



# HEAVY ENGINEERING CORPORATION LIMITED

## HEC TRAINING INSTITUTE

Plant plaza road, Dhurwa, Ranchi-834004

ISO 9001:2008

### **Admission Form for ATS**

Session 2018-19 & 2018-20

(Name and address are required to fulfil in BLOCK CAPITAL letters.)

1. Full Name (as per X<sup>th</sup> pass/Matriculation or equivalent certificate).

(a) In Hindi:

(b) In English:

2. Mother's name:

3. Father's name:

4. Guardian's name (if any):

5. Date of Birth (In figure): -

(In words): -

6. Aadhar No.:

7. Religion:

8. Gender:

Male/Female:

9. Email-ID:

10. Correspondence address:

Mob. No.:

11. Permanent address:

Mob. No.:

12. Whether you are ST/SC/OBC/PH/Defence personnel \_\_\_\_\_ (attach certificates)

13. Details of Educational qualification: -

Exam passed	Year	Board/University	Full Marks	Marks obtained	% of marks	Remarks
VIII <sup>th</sup> (Welder & Carpenter only)						
Matriculation or Equivalent						
I.T.I						

Paste a recent  
Passport size  
coloured  
photograph

14. Candidates have to attach self-attested photocopy of the following documents with the application form:
- Mark sheet and Admit card of Matriculation or equivalent.
  - Mark sheet and Provisional Certificate of ITI (for ITI pass candidates).
  - Original School or College leaving certificate.
  - Marksheet and School leaving certificate of class VIII<sup>th</sup> pass.(for welder & carpenter trades)
  - Recent passport size colored photograph (5 Nos.)
  - Caste certificate [SC, ST and OBC (Non-creamy layer)] issued by a competent authority.
  - PH certificate (if applicable) issued by civil surgeon/ competent authority.
  - Certificate of HEC employee/ Ex. Employee/ Hatia displaced/ Ward of Diseased employee/ Contract worker (If applicable).
  - Certificate of Defence personnel issued by a competent authority (if applicable).
  - Aadhar card (UID)
  - Character certificate (Institution last attended).

15. Whether your Father/Mother is working in HEC. If yes:

Name of Father/Mother:

P. No.:

Designation:

Place of Posting:

16. I \_\_\_\_\_ S/o, D/o, Mr. \_\_\_\_\_

declare that the details filled up in application form are true to the best of my knowledge and belief.

I assure that I will follow the rules and regulations of the HEC Ltd.

Signature of Father/ Mother/ Guardian

Full signature of the candidate

Date:

Date:

Mob. No. -

Mob. No. -

**17. RECOMMENDATION OF HOD/ I/c PERSONNEL**

Certified that Sri. \_\_\_\_\_ S/o, D/o, Sri. \_\_\_\_\_  
 \_\_\_\_\_ P. No. \_\_\_\_\_ Designation \_\_\_\_\_

is working as a regular/ on contract basis in Shop/Dept. \_\_\_\_\_

Plant \_\_\_\_\_. The applicant is son/daughter of Sri. \_\_\_\_\_

The date of birth of applicant is \_\_\_\_\_ mentioned in the official record.

Sign. of I/c personnel officer

Sign. of HOD

Name:

Name:

Designation:

Designation:

Stamp:

Stamp:

- Incomplete application form will not be considered.
- Application forms will be accepted on or before **31.07.18 (up to 5 PM)**, addressed to:

**SDGM - I/c - HTI  
 HEC TRAINING INSTITUTE  
 Plant Plaza Road, Dhurwa,  
 Ranchi- 834004 (Jharkhand)**

3.

**FOR OFFICE USE ONLY**

1. Date of submission of application form: \_\_\_\_\_

2. No. of certificates attached:

3. If selected-

Admission No.

Trade:

Sign. of authorised person

Sign. of Principal/ I/c-HTI









**ACKNOWLEDGEMENT**

Application No.

Registration No.

Received application form from \_\_\_\_\_ for the admission under ATS  
session 2018-19 & 2018-20 on \_\_\_\_\_.

