



## HEAVY ENGINEERING CORPORATION LIMITED

**Advertisement No. RT/17/2015 dated 25.07.2015**

### **WALK-IN-INTERVIEW FOR ENGAGEMENT OF RETAINER (LEGAL) ON CONTRACT**

**HEC Ltd**, established in the year 1958 is one of the largest Engineering Complex in India. It manufactures and supplies capital equipment, machines and renders turn key project execution services required for the core sector industries. It has complete manufacturing set up including casting & forging, fabrication, machining, assembly and testing- all at one location backed by a strong design- engineering and technology team.

HEC Ltd invites applications from experienced & practicing Lawyers for engagement purely on Contract to advise the company on matters pertaining to Law/Legal cases, as per details below:

- 1) **Post** : Retainer (Legal)
- 2) **Tenure** : One year (extendable, if required).
- 3) **No. of posts** : **One**
- 4) **Qualification** : LLB from a recognized University/Institute.

#### **Preferred Addl Qualifications.**

- a. Post Graduate Diploma / Degree in Business Laws
- b. Post Graduate Diploma in Management.
- c. LLM

Note: The candidate must be proficient in oral and written communication in both English & Hindi.

- 5) **Age Limit** : Not exceeding 45 years as on 31<sup>st</sup> May, 2015.
- 6) **Experience** : Minimum Post Qualification Experience as on 31.05.2015 should be 10 (Ten) years which should have been as a practicing advocate in the areas of business related cases in a High Court/Lower Court. Should have experience in areas of contract related laws and cases, revenue laws, property laws, drafting writ petitions and counter affidavit, Knowledge of arbitration, labour laws and commercial laws, banking laws, etc.  
Should have effective contact/rapport with practicing lawyers/advocates of Lower/High Courts.
- 7) **Compensation & Benefits** : Monthly Consolidated remuneration of Rs.45,000/-. As the engagement nature is not Full/Part Time and purely on requirement basis so other than remuneration nothing shall be admissible as per the rules of the Corporation.
- 8) **Other Terms & Conditions:**
  - Engagement will be on the basis of as and when required.
  - Job is purely on contract basis and does not carry any liability on HEC for regular appointment at any stage.

- The tenure with HEC will be for one year from date of engagement, unless extended for further period on the same terms and conditions.
- The selected candidate will be required to give opinions; drafting of petitions, agreements etc and vetting of the same; giving opinions and facilitating out of Court settlement of cases; to follow up the proceedings of the Court cases related to HEC; attend to the Court Cases in Lower/High Courts; etc.
- Contractual engagement may be terminated by the Corporation any time at its sole discretion without assigning any reason if the performance / conduct is found unsatisfactory. The candidate shall be required to serve a notice of one month before quitting in between the period of engagement.
- No TA/DA will be paid for attending the interview and joining duties. TA/DA for journey on official tour shall be admissible as per the rules of the Corporation.

Note: Detail terms and conditions will be given in the Offer of Engagement.

9) **Selection Procedure:** The selection will be made through Walk-in-Interview.

Please Note: Depending upon the requirement, the Corporation reserves the right to cancel / curtail / increase the no. of vacancies without any further notice and with out assigning any reason thereof.

**Date of Walk-in-Interview:** **19<sup>th</sup> August, 2015 (Wednesday)**

**Reporting Time :** **09.30 AM**

Reporting Venue: Room No. 4J, Hqrs Administrative Building, HEC Ltd,  
Plant Plaza Road, Dhurwa, Ranchi-834004

**Note:** Candidates must bring application (in the proforma given below), all the original certificates in respect of qualification (Mark sheets & Certificates), Proof of Age, Caste (SC/ST/OBC), PH, Experience Certificates, No Objection Certificate (if employed in Govt/Semi Govt/PSU/Autonomous Body) etc. and also attested copies of each of these certificates, which will be retained in this office for record.

The candidates must bring a brief on their special achievements and significant contributions and why they consider them suitable for the position.



11. Details of Post qualification Experience/employment in chronological order:  
 (Self - attested copies of all relevant information stated below to be attached).

Name of the Employer	Post Held	Total Period (From – To) (dd/mm/yy to dd/mm/yy)	Part time/ Contract/ Regular/ Temp./ Ad-hoc	Nature of duties performed	Scale of pay/ Total emoluments

12. Details of Training / Specialized Courses:  
 (Self - attested copies of all relevant information stated below to be attached).

Name of the Training / Specialized Courses	Total Period (From – To) (dd/mm/yy to dd/mm/yy)	Part time/ Full Time	Stipend, if any

13. Domicile (State & District) :.....

14. Visible Identification Marks:

- (i)
- (ii)

**DECLARATION:**

I do hereby declare that the facts and information given by me in the above application are true, complete and correct to the best of my knowledge and belief. In the event of any discrepancy in the particulars being detected at any stage, my candidature / service may be cancelled / terminated without any notice. I am attaching herewith self attested copies of all the relevant information such as for Sl. 2 to 5, 10 to 13 above.

**Date:**

**Full signature of the candidate**