



HEAVY ENGINEERING CORPORATION LIMITED

HEC TRAINING INSTITUTE

Plant plaza road, Dhurwa, Ranchi-834004

ISO 9001:2008

Application Form for CTS

Session 2018-19 & 2018-20

(Name and address are required to fulfil in BLOCK CAPITAL letters.)

Paste a recent
Passport size
coloured
photograph

1. Full Name

(a) In Hindi:

(b) In English:

2. Mother's name:

3. Father's name:

4. Guardian's name (if any):

5. Date of Birth: Day Month Year

In words:

6. Aadhar No.:

7. Gender: Male/Female

8. Email-ID:

9. Correspondence address: Mob. No.:

10. Permanent address: Mob. No.:

11. Whether you are ST/SC/OBC/PH. _____ (If yes, attach certificates)

12. Details of Educational qualification: -

Exam passed	Year	Board/University	Full Marks	Marks obtained	% of marks	Remarks
Matric/ Equivalent						
Intermediate						

13. Candidates have to attach self-attested photocopy of the following documents with the application form:

(I) marksheet and admit card of matriculation or equivalent.

(ii) school/college leaving certificate

- (iii) Cast (SC/ ST and OBC) certificate, if applicable.
- (iv) PH certificate (if applicable)
- (V) Certificate of HATIA displaced/ HEC Diseased Employee.
- (vi) Character certificate (Institution last attended)
- (vii) Aadhar card.

14. Weather your Father/Mother is working in HEC. If yes:

Name of Father/Mother: _____ P. No.: _____
 Designation: _____ Place of Posting: _____

15. I _____ S/o, D/o, Mr. _____

declare that the details filled up in application form are true to the best of my knowledge and believe.

I assure that I will follow the rules and regulations of the HEC Ltd.

Signature of Father/ Mother/ Guardian

Full signature of the candidate

Date:

Date:

Mob. No.-

Mob. No.-

16. RECOMMENDATION OF HOD/ I/c PERSONNEL

Certified that Sri. _____ S/o, D/o, Sri. _____
 _____, P. No. _____ Designation _____

Is working as a regular/ contract basis in Shop/Dept. _____

Plant _____. The applicant is son/daughter of Sri. _____

In the available official record and date of birth of applicant mentioned in the official record is _____.

Sign. of I/c personnel officer

Sign. of HOD

Name:

Name:

Designation:

Designation:

Stamp:

Stamp:

- Incomplete application form will not be considered.
- Application forms will be accepted on or before **25.06.18 (up to 5 Pm)**, addressed to:

SDGM-I/c-HTI
 HEC TRAINING INSTITUTE
 Plant plaza road
 Dhurwa, Ranchi- 834004 (Jharkhand)

FOR OFFICE USE ONLY

1. Date of submission of application form: _____

2. No. of certificates attached:

3. If selected-

Admission No.

Trade:

Sign. of authorised person

Sign. of Principal/ I/c-HTI









ACKNOWLEDGEMENT

Application No.

Registration No.

Received application form from _____ for the admission under CTS
session 2018-19 & 2018-20 on _____.

Signature of receiver

	Bank's Copy	 भारतीय स्टेट बैंक State Bank of India With you - all the way For General & OBC Candidate's		HEC's Copy	 भारतीय स्टेट बैंक State Bank of India With you - all the way For General & OBC Candidate's		Applicant Copy	 भारतीय स्टेट बैंक State Bank of India With you - all the way For General & OBC Candidate's
STATE BANK OF INDIA Challan for remittance of Application Fee for HEC Ltd. Ranchi Admission under CTS/HTI/2018 HEC A/C No. 32138982506 At SBI Code No. 00207			STATE BANK OF INDIA Challan for remittance of Application Fee for HEC Ltd. Ranchi Admission under CTS/HTI/2018 HEC A/C No. 32138982506 At SBI Code No. 00207			STATE BANK OF INDIA Challan for remittance of Application Fee for HEC Ltd. Ranchi Admission under CTS/HTI/2018 HEC A/C No. 32138982506 At SBI Code No. 00207		
Details to be filled by the Applicant Mr/Ms. _____ Date of Birth (DD/MM/YY) Position Applied for : Admission under CTS/2018			Details to be filled by the Applicant Mr/Ms. _____ Date of Birth (DD/MM/YY) Position Applied for : Admission under CTS/2018			Details to be filled by the Applicant Mr/Ms. _____ Date of Birth (DD/MM/YY) Position Applied for : Admission under CTS/2018		
Details to be filled by Branch Branch Name : Branch Code : Journal No. : Date of Remittance : Employment Application Fee : Rs. 750/- (For Gen & OBC) Bank Charge : Rs. 25/- Total Payable : Rs. 775 /-			Details to be filled by Branch Branch Name : Branch Code : Journal No. : Date of Remittance : Employment Application Fee : Rs. 750/- (For Gen & OBC) Bank Charge : Rs. 25/- Total Payable : Rs. 775/-			Details to be filled by Branch Branch Name : Branch Code : Journal No. : Date of Remittance : Employment Application Fee : Rs. 750/- (For Gen & OBC) Bank Charge : Rs. 25/- Total Payable : Rs. 775/-		
Signature of the Remitter _____ Signature of the authorised Official with Branch Seal _____ For the Fee receiving Branch of SBI 1. Branch should collect Rs. 25 extra (total of Rs 750+Rs25=Rs 775/-) from the remitter as bank charges and to be credited to the branch commission account. 2. Branch should write the Branch Name, Branch Code, Journal No. & Date of remittance invariably and hand over both the HEC's copy & applicant's copy to the remitter duly signed. Last Date of Remit Application Fee is 25.06.2018			Signature of the Remitter _____ Signature of the authorised Official with Branch Seal _____ For the Fee receiving Branch of SBI 1. Branch should collect Rs. 25 extra (total of Rs 750+Rs25=Rs 775/-) from the remitter as bank charges and to be credited to the branch commission account. 2. Branch should write the Branch Name, Branch Code, Journal No. & Date of remittance invariably and hand over both the HEC's copy & applicant's copy to the remitter duly signed. Last Date of Remit Application Fee is 25.06.2018			Signature of the Remitter _____ Signature of the authorised Official with Branch Seal _____ For the Fee receiving Branch of SBI 1. Branch should collect Rs. 25 extra (total of Rs 750+Rs25=Rs 775/-) from the remitter as bank charges and to be credited to the branch commission account. 2. Branch should write the Branch Name, Branch Code, Journal No. & Date of remittance invariably and hand over both the HEC's copy & applicant's copy to the remitter duly signed. Last Date of Remit Application Fee is 25.06.2018		