

Advertisement for the Post of Human Resource Head of CEFC Pratham Foundation

CEFC Pratham Foundation is engaged in providing training, skill development, consultation and has strength in development and delivery, innovations and marketing of technology trainings etc. particularly in the areas of

1. Electro Slag Re-melting (ESR) technology and Steel making process
2. Manufacture of Gears
3. Non-Destructive Testing
4. Welding technology

Company invites applications for the post of Human Resource Head, positioned at Ranchi.

Educational Qualification

Full time degree in Human Resource/Personnel Management

Experience

Minimum 20 years of experience in HR where he/she should have handled Recruitment & Section, Compensation Benefits , Grievance Handling preferably in training/R&D centres, manufacturing industry, heavy industry of private/public sector.

Compensation

Selected candidate will be offered a CTC of Rs 12 lac p.a. However for the right candidate, salary shall not be a constraint.

Tenure

Appointment will be made initially for 1 year and can be extended upto 3 years on the completion of the term at the sole discretion of the management.

How to apply

The details regarding the position and the Performa of the application can be accessed/downloaded through the website of the Company at www.cefcpratham.com. The complete application alongwith write up must reach latest by 31st Aug, 2017 in an envelope marked "Application for the post of Human Resource Head" to The Director, CEFC Pratham Foundation, Administrative Building, Foundry Forge Plant, Plant Plaza Road, Dhurwa, Ranchi-834004. The applications can also be sent via email to this email id : **akdash@hecltd.com**. For any further questions, please send your queries to akdash@hecltd.com.

JOB PROFILE AND COMPETENCY/SKILL REQUIREMENT

Job Profile for the post of HR Head is as follows:

- Should have good knowledge of Human Resource Information systems.
- Should be highly motivated and proactive.
- Detail oriented.
- Experience in handling confidential information with discretion.
- Experience in recruitment as well as training and development.
- Experience in Grievance Handling will be given preference.
- Should have worked in various departments of Human resource.
- Training needs assessment of the workforce.
- Evaluation of training success in consultation with Upper Management.
- Must be well versed with the Human Resource strategies to lead a highly diversified manpower.
- Good communication and inter-personal skills.