



An ISO 9001 Company

HEAVY ENGINEERING CORPORATION LIMITED
(A Government of India Enterprise)
HEAVY MACHINE BUILDING PLANT
REGISTRATION CELL/CENTRAL PURCHASE
DHURWA, RANCHI – 834 004

APPLICATION FORM FOR REGISTRATION OF CONTRACTOR/CO-OPERATIVE SOCIETY

To,
M/s
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Against Demand Draft/Cash Receipt
No. & Dt. , Amount
Issue No. & Date
Telephone No.
Fax No.

1. Name of the Firm/Society/Co-operative Society :
Address of Head Office: :
2. Category of Work for which enlistment is desired :
3. (a) Is your firm incorporated under the companies Law :
or any other Law of India? If not who are
partners/proprietors(please give their name
and address) :
- (b) Is your firm registered under the Indian :
Partnership Act.1932? :
- (c) Instruments available with contractor :
4. If the firm is registered under the Indian partnership :
Act 1932 or any other act requiring the Registration
of firm/Partnership. :
- a) The name and / or style in which it is registered :
- b) The place of the registrar of firms with whom :
registered: :
- c) The date of such registration and the number and :
date of registration certificate: :
- d) The name and address of all the partners and the :
extent of their shares: :
- e) Whether under the partnership deed any one :
partner has been authorised to sign and bind the
firm in all contractual obligation including power to
refer cases for arbitration: If not, whether a

separate power of attorney exists in favour of particular partner to Perform such functions in the latter case a copy duly attested by a Notary Public should be submitted :

5. In any other case:

The name (S) and address(es) of the proprietor and/or all the partners and the nature and extent of their interest in the joint business (in the case of a joint Hindu Family firm, give, this information regarding all person who have any interest in the business).

6. The Income-Tax circle/ward/district in which the concern and each of its proprietor(s)/partners(s) is/are assessed to Income Tax and the G.I.R.No. of each.

7. Details of Facilities available (List of Equipments etc.)

8. Number of Labour employed :

9. State details of contract executed by your firm during past 12 months (of considerable magnitude) with number and date of contracts name and full address of the party/parties, work executed and value of the works, (If this information is not adjustable against this column a separate sheet may be attached.).

10. For Co-operative Society :
Copy of Registration Certificate of Registrar/Cooperative Society of State Govt.

11. Whether you are registered with any Central/State Govt. Undertaking or any reputed Pvt.Limited concern? If so, a photo stat copy of the same be furnished alongwith application.

12. Name and full address of your Bankers:

13. Do you pay Income Tax, if so the photo Stat copy of the PAN Card be furnished alongwith application.

14. Give the Demand Draft No. & Date for the amount of Rs.7500/-

15. Copy of the partnership deed/memorandum and article of association, Balance sheet profit & loss A/C and trading A/C of the last year should be furnished alongwith application.

16. Major Work order of PSU/Central Govt./Railway/State Govt. during last 05 years.
17. Work order(s) copy of PSU/Central Govt./ Railway/State Govt. during last one year alongwith the following documents:-

- (i) CPF Registration.
(ii) Labour Licence.
(iii) Group insurance
(iv) Sales tax /Works Tax registration

18. Banker's Certificate.

19. Legal dispute with PSU / any other Deptt. during last 5 years.

20. Remarks, if any.:

21. I/We do hereby declare that the entries made in this application form are true to the best of my/our knowledge and also that we shall be bound by the acts, of my/our duly constitute Attorney.

Mr. Who has signed this application and of any other Person Who in future may be appointed by me/us in his stead to carry on the business of the concern. Whether an intimation of such change is given to the HEC or not, All subsequent changes in the Constitution or Working of a firm effecting the accuracy of the answers now given should be promptly communicated to the HEC.

Place: (Signature of proprietors/Partners/Manager/etc.)
with seal

Date:

(Name & Designation of person signing this application form)
(proprietor/partner/Manager etc.)
(which is not applicable please strike out)

- N.B: 1. Correct and complete information must be given failing which the application is liable be ignored/rejected.
2. Issue of Form does not guarantee registration of firm.
 3. This Form will remain valid for a period of 03 months for submission from the date of issue.
 4. Application Scrutinising charged cum registration fee of Rs.7500/- (non refundable) in the form
 5. of demand draft must accompany the application from.