and directions that the Safety Engineer, H.E.C. Ranchi may issue from time to time in regards to the safety measures and shall be responsible to report any accident whatsoever, and wherever occurring during the works due to their fault/negligence to the safety Engineer H.E.C., Ranchi immediately. The buyer will have to co-operate the Enquiry Officer as and when required in case of occurring of an accident during the work.*

30) **GENERAL CLAUSES:**

- i) The offer must be valid for 90 (ninety) calendar days from the date of opening of the tender.
- ii) The tender documents must be filled in properly and signed (at the places required) before submitting the same in sealed cover in the 'Tender Box' placed at Main Gate/FFP, HEC Ltd., Dhurwa, Ranchi-4 within the scheduled date & time. The sealed cover must be super scribed with the tender number and due date of opening.
- iii) The tenderers are required to give their quotations in two envelopes. First envelope will be techno-commercial bid and second envelope will be price bid. Techno-commercial bid will be opened first. Price bid of only techno-commercially suitable tenderers will be opened only after evaluation of the techno-commercial bid.
- iv) Tenderers who submit their offers shall be deemed to have read, understood and accepted the terms and conditions of the tender document.

For & on behalf of H.E.C. Ltd.

Sr.DGM I/c(Cont. & Disp.)/FFP



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फाउन्ड्री फोर्ज प्लान्ट
सुरक्षा विभाग

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सं०: एफएफ/सुरा 11/2008-

दि 0 29'4'08

बिषय:- फिनील पान्ड से टेरी मॉक/कोल तार निकालने में सावधानियाँ।

फिनील पान्ड में कोल तार एवं टेरी माक निकालने के पहले निम्नलिखित सावधानियों का क्रियान्वयन किया जाए:-

- 1) प्लेटफॉर्म का घेरा(बेरीकेटिंग) चारों तरफ से मजबूत रस्म से होना चाहिए ताकि कोई आदमी पॉन्ड में गिर कर दुर्घटनाग्रस्त न हो।
- 2) प्लेट फॉर्म तार या स्लीग से इस प्रकार बंधा हो कि उस पर झटका लगने से किसी प्रकार का प्रभाव न पड़े एवं काम में कार्यरत कामगार पर किसी प्रकार का प्रतिकूल प्रभाव न पड़े।
- 3) प्लेट फॉर्म पर जाने के लिए रास्ता सुदृढ़ और घेरा लगा रहना चाहिए।
- 4) प्लेटफॉर्म को चलाने के लिए रोप ड्रम का प्रयोग होना चाहिए जिससे फिनील राथ में न लगे तथा प्लेटफॉर्म को निरदिष्ट स्थान पर पहुँचने पर जाक होना चाहिए।
- 5) प्लेटफॉर्म पर काम करने वाले कामगार किसी भी प्रकार का नशे के हालत में न हो तथा सुरक्षा उपकरणों जैसे- हेल्ड ग्लोव्स, फ्लार्ई जैकेट, गमबुट इत्यादि का प्रयोग करते हुए काम करना होगा।
- 6) प्लेटफॉर्म पर अग्निशामन यंत्र, आक्सीजन सिलिंडर तथा फ़स्ट एड बाक्स होना चाहिए।
- 7) प्लेटफॉर्म पर काम करने वाले कामगार का मेडिकल फिटनेस तथा वर्कमैन्स कम्पनसेशन अधिनियम के अन्तर्गत ग्रुप इन्शुरेन्स होना चाहिए।
- 8) कार्य स्थल पर कार्य प्रातः 8 बजे से संध्या 5 बजे तक ही होना चाहिए।
- 9) प्लेटफॉर्म पर कम से कम दो व्यक्ति तथा अधिक से अधिक 5 व्यक्ति होना चाहिए।
- 10) प्लेटफॉर्म पर अनाधिकृत व्यक्ति को जाना मना है।
- 11) वर्षा तथा आंधी में कार्य रोक देना चाहिए।
- 12) किसी भी प्रकार की दुर्घटना होने को हालत में, कान्ट्रैक्टर तत्काल इसकी सूचना सुरक्षा विभाग को देगा।
- 13) प्लेटफॉर्म या अन्य स्थानों पर कार्य में लगाए गए कामगारों को उपयुक्त समयावधि उपरान्त रैस्ट दिया जाए ताकि वे बेहोशी के शिकार न हों।

मा. 15.02.08
29.11.08
(आर०ए० शर्मा)

प्रबंधक(सुरा)एफ०एफ०पी०



ISO 9001 Company

Heavy Engineering Corporation Limited

(A Govt. of India Enterprise)

FOUNDRY FORGE PLANT

CONTRACT & DISPOSAL

DECLARATION BY THE TENDERER

I/We have gone through the above mentioned Special terms & conditions as well as General terms and conditions of the tender and understood the same and accordingly I/We hereby agree to execute the contract on the rate filled in by me in the Price Bid. We further agree to execute the contract in compliance of the General terms and conditions of disposal sale and the Special terms and conditions of the tender.

Date :

Signature of the tenderer with rubber seal

- 1) Full name and address of the tenderer :

- 2) Telephone No./Mobile No. :

- 3) Email Address :



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Annexure - 1

PART-II (Price Bid)

The tenderer shall upload the digitally signed Schedule of price bid in the form of BOQ.xls

Bidders may please note, the schedule of quantities is attached in the portal. The same (BOQ) shall be downloaded and be filled in the editable (unprotected) cells only and they should necessarily submit their financial bids in the format provided after entering the financial quotes, name of the bidder etc.



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Annexure-2

Instructions for Online Bid Submission

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- (i) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- (ii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- (iii) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- (iv) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- (v) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- (vi) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- i) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- ii) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be



moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

- iii) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- i) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- ii) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- iii) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- iv) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

SUBMISSION OF BIDS

- i) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- ii) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- iii) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.



- iv) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by as specified in the tender documents. The details of the DD / any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- v) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- vi) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- vii) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- viii) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- ix) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- x) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.



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ASSISTANCE TO BIDDERS

- i) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- ii) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 **CPP Portal** Helpdesk.

Note: For any query related to registration and processing on the Portal please visit

FAQ available at

<https://etenders.gov.in/eprocure/app?page=FAQFrontEnd&service=page>

You may call the Helpdesk. The 24 x 7 Help Desk Numbers are

0120-4200462, 0120-4001002, 0120-4001005, 0120-6277787

E-Mail: support-eproc@nic.in

Or

You may call to our service provider, Mr.Kushal (7903884318)

E-Mail: kushalnicccl@gmail.com
