

**MATERIALS MANAGEMENT DIVISION
FOUNDRY FORGE PLANT
HEAVY ENGINEERING CORPORATION LIMITED
(A Govt. of India Enterprise)
P.O. Dhurwa, Ranchi – 834 004
GSTIN NO. - 20AAACH4534P3ZL**

OPEN TENDER NO. 2019/PUR/TPT/BSL,Bokaro/ 349

Dated,02.03.2019

To

M/s.....
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Dear Sirs,

We request you to submit your most competitive offer for the following items/services as per the given schedule:

ENQUIRY SCHEDULE

<u>Sln.</u>	<u>Name of work</u>	<u>Qty to be TPT</u>
01.	Rate contract for Transportation of Steel Scrap (1) HRCF Side Trimming, (2) Slab End Cutting and (3) Thick Plate Cutting from M/s. B.S. L. Bokaro to FFP Stores, HEC Ltd, Ranchi-834004.	3000 MT (Approx.)

Offers to be submitted in two part bids: 1. Techno-commercial Bid, 2. Price Bid.

Both the parts are to be sealed in two separate envelopes. First envelope super scribing PART – I - "Techno Commercial Bid" on it and the second envelope super scribing PART – II "Price bid" on it. Both the envelopes shall be put in a separate envelope and addressed to DGM (Purchase), MM Division/FFP, HEC Ltd, Dhurwa, Ranchi-834004 super scribing the Tender No., due date of tender opening, Validity Period of the offer, and PART-I & PART-II, etc.

Please ensure that the price of the materials/items is not mentioned in the Techno-Commercial Bid, otherwise the tender is liable to be rejected.

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|---------------------------------|--|
| (1) Tender documents on sale | From 02.03.2019 to 25.03.2019 till 12.00pm |
| (2) Receipt of Tender Documents | On 25.03.2019 at 1.00 PM at MM Division/FFP/HEC Ltd. Ranchi. |
| (3) Due date of Tender Opening | On 25.03.2019 at 3.00 PM At MM Division/FFP/HEC Ltd. Ranchi. |
| (4) Value of Tender documents | Rs.500/- (Rs. Five Hundred only)
(Non-refundable) |

Price bids of the techno-commercially suitable bidders shall be opened and prior information shall be given to the firm to send their representative(s) who may be present on Tender Opening Date (TOD), if they so desire.

Prerequisites:

A. Techno- Commercial Bid:

1. It must be submitted in a sealed cover with TENDER NO., DUE DATE and VALIDITY PERIOD of the offer super scribed on it, failing which the tenders may be ignored.
2. The firm must keep Validity Period of the offer for minimum 90 days from the Tender Opening Date (TOD).

3. Earnest Money (EM) for **Rs.70, 000/- (Rs. Seventy Thousand only)** to submitted alongwith Techno Commercial Bid.

EMD is to be accepted in the following forms:

- a) Demand Draft on any of the Nationalised Banks in favour of Heavy Engineering Corporation Ltd; Ranchi payable at Ranchi.
- b) Bank Guarantee from any Nationalised Bank.
- c) RTGS / NEFT

EMD may be exempted in case:-

- a) National Small Industries Corporation (NSIC) / Small Scale Industries (SSI) / Micro, Small Scale Industry (MSE), as per Government directive.
- b) Firms registered with DGS&D for the items under tender.

NSIC/SSI/MSE are to furnish necessary documentary evidence in support of being as NSIC /SSI/MSE and copy of latest Govt. notification specifying exemption of EMD for them.

4. Offer without EM Deposit not be considered. **The Document for exemption from EMD submission must be submitted else offer will summarily be rejected.**

5. MSME firms will have to declare / furnish registration of UAM number (Udyog Aadhar memorandum by ministry of MSME) on Centre Public Procurement Portal failing which they shall not be able to avail the benefits available to MSME contained in Public Procurement Policy for MSME order 2012 issued by Ministry of MSME.

6. The Earnest Money of the unsuccessful bidders will be refunded immediately after finalization of the contract on receiving a written request from the bidders. No interest shall be paid on Earnest Money.

7. The firms have to submit the credentials; the list of their Customers where they have transported the materials, etc.

8. The firm has to mention the GST Registration No. along with the offer. Reasons for non-submission of these documents may please be indicated clearly; else the offers may not be considered.

9. All tenderers shall submit along with their tender a copy of self attested PAN CARD issued by the Income Tax Department.

B. Price Bid: The offer should be submitted as per the format given in Annexure: I

The tenderers are requested for strict compliance of the above prerequisites; else their tenders are liable to be rejected.

