



HEAVY ENGINEERING CORPORATION LIMITED

Advertisement No. RT/03/2016 dated 02.04.2016

WALK-IN-INTERVIEW FOR ADVISOR MINING BUSINESS on Contract Basis (Full Time)

HEC Ltd, established in the year 1958 is one of the largest Engineering Complex in India. It manufactures and supplies capital equipment, machines and renders turn key project execution services required for the core sector industries. It has complete manufacturing set up including casting & forging, fabrication, machining, assembly and testing- all at one location backed by a strong design- engineering and technology team.

HEC Ltd invites applications from experienced mining professionals as an ADVISOR for its Corporate Marketing function purely on Contract basis (Full Time), as per details below:

- 1) **Post** : Advisor Mining Business on Contract Basis (Full Time)
- 2) **Tenure** : One year (extendable, if required).
- 3) **No. of posts** : 01
- 4) **Qualification** : Full Time Bachelor Degree in Mining / Mining Machinery / Mechanical / Electrical engineering disciplines from recognized Indian University/ Institute with not less than **60% marks (55% marks for SC/ST/PH)**.
- 5) **Age Limit** : Not exceeding **62 years** as on 01st March, 2016. Retired person may also apply.
- 6) **Experience**: Minimum experience of **33 years** as on 01st March, 2016 in any/more field of Mining Operation and Maintenance of Equipment/Facilities, Mine Planning / Coal Handling Plant / Coal Washery. He shall be responsible to show potential areas of business, competitiveness, source of technology & level; gather advance information about requirements of Mining companies, tender qualifying criteria; guide and help in realization; guide to establish increased availability of machines in operations and any other work / job assigned or defined before, during the course of his engagement from time to time.
- 7) **Compensation & Benefits**: Monthly Consolidated remuneration of Rs. 60,000/- CPF (if applicable) shall be admissible as per the rules of the Corporation. Medical benefits for self, spouse and dependent children shall be extended to the extent available in HEC Hospital (including local references for medical examinations / investigations). Besides paid holidays, 15 days paid leave along with 20 days half pay leave in a year shall be admissible. The Half Pay Leave may be commuted on medical ground.
- 8) **Other Terms & Conditions**:
 - Engagement will be on Full Time Contractual basis.
 - Job is purely on contract basis and does not carry any liability on HEC for regular appointment at any stage.
 - The tenure with HEC will be for one year from date of joining, unless extended for further period on the same terms and conditions.
 - Engagement on contract will be subject to Medical fitness.

- Contractual engagement may be terminated by the Corporation any time at its sole discretion without assigning any reason if the performance/ conduct are found unsatisfactory. The candidate shall be required to serve a notice of one month before leaving the job in between the period of its engagement.
- No TA/DA will be paid for attending the interview and joining duties. TA/DA for journey on official tour shall be admissible as per the rules of the Corporation.

Note: Detail terms and conditions will be given in the Offer of Engagement.

9) **Selection Procedure:** The selection will be made through **Walk in Interview.**

Depending upon the requirement, the Corporation reserves the right to cancel / curtail / increase the no. of vacancies without any further notice and with out assigning any reason thereof.

Date of Walk-in-Interview: **23 April, 2016 (Saturday)**

Reporting Time: **09.30 AM**

Reporting Venue: Room No. 4J, Ground Floor, HQRS. Administrative Building, HEC Ltd.,
Plant Plaza Road, Dhurwa, Ranchi-834004, HEC Headquarters, Ranchi

Note: Candidates must bring application (in the proforma given below), all the original certificates in respect of qualification (Mark sheets & Certificates), Proof of Age, Caste (SC/ST/OBC), PH, Experience Certificates, No Objection Certificate (if employed in Govt/Semi Govt/PSU/Autonomous Body) etc. and also attested copies of each of these certificates, which will be retained in this office for record.

The candidates must bring a brief on their special achievements and significant contributions in last five years in the field of identifying potential areas of business, competitiveness, source of technology & level; gather advance information about requirements of Mining companies, tender qualifying criteria; guide and help in realization; guide to establish increased availability of machines in operations and any other relevant information that supports their candidature.

11. Details of Post qualification Experience/employment in chronological order:
 (Self attested copies of all relevant information stated below to be attached).

Name of the Employer	Post Held	Total Period (From – To) (dd/mm/yy to dd/mm/yy)	Part time/ Contract/ Regular/ Temp./ Ad-hoc	Nature of duties Performed	Scale of pay/ Total emoluments
TOTAL EXPERIENCE as on required date in (YY/MM/DD) format		_____			

12. Details of Training / Specialized Courses:
 (Self attested copies of all relevant information stated below to be attached).

Name of the Training / Specialized Courses	Total Period (From – To) (dd/mm/yy to dd/mm/yy)	Part time/ Full Time	Stipend, if any

13. Whether "NOC" enclosed (If employed in Govt./Semi Govt./PSU/Autonomous Body): Yes/No

14. Domicile (State & District) :.....

15. Visible Identification Marks:

(i)

ii)

16. Details of D.D.: Bank DD No Dated.....

17. A brief write up on **significant contributions** made (if any) by the candidate in the past and present positions for his /her suitability for the post.

DECLARATION:

I do hereby declare that the facts and information given by me in the above application are true, complete and correct to the best of my knowledge and belief. In the event of any discrepancy in the particulars being detected at any stage, my candidature / service may be cancelled / terminated without any notice. I am attaching herewith self attested copies of all the relevant information such as for Sl. 2 to 5, 10 to 13 above.

Date:

Full signature of the candidate