Signature of receiver

	<b>Bank's Copy</b>	 <b>भारतीय स्टेट बैंक State Bank of India</b> With you - all the way For General & OBC Candidate's		<b>HEC's Copy</b>	 <b>भारतीय स्टेट बैंक State Bank of India</b> With you - all the way For General & OBC Candidate's		<b>Applicant Copy</b>	 <b>भारतीय स्टेट बैंक State Bank of India</b> With you - all the way For General & OBC Candidate's
<b>STATE BANK OF INDIA</b> Challan for remittance of Application Fee for HEC Ltd. Ranchi Admission under <b>ATS/HTI/2018</b> HEC A/C No. <b>32138982506</b> At SBI Code No. <b>00207</b>			<b>STATE BANK OF INDIA</b> Challan for remittance of Application Fee for HEC Ltd. Ranchi Admission under <b>ATS/HTI/2018</b> HEC A/C No. <b>32138982506</b> At SBI Code No. <b>00207</b>			<b>STATE BANK OF INDIA</b> Challan for remittance of Application Fee for HEC Ltd. Ranchi Admission under <b>ATS/HTI/2018</b> HEC A/C No. <b>32138982506</b> At SBI Code No. <b>00207</b>		
<b>Details to be filled by the Applicant</b> Mr/Ms. _____  Date of Birth (DD/MM/YY) Position Applied for : Admission under <b>ATS/2018</b>			<b>Details to be filled by the Applicant</b> Mr/Ms. _____  Date of Birth (DD/MM/YY) Position Applied for : Admission under <b>ATS/2018</b>			<b>Details to be filled by the Applicant</b> Mr/Ms. _____  Date of Birth (DD/MM/YY) Position Applied for : Admission under <b>ATS/2018</b>		
<b>Details to be filled by Branch</b> Branch Name : Branch Code : Journal No. : Date of Remittance : Application Fee : Rs. 750/- <b>(For Gen &amp; OBC)</b> Bank Charge : Rs. 25/- <b>Total Payable : Rs. 775/-</b>			<b>Details to be filled by Branch</b> Branch Name : Branch Code : Journal No. : Date of Remittance : Application Fee : Rs. 750/- <b>(For Gen &amp; OBC)</b> Bank Charge : Rs. 25/- <b>Total Payable: Rs. 775/-</b>			<b>Details to be filled by Branch</b> Branch Name : Branch Code : Journal No. : Date of Remittance : Application Fee : Rs. 750/- <b>(For Gen &amp; OBC)</b> Bank Charge : Rs. 25/- <b>Total Payable : Rs. 775/-</b>		
Signature of the Remitter Signature of the authorised Official with Branch Seal <b>For the Fee receiving Branch of SBI</b> 1. Branch should collect Rs. 25 extra (total of Rs 750+Rs25=Rs 775/-) from the remitter as bank charges and to be credited to the branch commission account. 2. Branch should write the Branch Name, Branch Code, Journal No. & Date of remittance invariably and hand over both the HEC's copy & applicant's copy to the remitter duly signed. <b>Last Date of Remit Application Fee is 31.07.2018</b>			Signature of the Remitter Signature of the authorised Official with Branch Seal <b>For the Fee receiving Branch of SBI</b> 1. Branch should collect Rs. 25 extra (total of Rs 750+Rs25=Rs 775/-) from the remitter as bank charges and to be credited to the branch commission account. 2. Branch should write the Branch Name, Branch Code, Journal No. & Date of remittance invariably and hand over both the HEC's copy & applicant's copy to the remitter duly signed. <b>Last Date of Remit Application Fee is 31.07.2018</b>			Signature of the Remitter Signature of the authorised Official with Branch Seal <b>For the Fee receiving Branch of SBI</b> 1. Branch should collect Rs. 25 extra (total of Rs 750+Rs25=Rs 775/-) from the remitter as bank charges and to be credited to the branch commission account. 2. Branch should write the Branch Name, Branch Code, Journal No. & Date of remittance invariably and hand over both the HEC's copy & applicant's copy to the remitter duly signed. <b>Last Date of Remit Application Fee is 31.07.2018</b>		