Special Conditions;

1. **The quantity indicated above may decreased or increased.**
2. **The Transporter shall ensure receipt of Delivery order (D.O.) from Marketing / SAIL Bokaro through Sr.DGM /Resident Representative/ HEC Ltd; 93 Old Adm. Building / Bokaro Steel City, Bokaro.**
3. **Transporter shall start lifting of material within 2-3 days after receipt of D.O. and completing necessary formalities in getting gate pass etc. and to coordinate various agencies like CISF, SSD etc. in this regard.**
4. **Transporter shall ensure minimum 200/250 MT transportation per week; 7/8 Trucks every alternate day.**
5. **No detention charge shall be permissible for any reason.**
6. **The truck loaded with scrap must reach at FFP gate before 10 AM on any working day except Sunday.**
7. **The transporter shall be solely responsible for safe custody of material from M/s SAIL, Bokaro Steel Plant to M/s FFP/ HEC Ltd, Ranchi. They shall also ensure the proper protection at their own cost.**
8. **In case of deviation from contract L.D. clause shall be applicable considering Force Majure.**

9. **Loading at B.S.L. Boakro shall be within your scope of work. In the steel scrap some items like Thick Plate Cutting is not crunable. Hence manual loading may have to be done. It is transporter's responsibility.**
10. **The transporter shall submit their bill after completion of every D.O.**
11. The contract will be governed by the Price variation clause as below:-
There will be no increase in the rate if the diesel price increased upto Rs. 0.50 per litre. But for increase / decrease in the rate of HSD beyond Rs.0.50 per litre the rate will be increased or decreased as per standard norms of SMD / HMBP i.e. 40% of the percentage increase / decrease of diesel price with effect from the date of increased or decrease of the diesel price announced by Govt. of India during Tenure of Contract period:-
Formula for Calculation :- % increase / decrease = $\frac{\text{Actual increase / decrease} \times 100}{\text{Basic Price}}$

$$\text{Per MT Increase / decrease} = \frac{\text{Basic Price} / \text{rate} \times \% \text{ increase / decrease} \times 0.40}{100}$$

Note:-The base rate of HSD as on Tender Opening Date.

NOTE:

1. It is not binding on the Corporation to place order for total quantity on the technically suitable L1 firm. The Corporation reserves the right to distribute the quantity between L1 & L2 firm in the ratio 60:40 respectively on L1 rate, terms and condition.
2. Validity of offer: The rates quoted must be firm and the offers made must remain valid for **90 days** from the date of opening of the tender. Delivery date offered must be specified and guaranteed.
3. Quotations erased or overwritten are likely to be rejected unless all corrections are authenticated with the signature of the tenderer(s).
4. Conditional offers are liable to be rejected.
5. Delayed/Late Tender: There is no obligation on our part to accept the delayed/late tender received after the due date of opening and these are liable to be summarily rejected.
6. The Corporation does not pledge to accept the lowest **or** any tender. It also reserves the right to accept the whole **or** any part of the tender **or** portion of the quantity offered and the tenderer(s) shall have to supply the same at the rate quoted.
7. Order placed as a result of this tender shall be subject to the GENERAL TERMS & CONDITIONS of the Contract of the Corporation.
8. **The payment shall be made within 60days of the receipt and acceptance of supplied at the destination. The rate of Interest to be loaded of the firm for the payment term offered other than as specified in NIT for calculating landed cost to decide L-1 status will be 1% per month i.e. 12% per annum (Maximum).**
9. The Corporation reserves the right to call for and examine the Books of Accounts and any other documents/ papers of the firm at any time for the purpose of ascertaining whether any excess payments have been made or the firm is likely to receive undue benefit out of execution of the particular Contract.
10. Security Deposits (SD): In the event of Contract materializing, successful tenderer(s) shall have to deposit SD equal to 5% of the value of the Contract within the stipulated period, failing which the Contract shall be liable to be cancelled at the risks and expenses of the Transporters.
11. Delivery: Timely Delivery is the essence of the Contract. Delivery must be completed not later than the dates specified therein, otherwise following Clauses shall be applicable: -
 - a) Liquidated Damage (LD) Clause: The purchase shall recover a sum of 0.5% per week (completed week) of the price of the stores, up to a maximum 10% as LD which the Contractor has failed to deliver as aforesaid.
 - b) Risk Purchase Clause: The purchaser may go for procurement from elsewhere of the undelivered stores/ similar items due to failure of the Transporter within the stipulated Delivery Period at his own RISK & COST with prior notice as per the General Terms & Conditions of Contract (GTCC) of HEC Ltd. which is available on our website www.hecltd.com.
 - c) Cancellation of Contract: In above case, the Contract may be cancelled or a portion thereof.
12. Force Majeure Clause: It shall be applicable on submission of documentary proof/paper cuttings.
13. For Vendor Registration, the tenderers may approach Central Purchase / HMBP, HEC Ltd; Ranchi-834 004. The Registration form can also be downloaded from our website www.hecltd.com and the filled form may be sent along with relevant documents and requisite fee to Sr. Dy. G.M./Central Purchase/HMBP/HEC Ltd, Dhurwa, Ranchi-834 004.

14. For NSIC/SSI/MSME enterprises documentary evidence in their support and copy of latest Govt. notification specifying exemption of EMD for them to be enclosed.
 15. It is to be specified clearly in your offer that the firm is NSIC/SSI/MSME and also confirm whether the firm is owned by SC/ST entrepreneurs.
- N.B. Please comply to all the terms & condition mention above and non compliance to the above may reject the offer.**

Thanking you,

(H. L. Baitha)
Dy. General Manager (Purchase)/FFP
Phone No:- 0651-2400430/1107/1437
Fax No:- 0651-2401323
E-Mail: hlbaitha@hecltd.com

Name of the firm : -

Tendered Quantity : -

The suppliers are requested to submit offer in the format given below.

Sl. No.	Terms & Conditions	Rs.
1.	Basic rate (Per MT)	
2.	GST	
3.	Sub Total	
4.	Loading and Unloading Charge	
5.	Grand Total	

Date

Signature of the Supplier & Seal