



HEAVY ENGINEERING CORPORATION LTD

Advertisement No. RT/20/2015 dated 28/09/2015

HEC Ltd. invite applications for **one post of Manager (E-4) (scale of pay Rs.29100-3%-54500/-)** from dynamic serving professionals with a high degree of initiative and intuitive forward for implementation of **ERP system** planned in order to improve its business matrix through process optimization, better inventory control and integration across functionalities.

The other details are as under:

1. **Scale of Pay:** Rs.29100-3%-54500/- (E4). Initial Basic Pay : Rs.29,100/-

2. **Other Benefits :**

Besides basic pay, DA (presently 102.6%), statutory benefits like CPF, Gratuity etc, other allowances, Free Medical facilities for self and dependant family members, accommodation (as per availability) or HRA, Leave etc. are admissible as per the rules of the Corporation in force from time to time.

3. **Minimum Qualification:**

a) Full time Degree Course in Engineering preferably in Computer Science/IT or Master in Computer Application (MCA) from a recognized University/Institute with first Division (60% marks) or CGPA equivalent. For SC/ST candidates it is 55% or CGPA equivalent from a recognized University/Institute.

b) Diploma / Certificate Course or Training course in SAP / Oracle.

4. **Maximum Age:** 38 years as on 01st September, 2015

5. **Minimum Experience:**

Minimum 13 years' post qualification experience as on 30th September, 2015 out of which at least preceding 05 years experience should be in successful implementation of ERP System in an engineering industry on any leading ERP System preferably SAP/Oracle/Microsoft Dynamics.

The candidates from Central PSUs must have completed minimum three years' service in the immediate lower grade.

The applicants should be having experience in Planning and coordinating all aspects of ERP project from initiation to delivery, managing the Consultant & Service Provider, monitoring work and ensuring of alignments of project steps with business objectives on-time and within budget, developing detailed project plans and managing all implementation processes including budget analysis, resource allocation, progress tracking, monitoring change control process, testing, documentation, training and on-time delivery within budget constraints.

Candidates should have leadership qualities and expertise as counselor and coach for ERP solution implementation and should be able to update and manage ERP system to ensure it provides company with proper business solutions and accurate results.

6. **Reservation:**

Reservation and relaxations will be allowed in accordance with Govt. of India directives for SC/ST/OBC (Non Creamy Layer) & Physically Challenged candidates.

7. **Other Benefits:**

Besides basic pay, DA (presently 102.6%), statutory benefits like CPF, Gratuity etc, other allowances, Free Medical facilities for self and dependant family members, accommodation (as per availability) or HRA, Leave etc. are admissible as per the rules of the Corporation.

8. Depending upon the requirement the Corporation reserves the right to Cancel/Curtail/Increase the no. of vacancies without any notice and without assigning any reasons thereof.

Mere fulfillment of eligibility criteria will not entitle a candidate to be called for Interview and will not confer any right on them for appointment. The management reserves the right to relax / raise the eligibility criteria or change the level of operation of the posts depending upon the suitability of candidates without assigning any reason.

9. Court of jurisdiction for any dispute will be Ranchi, Jharkhand.

10. **Procedure for applying:**

Eligible applicants may apply in the prescribed format 'Annexure-I' appended below.

Applicants are required to take print out, fill in application form and send the application duly signed after pasting a recent photograph on the space provided along with all required testimonials, certificates of experience, age, SC/ST/OBC, PH etc and a non refundable A/C Payee demand draft of Rs.500/- (Rupees Five hundred) only (Not applicable for SC/ST/PH/internal candidates) as processing charge in favour of "M/s Heavy Engineering Corporation Ltd." drawn on any of the nationalized bank and payable at Ranchi". Applications are to be submitted in envelop super-scribing the post applied for. Application should reach the office of "Sr. Dy. Gen. Manager (R&P) / Recruitment Section, Hqrs Admn. & Personnel, Hqrs Admn. Building, HEC Ltd, Plant Plaza Road, Dhurwa, Ranchi-834004, Jharkhand on or before **31st October, 2015.**

Applicants serving in Government / Quasi Govt., Public Sector Undertakings should apply through proper channel or produce "No Objection Certificate" from their present employer at the time of interview.

16. A brief write up on **significant contributions** made (if any) by the candidate in the past and present positions for his /her suitability for the post.

DECLARATION:

I do hereby declare that the facts and information given by me in the above application are true, complete and correct to the best of my knowledge and belief. In the event of any discrepancy in the particulars being detected at any stage, my candidature / service may be cancelled / terminated without any notice. I am attaching herewith self attested copies of all the relevant information such as for Sl. 2 to 5, 10 to 13 above.

Date :

Full signature of the candidate
